Ferguson's Career Guidance Center

Ferguson's is a library database that contains information about career planning and job searching. In this video, you will learn how to search Ferguson's for career information, how to find articles and email them to yourself, how to find an MLA or Chicago style citation for each article. To navigate to the Ferguson's database, start from the Kimbel Library home page and click the "Database Finder" link.

Choosing the letter "F" will lead you to an alphabetical list of databases that start with the letter "F".
From there, choose Ferguson's and click the link. If you're off campus, you'll be prompted to login to the library with your CCU username and password. If you're on campus, you'll be taken directly to Ferguson's.

In the top of the main page of the Ferguson's Career Guidance Center you'll find the search box. Type the name of the career you're interested in learning more about into the search box and click the search button.

For example, let's search for career information about event planning. Type the words "event planner" into the search box and click the search button. You should see a list of articles that contain the words "event planner" in the title or somewhere else in the article itself. For each item in your results list, you should see the title of the article, a brief excerpt from the article, and a "from" line to show you the name of the book or other source that the article is from. These can help you decide if the article might be of interest to you.
Choose an article from the list and click the title to go to the full text of the article. After clicking on the article title, you'll see the full text of the article. You can read the article to see if it has information that is useful to you. When you find an article that you like, you can use the toolbox in the right corner of the screen to email a copy of the article to yourself. Click email and enter your email address and click send if you would like to email a copy of the article to yourself. If you find an article that you would like to cite, you can get a suggested citation for the article in MLA or Chicago style. Click "citation" in the toolbox in the top right to navigate to the suggested citation for the article.
The default citation style is MLA. Click the button on the top right of the citation to switch to Chicago style. If you need to cite in a style that does not have sample citations available in Ferguson's, use Kimbel Library's Ask the Library service to ask for help with citing sources.

Ferguson's has many other helpful features that you can explore on your own, including a database of current job opportunities and articles about job searching. Visit the Ask the Library page on the Kimbel Library website if you have any questions about Ferguson's Career Guidance Center or other questions about your library research.