



Finance, Planning, and Facilities Committee

November 30, 2018

TO: Mr. D. Wyatt Henderson, Vice Chair, Ms. Natasha M. Hanna, Mr. William L. Lyles, Jr., Dr. Oran P. Smith, Mr. Eugene C. Spivey, and Mr. William E. Turner III

FROM: Mr. H. Delan Stevens, Chair

SUBJECT: Agenda

There will be a meeting of the Finance, Planning, and Facilities Committee on December 13, 2018 in the Wall Boardroom.

The agenda is as follows:

1. Review and Approval of the August 2, 2018 Minutes.
2. Financial Update
 - Financial Projections 2018-2019
3. Request Approval of the following Motions:
 - Request approval for renewal of a one-year lease with Fountain-Fuller of SC, L.L.C. for +/- 10,000 square feet of warehouse space at the Atlantic Center, (454 Century Circle), for University Housing, effective March 1, 2019 through February 29, 2020, with the option to extend the term of this lease up to two (2) more consecutive periods of one (1) year each. The cost of this lease is \$73,972 (\$7.40 per square foot) or \$6,164 per month. Rent will increase by 2% annually thereafter. (Motion 18-59).*

- Request approval of a High Limit P-Card with a single transaction limit of \$300,000 and a monthly limit of \$600,000 for the purpose of depositing payroll taxes to the South Carolina Department of Revenue (SCDOR).
This will be the only use of this card. (Motion 18-60).*

4. Capital Projects Update

*Denotes motion is required.

cc: Other Board of Trustees Members

Ms. Carolyn Bender
Dr. J. Ralph Byington
Dr. Debbie Conner
Ms. Julianne Cooke
Ms. Amanda Craddock
Dr. David A. DeCenzo
Mr. David Frost
Mr. Matt Hogue
Ms. Martha S. Hunn
Dr. Gregory L. Krippel
Mr. T. Rein Mungo
Mr. William Plate
Ms. Olga Shabeka
Dr. Renee Smith
Mr. Gregory Thompson
Ms. Wendy Watts