A Quick Guide to Student Computing

USER ACCOUNT and E-MAIL
Each student is assigned a computer account consisting of a username and a password. The username and password will provide access to the following services:
- Residence Halls
- Internet
- Access
- Wireless
- E-MAIL
- Blackboard
- WebAdvisor

Retrieving/Resetting Your Username and Password.
You can retrieve your username and password by using the online search at: http://www.coastal.edu/search/pin or by visiting the Registrar’s Office (Singleton Building), you must bring your student ID.

Accessing your E-mail
You can access your e-mail from any computer connected to the Internet.
Open a web browser (e.g. Firefox or Internet Explorer) and type in http://webmail.coastal.edu (or navigate to the webmail tab at http://my.coastal.edu) and enter your username and password. Your e-mail address is username@coastal.edu (e.g. jdoe@coastal.edu).

Tips for using E-mail
- Every student has an e-mail storage quota of 75 MB.
- Students should purge deleted messages to free space.
- Students should delete unwanted sent messages from the Sent Folder.
- Students should always LOG OUT after using e-mail.

WEBAVISOR
WebAdvisor allows students to register for and drop classes. Web Advisor also allows students to print their grades and unofficial transcripts and pay their tuition fees.

Accessing your WebAdvisor
With your username and password, you can access WebAdvisor online at http://my.coastal.edu and select the WebAdvisor tab (or directly through http://webadvisor.coastal.edu).

BLACKBOARD
Blackboard is a delivery system for online course content. Many professors use Blackboard to expand & enhance the teaching and learning process.

Accessing your Blackboard courses
If you are registered for a course that uses Blackboard, visit http://www.coastal.edu/blackboard and use your username and password to log in. Once you log in, a list of the courses you are enrolled in appears. To access the homepage of a course, simply click the course name.

COMPUTER LABS
There are many specialized labs, general access labs, and smart class rooms that will help meet your academic needs. Student ID’s may be required to use the labs.

General Access Labs
Library Lab, Library 2nd Floor (Help desk)
M-Th: 8 am — 2 am
F: 8 am — 5 pm
Sat: 10 am — 6 pm
Sun: 1 pm — 2 am
CAl Lab, Prince 204 (Help desk)
M-Th: 8 am — 11 pm
F: 8 am — 4 pm
Sat: 5 pm — 9 pm
Sun: 4 pm — 11 pm
Wall Lab, Wall 108 (Help desk)
M-Th: 7:30 am — 11 pm
F: 7:30 am — 5 pm
Sat/Sun: Noon — 5 pm
Science Lab, Science 122 (Help desk)
M-Th: 8 am — 5 pm
F: 8 am — 3 pm
Sat/Sun: closed
Microcomputer Labs
Waccamaw Lab
Sanitee Lab

Resources in the lab
The labs provide a variety of software packages. All general access labs have the Microsoft Office suite. Some labs include more specialized software such as database, desktop publishing, graphic design, Web design, and programming tools. Also, scanners, digital cameras, and video tape/DVD tutorials are available.

Printing
Printing capabilities are available throughout the labs. All general access labs now utilize CINO Print. All students are given an allotment to use printing at the beginning of each semester. To add more funds to your CINO card, please visit the ID office in Athemeun Hall.

Laptops to check out and use within the library are available at the information desk on the second floor.

ACCESSING THE NETWORK
CCUResNet
CCUResNet comprises all on-campus Residence Halls, including University Place. With the exception of the Gardens, all Residence Halls have wired access to the network and the Internet. The Gardens Residence Hall has wireless access to the network and the Internet.

All Residence Halls (except the Gardens): What is needed?
- Each room should have as many as three Ethernet jacks as the number of students. Ethernet jacks are similar to phone jacks but they are slightly larger.
- Students need to provide their own Ethernet cable (Category 5 straight patch cable) that will connect to the Ethernet port on the computer and to the Ethernet jack on the wall. Ethernet cables can be purchased from any electronic or computer store.
- There is no specific network configuration needed, unless the computer has been configured statically to use a Cable Modem at home. Consult the Tech Support Center staff for assistance.
- Once the Ethernet cable is connected to the computer and the wall, the student is ready to browse the Internet with their desired browser (e.g. IE, Firefox).

The Gardens: What is needed?
- A wireless Ethernet/WIFI adapter. Most new laptops have wireless cards built-in. Adapters are fairly inexpensive and widely available.
- The university’s wireless network is named CCUnwired. (Refer to your Move-in Guide or SCS for assistance if needed)

I got what I need! How do I connect? (First time connection)
1. Launch your web browser, e.g. Internet Explorer.
2. You will be asked for your username and password. If you have forgotten them, there will be a link to help you retrieve your username and password.
3. You will then be prompted to install Cisco NAC Agent (which authenticates your computer).
4. Open the Cisco NAC Agent.
5. Log in with your username and password.

