

**Minutes
Coastal Carolina University
Board of Trustees**

**Finance, Planning & Facilities Committee
E. Craig Wall Jr. Board Room
February 21, 2019**

Members of the Committee Present: Ms. Natasha M. Hanna, Mr. D. Wyatt Henderson, Mr. William L. Lyles Jr., Dr. Oran P. Smith, Mr. Eugene C. Spivey, Mr. H. Delan Stevens, and Mr. William E. Turner III

Other Board Members Mr. John H. Bartell Jr., Mr. Dalton B. Floyd Jr., Mr. Carlos C. Johnson, Ms. Sherry I. Johnson, Mr. Charles E. Lewis, Mr. Daniel W. R. Moore Sr., and Mr. George E. Mullen

Others Present: Ms. Sandra Baldrige-Adrian, Ms. Katherine M. Brooks, Ms. Susan Butcher, Dr. Brian Bunton, Dr. J. Ralph Byington, Ms. Nedy Campbell, Mr. Joshua M. Chesson, Dr. Debbie C. Conner, Ms. Julianne H. Cooke, Ms. Amanda E. Craddock, Dr. Melvin D. Davis, Dr. David A. DeCenzo, Dr. Daniel J. Ennis, Mr. Samuel H. Frink, Mr. David A. Frost, Ms. Kasey D. Harrington, Mr. Matthew L. Hogue, Dr. Sara N. Hottinger, Ms. Jennifer H. Hughes, Ms. Martha S. Hunn, Ms. Robyn A. Jones, Dr. Gregory L. Krippel, Dr. Megan McIlreavy, Mr. Timothy E. Meacham, Mr. Travis E. Overton, Ms. Jennifer Packard, Dr. Barbara A. Ritter, Dr. Michael H. Roberts, Mr. Todd Setzer, Ms. Olga Shabeka, Ms. V. Chyrel Stalvey, Mr. Gregory T. Thompson, and Mr. Matt Wilkinson

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. No media was in attendance.)

Chairman Delan Stevens brought the Finance, Planning, & Facilities Committee meeting to order at 9:00 a.m.

Oran Smith moved to approve the December 13, 2018 Finance, Planning and Facilities Committee minutes. Will Turner seconded, and the motion passed.

Interim Chief Financial Officer & Vice President of Finance Financial David Frost reported that in this era of skimmers, several safeguards have been put in place: compliance with Payment Card Industry Data Security Standards (PCIDSS), credit card compliance reviews, new P2PE terminals, and PCI zones. Additional training with credit cards will take place.

**Finance, Planning & Facilities Committee
February 21, 2019**

The 2018-19 budget was reviewed:

- Due to flat student enrollment, there is revenue shortfall of \$3M. Part of this was recouped with the additional \$1M from the state this year. Expenses for the 10 funds were reduced by \$1.43M. Despite other additional cuts, there is still a shortfall of \$1.33M. The Executive Staff has been cautioned to use money wisely the rest of the year.
- We were obligated to put the pension on our books through the GASB #67 and #68 standards which is a real cash expense. Last year there was a two percent pension increase, and the next five years will have a one percent increases. Every one percent is about a million dollars. We did receive a credit of \$820,000 from the state last year to offset the pension and received the same credit again this year.
- Most revenues have been collected.
- Total 10 Funds expenditures are projected to be \$157M, about \$1.433M under budget, which have been offset by expense reductions.
- The budget summary by fund by account shows that they are about where it should be.
- Transportation was moved to auxiliary.

Discussion ensued to clarify various items.

Stevens stated that Motions 19-01 to 19-06 are lease renewals with the Coastal Educational Foundation which have the same terms as last year. Wyatt Henderson moved to approve all these leases and Gene Spivey seconded. All were approved.

- **Request approval of renewal of one-year lease of the Athletic Parcel, approximately 25.89 acres, at \$80,000 per year (Motion 19-01).**
- **Request approval of renewal of one-year lease of the University Housing Parcel, approximately 16.66 acres, at \$50,000 per year (Motion 19-02).**
- **Request approval of renewal of one-year lease of the Wheelwright Auditorium/University Boulevard Parcel, approximately 7.97 acres, at \$25,000 per year (Motion 19-03).**
- **Request approval of renewal of one-year lease of the Academic Core Parcel, approximately 22.16 acres, at \$65,000 per year Motion 19-04).**
- **Request approval of renewal of one-year lease of the soccer field and surrounding area, approximately 23 acres, at \$74,000 per year (Motion 19-05).**
- **Request approval of renewal of one-year lease of the parking lot area and greenspace located on University Boulevard between Baxley Hall and Highway 501 at \$24,000 per year (Motion 19-06).**

Henderson made a motion to approve the renewal of one-year lease with the Horry County Higher Education Commission for the Burroughs and Chapin Center for Marine and Wetland Studies at \$1.00 per year (Motion 19-07). Spivey seconded, and the motion carried.

Finance, Planning & Facilities Committee
February 21, 2019

The following capital projects updates were received:

- Library Learning Complex (academic enrichment center and auditorium) – resumes have been received from architectural firms. The selection committee, including two trustees, will now begin to interview chosen firms in March.
- Kimbell Library engineering firm has been selected.
- Brooks Stadium is expected to have June completion.
- Williams Brice HVAC Renovation is expected to be completed in September.
- Ingle Residence Hall renovations will have a quick turnaround to be completed before students return in August.
- Soccer Complex cannot begin until the expected \$1.5M naming rights have been received from proposed donor.

Henderson noted that this is holding up progress with the Campus Master Plan. DeCenzo said he did not have problem meeting with Senator Hugh Leatherman to inquire about using reserve funds for the project.

DeCenzo reported that the House of Representatives version of next year's budget includes \$2.145M in recurring funding. We will be unable to increase tuition. More information will be shared in the Government Affairs Committee meeting.

As there was no additional business Spivey moved to adjourn. Henderson seconded, and the meeting adjourned.

Respectfully submitted,

V. Chyrel Stalvey

V. Chyrel Stalvey
Recorder