

**Board of Trustees Meeting
December 17, 2019**

**Minutes
Coastal Carolina University
Board of Trustees
Wall Boardroom
December 17, 2019**

Presiding: Chairman William S. Biggs

Board Members Present: Mr. John H. Bartell, Jr., Mr. Lee A. Belcher, Mr. William S. Biggs, Mr. Dalton B. Floyd, Jr., Ms. Natasha M. Hanna, Ms. Sherry I. Johnson, Mr. Charles E. Lewis, Mr. Daniel W.R. Moore, Sr., Mr. George E. Mullen, Dr. Oran P. Smith, Mr. Patrick S. Sparks, Mr. Eugene C. Spivey, Mr. H. Delan Stevens, Dr. Samuel J. Swad, Mr. William E. Turner, III

Board Members Not Present: Mr. D. Wyatt Henderson

Others Present: Dr. T. Brian Bunton, Mr. Joshua Chesson, Dr. Debbie Conner, Ms. Amanda Dr. David A. DeCenzo, Ms. Lydia Deeck, Dr. Daniel Ennis, Mr. David Frost, Mr. Matthew Hogue, Ms. Martha Hunn, Dr. Edward Jadallah, Mr. Carlos Johnson, Ms. Kitty Lewis, Mr. Travis Overton, Ms. Jennifer Packard, Ms. Julie Quinn, Dr. Michael Roberts, Mr. Mike Ryhal, Mr. Stovall Witte

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Two members of the media were in attendance: Mr. Tyler Fleming and Ms. Katie Powell)

Chairman William Biggs called the Board meeting to order at 11:50 a.m. It was noted that Trustee Wyatt Henderson was excused. Oran Smith offered an invocation.

I. Roll Call

Roll call was taken by Administrative Assistant Julie Quinn.

II. Approval of Minutes

William Turner moved to approve the October 11, 2019 minutes. Delan Stevens seconded, and the motion passed.

Daniel Moore moved to approve the December 11, 2019 minutes. Turner seconded, and the motion passed.

**Board of Trustees Meeting
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III. President's Report

President DeCenzo stated that he is losing a very important person in his office. His Senior Administrative Coordinator, Jennifer Packard, is retiring effective January 2, 2020.

Dalton Floyd commended Jennifer on a job well done during her time at Coastal Carolina. Biggs seconded that notion and stated that he can speak for the whole board by thanking Jennifer for everything she has done for them. Biggs presented Jennifer with a CINO pin and let her know that she will always be a part of CCU.

President DeCenzo introduced Julie Quinn, Administrative Assistant, as Jennifer's interim replacement.

IV. Standing Committee Motions

Finance, Planning and Facilities Committee

- **Oran Smith** moved to approve the renewal of a one-year lease with Fountain-Fuller of SC, L.L.C. for +/- 10,000 square feet of warehouse space at the Atlantic Center, (454 Century Circle), for University Housing, effective March 1, 2020 through February 29, 2021, with the option to extend the term of this lease one (1) more year. The cost of this lease is \$75,452 (\$7.55 per square foot) or \$6,288.00 per month. Rent will increase by 2% annually thereafter. (Motion 19-57) William Turner seconded, and the motion passed.
- **Smith** moved to approve the increase the fee for online orientation from \$35 to \$75. (Motion 19-58) This required a roll call vote and the motion passed unanimously.

Academic Affairs and Assessment Committee

- **Smith** moved to approve the title of Distinguished Professor Emeritus for Dr. Treelee MacAnn upon her retirement on May 15, 2020 after thirty years of service (Motion 19-59). Delan Stevens seconded, and the motion passed.

Executive Committee

- **Biggs** moved to amend the Board of Trustees Bylaws to add the following language to Article II of the Bylaws: Define and regularly evaluate responsibilities and expectations through an annual self-evaluation process. (Motion 19-60). Turner seconded. The motion passed.

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V. Chairman's Report

Biggs thanked everyone for all that they have done and hopes to see the attendees at graduation later on in the day.

Biggs welcomed Trustee Lewis up to the front of the room. Lewis has resigned his position on the board and Biggs thanked him for his years of service and his time as Secretary/Treasurer. Biggs and President DeCenzo presented Lewis with a gift from the board.

2020 meeting dates for the board are as follows: February 20-21, May 7-8, August 6-7, October TBD and December 15.

VI. Executive Session (Contractual Matters)

Not needed.

VII. New Business

Nothing new.

VIII. Adjournment

As there was no more business, Biggs moved to adjourn the meeting and Turner seconded, and the motion passed.

Respectfully submitted,

Lydia Deeck

Lydia Deeck

Recorder