On-Campus Internet Access
- Laptops with Ethernet adapters or ports can go to Prince 204 or to Wall 108 and use their available ports to connect.
- Laptops with wireless capabilities can access the Internet in all academic areas, the Student Center, and the library.

VIRUSES
Viruses pose a major threat to the network and individual computers. Students should be vigilant when opening suspicious e-mail, and e-mails with attachments.
- Also, as the Computing Policy

BE AWARE OF SPYWARE/PHISHING ATTEMPTS
Spyware is any program that helps gather information about individuals without their knowledge. Spyware is normally disseminated through Peer-2-Peer applications, such as LimeWire, and heavily marketed websites. Phishing attempts are seemingly legitimate e-mails asking for personal ID information. Neither the University nor any other institution will ever use e-mails to retrieve personal ID information. Such e-mails should be ignored and deleted.

Malwarebytes is a utility designed to combat ad-ware and spyware. It is free and available online.

STUDENT RESPONSIBILITIES
Students must abide by the University’s Computing Policies and Procedures. The policies can be found online at: http://www.coastal.edu/its/policies.html

Students should be aware that copyright owners are actively pursuing violators of their copyrighted materials. File sharing applications such as LimeWire are not illegal; however, many of the files being shared through such applications may be illegal. Protect yourself and avoid copyright infringement. Read more at http://www.coastal.edu/scs.

GENERAL TIPS
1. "BACK UP, BACK UP, and BACK UP".
Back up your projects on various storage devices.
2. 3.5" Floppy discs are susceptible to damage. Explore new storage media such as USB Pen Drives.
3. Seek directions from SCS Help Desks on academic projects that require advanced use of technology.
4. Be familiar with the terms of your computer warranty to obtain optimal technical support from the vendor.

Quick Reference
Labs:
Library Lab * 2nd Floor
         349-2984
SCS Help Desks:
CAI Lab * Prince 204
         349-3008
Wall Lab * Wall 108
          349-2905
Edwards Lab * Edwards 108
            349-2377
Science Lab * Science 122
            349-2971

Support:
SCS Help Desks: CAI Lab * Prince 204
            349-2905
Wall Lab * Wall 108
            349-2935
Edwards Lab * Edwards 108
            349-2377
Science Lab * Science 122
            349-2971

Addresses:
http://my.coastal.edu
http://mail.coastal.edu
http://webadvisor.coastal.edu
http://www.coastal.edu/blackboard

See Reverse for Computer and Software Recommendations

Publication by ITS-Student Computing Services* 349-2908
Computer Recommendations

NOTE:

- All students enrolling in Computer Science 130, 140 and 150 are required to have their own notebook computers.
- Graphic Design majors are recommended to acquire a MacBook or a MacBook Pro. Click here to go to the Apple Education Store.

### Minimum PC Configuration (Dell.com)

- Microsoft® Windows® XP or Windows 7® Home Premium
- 1.2 GHz Intel Core Solo or Duo-class processor
- 1024MB System Memory (1 or 2 DIMM), no more than 3072MB
- 40GB hard drive (Most come with 80GB)
- CD-RW/DVD combo drive
- Integrated 10/100 Ethernet adapter
- Integrated 802.11b/g wireless networking card
- 32 MB Video Memory (Most come with 64MB)
- Microsoft® Office 2007 (Get for $69!)
- Virus Protection Software (Get for FREE!)

### Minimum MacBook Configuration

- 2.1 GHz Intel Core Duo-class processor
- 1024MB System Memory (1 or 2 DIMM)
- 120GB hard drive
- CD-RW/DVD combo drive
- Integrated 10/100 Ethernet adapter
- Integrated AirPort wireless networking card
- Microsoft® Office 2008 (Get for $69!)

### Minimum MacBook Pro Configuration

- 2.4 GHz Intel Core Duo-class processor
- 2048MB (2 GB) System Memory (1 or 2 DIMM)
- 200GB hard drive
- Super Drive (DVD+/-RW) drive
- Integrated 10/100 Ethernet adapter
- Integrated AirPort Extreme wireless networking card
- Microsoft® Office 2008 (Get for $69!)

Software Offered by Coastal Carolina University

- Available FREE Online when you come to School.
- Available from the Office of Student Accounts for $69.