**Name**

Address • City, State Zip Code • Telephone • Email

**EDUCATION**

**School Name, City, State**

* Degree title, Graduation Date
* Minor(s) GPA Honors

**SKILLS / STRENGTHS**

* List any and all relevant skills here for the position being applied for.

**EXPERIENCE**

**Company Name,** City State, Start date – End date

***Job title***

* Job responsibilities/activities

**Company Name,** City State, Start date – End date

***Job title***

* Job responsibilities/activities

**Company Name,** City State, Start date – End date

***Job title***

* Job responsibilities/activities

**Company/ Organization Name,** City State, Start date – End date

***Job title***

* Job responsibilities/activities

**ACTIVITIES**

**Club/Organization Name, School Name ,** City State, Start date – End date

* Responsibilities/activities

**Job title,** City State, Start date – End date

* Responsibilities/activities