

**Minutes
Coastal Carolina University
Board of Trustees**

**Academic Affairs & Assessment Committee
E. Craig Wall Jr. Board Room
May 3, 2018**

Committee Members Present: Dr. Oran P. Smith, Mr. Charles E. Lewis, Mr. D. Wyatt Henderson, Mr. Daniel W. R. Moore Sr., Mr. Eugene C. Spivey, and Mr. H. Delan Stevens

Committee Members Not Present: Dr. Samuel J. Swad

Other Board Members Present: Mr. John H. Bartell Jr., Mr. William S. Biggs, Mr. Samuel H. Frink, Ms. Natasha M. Hanna, Mr. Carlos C. Johnson, Mr. George E. Mullen, Mr. Patrick S. Sparks, and Mr. William E. Turner III

Others Present: Ms. Sandra A. Baldrige-Adrian, Ms. Katherine M. Brooks, Ms. Susan Butcher, Dr. J. Ralph Byington, Ms. Nedy Campbell, Mr. Joshua M. Chesson, Dr. David A. DeCenzo, Mr. Stephen K. Harrison, Mr. Matthew L. Hogue, Dr. Sara Hottinger, Ms. Martha S. Hunn, Ms. Robyn A. Jones, Mr. Timothy E. Meacham, Mr. Travis E. Overton, Dr. Barbara A. Ritter, Mr. Mark A. Roach, Ms. V. Chyrel Stalvey, Mr. Gregory T. Thompson, and Mr. David Yancey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. No media were in attendance.)

Chairman Oran Smith brought the Academic Affairs & Assessment Committee meeting to order.

Gene Spivey made a motion to approve the February 15, 2018 Academic Affairs & Assessment Committee minutes. Chuck Lewis seconded, and the motion carried.

Faculty Senate Chair Reneé Smith stated that Faculty Senate had met three times since February using a consent agenda to perform an ACAD-SENA policy review, and receive administration reports. She reviewed the work of the Faculty Senate for the last three months.

Provost & Executive Vice President Ralph Byington was pleased to report that retention is 73.5%. He assured the Board that the University continues to do everything we can to increase retention. We have now been able to identify at-risk student groups with great results so far.

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The South Carolina Commission on Higher Education reviews lots of questions at the Advisory Committee on Academic Programs (ACAP). Some of the University's requests will be reviewed at an additional meeting in early June.

• **Chuck Lewis moved to approve a B.A. in Religious Studies (Motion 18-34). Gene Spivey seconded. The motion passed by acclamation.** It was noted that this new addition will incur no extra cost to the University.

• **Dan Moore made a motion to request a non-resident tuition waiver for a limited number of students (no more than 8 annually) from Designated International Special Cooperation Regions (Motion 18-32). Wyatt Henderson seconded, and the motion passed.**

• **Henderson made a motion to offer a B.S./B.A. in University Studies (Motion 18-33). Moore seconded. The motion carried.**

Dean Sara Hottinger added that this is a community outreach program to bring in new students who stopped attending a university without completing a baccalaureate degree. This major will allow students to craft their own degree. This is different from the interdisciplinary degree.

For information only, Smith reported the following actions:

- Promotion to Senior Lecturer/Instructor - 4 applicants and all promoted
- Post Tenure – 15 applicants: 5 exceptional, 7 favorable, and 3 unfavorable
- Post Promotion – 8 applicants: 5 exceptional and 3 favorable

Timothy Meacham reported that a staff member will be retiring in the Office of University Counsel. The position will be replaced with an attorney, Trip Hutto, who is currently the Assistant Director of Residency.

As there was no further business, Spivey moved to adjourn and Turner seconded.

Respectfully submitted,

Chyrel Stalvey

Chyrel Stalvey
Recorder