SAP

Invitation

for Bid

AMENDMENT

#1

Solicitation

Number

RFQ121120AR

Date Issued

11/6/12

Procurement

Officer

Annette Roberts

Phone

(843) 349-2161

E-Mail

aroBERTS@coastAL.edu

Address

Coastal Carolina University

DESCRIPTION:  Provide and deliver Commercial Custodial Equipment and Accessories

USING GOVERNMENTAL UNIT:  Coastal Carolina University

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time):  11/16/12  2:00 PM  See "Deadline for Submission of Offer" provision

QUESTIONS MUST BE RECEIVED BY:  11/12/12  See "Questions From Offeror" provision

Quotes may be submitted using any of the following methods (also see "Submitting Your Offer" provision):

(1) By fax:  843-349-2184; (2) by email to the address noted above; or (3) by mail or hand-delivery to either of the following:

See "Submitting Your Offer" provision

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Coastal Carolina University
Procurement Department
P.O. Box 261954
Conway, SC 29528

PHYSICAL ADDRESS:

Coastal Carolina University
Procurement Department
642 Century Circle
Conway, SC 29526

CONFERENCE TYPE:  NA

DATE & TIME:  NA (EST)

LOCATION:  NA

As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions

AWARD & AMENDMENTS

Award will be posted at the Physical Address stated above on 11/21/12. The award, this solicitation, and any amendments will be posted at the following web address:

http://www.coastal.edu/procurement/solicit.html

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR

(Full legal name of business submitting the offer)

OFFEROR’S TYPE OF ENTITY:

(Check one)

☐ Sole Proprietorship
☐ Partnership
☐ Corporation (tax-exempt)
☐ Corporate entity (not tax-exempt)
☐ Government entity (federal, state, or local)
☐ Other _________________________

(See "Signing Your Offer" provision.)

AUTHORIZED SIGNATURE

(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)

TITLE

(Business title of person signing above)

PRINTED NAME

(Printed name of person signing above)

DATE SIGNED

Instructions regarding Offeror’s name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION

(If offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.

COVER PAGE CCU (JAN. 2009)
## HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)

### NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

<table>
<thead>
<tr>
<th>Area Code</th>
<th>Number</th>
<th>Extension</th>
<th>Facsimile</th>
<th>E-mail Address</th>
</tr>
</thead>
</table>

## PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)

- Payment Address same as Home Office Address
- Payment Address same as Notice Address

## ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)

- Order Address same as Home Office Address
- Order Address same as Notice Address

## ACKNOWLEDGMENT OF AMENDMENTS

Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.

### DISCOUNT FOR PROMPT PAYMENT

- 10 Calendar Days (%)
- 20 Calendar Days (%)
- 30 Calendar Days (%)
- ____Calendar Days (%)

### PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]

### PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

- In-State Office Address same as Home Office Address
- In-State Office Address same as Notice Address (check only one)
AMENDMENTS TO SOLICITATION (JANUARY 2006) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: http://www.coastal.edu/procurement. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

NOTICE

AMENDMENT NO. 1

The Coastal Carolina University Invitation for Bids “RFQ121120AR” is hereby amended as follows:

All offers must be submitted by 2:00 PM on 11/16/12.

END OF AMENDMENT NO. 1