Offer should be submitted to Robin Strickland No later than 08/07/2012 2:00 P.M.

ALL QUOTES MUST INCLUDE FREIGHT/SHIPPING.FOB Destination, Freight Prepaid and included to:

Coastal Carolina University, Conway, S. C. 29526

Please quote your lowest delivered price of the below listed item(s). The Procurement Office reserves the right to reject any or all quotes and to waive any or all technicalities.

1. If an item cannot be furnished, indicate by NO QUOTE
2. All quotes must be signed by the Offeror’s representative and terms noted, failure to comply with this instruction may result in disqualification of the quote.
3. No South Carolina sales tax will be paid on freight or labor.
4. The attached Terms and Conditions apply to all quotes and supersedes Vendor’s Terms and Conditions.
5. Offers may be submitted to the Procurement Officer via fax to (843) 349 – 2184, email robins@coastal.edu or Hand Deliver to Physical Address: 642 Century Circle, Atlantic Hall Building, Conway, SC 29526

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**Item Description:** Coastal Carolina University is seeking a qualified vendor to print and deliver Prospect Intro Package Brochure and Envelope in accordance with the enclosed specifications. Complete the bid schedule and the cost schedule printing sheet and submit with your quote.

**INFORMATION FOR OFFERORS TO SUBMIT**

By signing this quote, offeror certifies under penalties of perjury that they have complied with section 12-54-1020(B) of the S.C. code of Laws 1976 as amended pertaining to payment of taxes.

Authorized Signature: ___________________________ Printed Name: _______________ Date: __________

Company Name: ___________________________ Federal Tax Payer ID /SSN: ___________________________

Phone Number: ___________________________ Fax Number: ___________________________ Email Address: ___________________________

Mailing Address: ___________________________ City: ___________________________ State: ______ Zip: ______

SC Minority Certification Number (if applicable) ___________________________

Vendor’s Best Delivery Date ______ Days ARO (after receipt of order) Vendor’s Discount Terms: _____% _____ Days

Do you collect SC Sales Tax? [ ] Yes [ ] No SC Tax Registration # (if applicable) __________

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(3)(i)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

Address & Telephone Number of SC Office if making claim: [ ] In-State Office Address same as Offerors Address

Address: ___________________________ Phone: (____) _______

**In addition to completing the above information, you must also select the RVP box listed under the RESPONSE section—if you are claiming preference.

**ACKNOWLEDGMENT OF AMENDMENTS**

Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. See "Amendments to Solicitation" Provision

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AMENDMENTS SOLICITATION (CCU JAN 2004): All amendments to and interpretation of this RFQ shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing. The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: http://www.coastal.edu/procurement.

AMENDMENT #1

In accordance with the clause above, Amendment #1 is issued with the following changes:

Question: Can we estimate with a spot dull varnish?
Answer: Yes


Opening Date has been changed to August 7th, 2012.
Opening time remains the same.

END OF AMENDMENT 1