

Minutes
Coastal Carolina University
Board of Trustees

Academic Affairs & Assessment Committee
E. Craig Wall Jr. Board Room
December 13, 2018

Committee Members Present: Dr. Oran P. Smith, Mr. Charles E. Lewis, Mr. D. Wyatt Henderson, Mr. Eugene C. Spivey, Mr. H. Delan Stevens, and Dr. Samuel J. Swad

Committee Members Not Present: Mr. Daniel W. R. Moore Sr.

Other Board Members Present: Mr. John H. Bartell Jr., Mr. William S. Biggs, Ms. Natasha M. Hanna, Ms. Sherry I. Johnson, Mr. William L. Lyles Jr., Mr. George E. Mullen, and Mr. Patrick S. Sparks

Others Present: Ms. Sandra A. Baldrige-Adrian, Ms. Katherine M. Brooks, Dr. J. Ralph Byington, Ms. Nedy Campbell, Mr. Joshua M. Chesson, Dr. Debbie C. Conner, Ms. Julianne H. Cooke, Ms. Amanda E. Craddock, Dr. Melvin D. Davis, Dr. David A. DeCenzo, Dr. Daniel J. Ennis, Mr. David A. Frost, Mr. Stephen K. Harrison, Mr. Matthew L. Hogue, Dr. Sara N. Hottinger, Ms. Jennifer H. Hughes, Ms. Martha S. Hunn, Ms. Robyn A. Jones, Mr. Timothy E. Meacham, Mr. Travis E. Overton, Ms. Jennifer Packard, Mr. William M. Plate Jr., Dr. Michael H. Roberts, Dr. Reneé J. Smith, Ms. V. Chyrel Stalvey, Mr. Gregory T. Thompson, and Mr. David Yancey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Katie Powell of the Horry Independent was in attendance.)

Chairman Oran Smith brought the Academic Affairs & Assessment Committee meeting to order at 10:25 a.m.

Samuel Swad moved to approve the August 2, 2018 Academic Affairs and Assessment Committee meeting minutes and Charles Lewis seconded. The motion carried.

Faculty Senate Chair Reneé Smith stated that during the fall, work of the senate included reviewing classes, adding courses, and making revisions. Three ongoing projects will continue

Academic Affairs & Assessment Committee
December 13, 2018

during the spring– pilot for the new student evaluation teaching form; ad-hoc committee of non-tenure tract faculty; and ad-hoc administrator evaluation.

Natasha Hanna stated that she understood that space heaters were used in some areas on campus during the summer to warm up cold offices. President David DeCenzo stated that space heaters have been used in older campus buildings because of outdated systems. Everyone has been asked not to do so because of creating fire hazards and blowing breaker fuses.

Provost & Executive Vice President Ralph Byington stated that academics has recovered from being shut down for three weeks during Hurricane Florence. The deans and faculty worked earnestly to have Saturday makeups and alternative instructions—students accessed on line, and individual colleges and learning resources pushed out tutoring with much higher resources. After this semester, plans are to look at the impact on the semester and the grade distribution university-wide and in individual courses. The semester’s challenges have been reported to SACS and will not be an issue in the next SACS review.

George Mullen made a motion in support of creating the College of Graduate Studies and Research (Motion 18-64). Oran Smith seconded, and the motion carried. Robert Young has been appointed interim dean of this college. He will write the white paper for the program with the goal to have 18-20% graduate students.

- **Swad moved to establish the new program of Bachelor of Music Education (Motion 18-61). Gene Spivey seconded, and the motion carried.** This program was designed to replace the Master of Arts in Teaching (MAT) in music.
- **Wyatt Henderson made a motion to bestow Emeritus Professor to Veronica D. Gerald (Motion 18-62) who retired June 30, 2018. Spivey seconded. The motion was approved.**
- **Spivey moved to bestow an Honorary Degree to Conway Mayor Barbara Blain-Bellamy (Motion 18-63) who will be the commencement speaker tomorrow. Henderson seconded, and the motion passed.**

According to SACS requirements, when changes are made to the Coastal Carolina University Mission Statement, the Board of Trustees needs to approve and to document the date on the statement. This will happen on an annual basis or as needed.

Bachelor of Fine Arts/Studio Arts, Bachelor of Fine Arts/Visual Communication Design, and Bachelor of Science/Applied Studies proposals were presented to the S.C. Commission on Higher Education and were warmly received.

Henderson and Hanna were concerned regarding the general assembly’s mandated pay increases. Salary compression will need to be scrutinized for professors and staff. Information on this will be reported back to the Board when analyses are completed.

Academic Affairs & Assessment Committee
December 13, 2018

As there was no further business to be presented, Smith moved to adjourn. Spivey seconded. The committee adjourned.

Respectfully submitted,

Chyrel Stalvey

Chyrel Stalvey
Recorder