



***Finance, Planning and Facilities Committee***

February 3, 2020

**TO:** Ms. Natasha M. Hanna, Ms. Sherry I. Johnson, Mr. Oran P. Smith, Mr. Eugene C. Spivey, and Mr. William E. Turner III

**FROM:** Mr. D. Wyatt Henderson, Chair

**SUBJECT:** Agenda

There will be a meeting of the Finance, Planning and Facilities Committee on February 20, 2020 in the Wall Boardroom.

The agenda is as follows:

1. Review and Approval of the December 17, 2019 Minutes
2. Financial Update 2019-2020
3. Lease Renewals with the Coastal Educational Foundation
  - Request approval of renewal of one-year lease of the Athletic Parcel, approximately 25.89 acres. (Motion 20-FPF-01)\*
  - Request approval of renewal of one-year lease of the University Housing Parcel, approximately 16.66 acres. (Motion 20-FPF-02)\*
  - Request approval of renewal of one-year lease of the Wheelwright Auditorium/University Boulevard Parcel, approximately 7.97 acres. (Motion 20-FPF-03)\*
  - Request approval of renewal of one-year lease of the Academic Core Parcel, approximately 22.16 acres. (Motion 20-FPF-04)\*
  - Request approval of renewal of one-year lease of the soccer field and surrounding area, approximately 23 acres. (Motion 20-FPF-05)\*

- Request approval of renewal of one-year lease of the parking lot area and greenspace located on University Boulevard between Baxley Hall and Highway 501. (Motion 20-FPF-06)\*
4. Request approval of renewal of one-year lease, with the Horry County Higher Education Commission, of the Burroughs and Chapin Center for Marine and Wetland Studies. (Motion 20-FPF-07)\*
  5. Request approval to lease +/- 7,400 square feet of classroom and office space for Osher Lifelong Learning Institute (OLLI). The University currently leases space in Litchfield Landing for OLLI programming; however, the leases expire June 30, 2020. In the event the aggregate cost exceeds the threshold as defined by the South Carolina Commission on Higher Education (SCCHE), concurrent submissions to the SC Department of Administration Real Property Services for bid solicitation and approval by the SCCHE will ensue. Presence in the Litchfield/Pawleys Island area is needed to support and continue lifelong learning opportunities for the residents thereof, as well as to increase exposure to and foster goodwill for the University. (Motion 20-FPF-08)\*
  6. Request approval to lease +/- 15,000 square feet of office space to house the Office of Financial Services and University Communications, as well as provide secured storage space. The University currently leases 450 Century Circle, Suites A, B and C for office and storage space; however, these leases expire August 31, 2020. In the event the aggregate cost exceeds the threshold as defined by the South Carolina Commission on Higher Education (SCCHE), concurrent submissions to the SC Department of Administration Real Property Services for bid solicitation and approval by the SCCHE will ensue. Office space located in close proximity to the University campus provides employees convenience to meetings/functions and ease of making deliveries to campus departments. (Motion 20-FPF-09)\*.
  7. Procurement Audit Report
  8. Capital Projects Update

\* Denotes Motion is required.

cc: Other Board of Trustee Members

Ms. Carolyn Bender  
 Mr. Jamieson Bilella  
 Mr. Brian Bunton  
 Dr. Debbie Conner  
 Ms. Julianne Cooke  
 Ms. Amanda Craddock  
 Dr. David A. DeCenzo

Mr. David Frost  
 Mr. Matt Hogue  
 Ms. Martha S. Hunn  
 Dr. Gregory L. Krippel  
 Mr. T. Rein Mungo  
 Ms. Olga Shabeka  
 Mr. Gregory Thompson