Academic Continuity at Coastal Carolina University

This guide help sheet is to introduce faculty to the many technological tools available on our campus for maintaining academic continuity in the times of disruption of normal academic activities on and around the CCU campus. Disruptions in teaching and learning may impact the ability for faculty to teach, and/or for students to continue their learning experience, and the following methods and tools may allow make up activities in various scenarios.

Coastal Office of Online Learning
Keep up to date on recent news in OL and instructional technology by following us on social media:
How to Quickly Create a Moodle Course Shell

- All courses on the WebAdvisor system at CCU have a Moodle course shell generated each semester. Faculty must submit a Faculty Course Request through Moodle to be added to their course shells.
  - The faculty Course Request Form will auto-fill with your course information once you select your Semester/Year, if you are an instructor of record in WebAdvisor. If you are not, you should fill in the requested information.
  - Faculty may merge sections together if desired (i.e., Sections 01-03 of PSYCH 420 may have the same Moodle course shell).
  - Faculty may select to copy from a previous term and/or may add in the COOL Moodle Basic & Advanced Templates, if desired, to pre-load content to be tailored to their course needs. Any part or all of the Moodle Templates may be copied; use the Comments field to specify what you need copied.

CCU Educational Tools for Faculty & Students

- Moodle LMS for posting content for students to make up and for communication purposes. Many tools exist within our LMS, including:
  - Moodle Basic & Advanced Templates with preformatted activities that you may tailor to your needs
  - Moodle pages where you may post text, links, and multimedia content; these pages may be combined into Moodle books for ease of navigation
  - Moodle assignments/TurnItIn assignments that are self-paced

CCU Educational Tools for Faculty & Students, cont.

- Moodle
  - Automatic grading/feedback quizzes/exams, including using Respondus quizzing software, LockDown Browser, and Respondus Monitor
  - Discussion forums for student reflection with writing, audio, and video uploads
  - Journals/Wikis/Workshops in Moodle for asynchronous collaborative work
  - Groups in Moodle for student collaboration
- Office 365 integrations for collaborative work in groups
- Add licensed Streaming Videos to your course for student review
- Echo 360 Lecture Capture software—audio only, audio + content, audio/video + content for asynchronous, pre-packaged lectures; Echo for 1-way push of content
- Skype for Business for real-time meeting
- Moodle Instructor Guide
- Moodle Student Support, Guide, Tutorials, and Online FAQs

Additional Resources for Faculty Support

- CeTEAL Contingency Instruction LibGuide
- Guide for Teaching Faculty
- Kimbel Library Distance Learning Services
• [CCU Alert webpage](#) where you/your students may sign up for CCU Alert texts, emails, read up to date information on advisories, and more.
• To sign up for one-on-one support with Moodle and the above 3rd party Moodle support tools, please contact us at [coastalonline@coastal.edu](mailto:coastalonline@coastal.edu)