Moodle Enhancements

This resource guide highlights new features that are now available in the upgraded Moodle 3.2.9. It also addresses changes to existing features.

Coastal Office of Online Learning

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NEW FEATURES

Course Navigation | User Tours
When you enter a Moodle course for the first time, you will be presented with a tour describing some of the features of the new Boost theme. If you do not want to view the user tour, you can select “End tour”.

Welcome

Welcome to the Boost theme for Moodle 3.2. If you’ve used Moodle before you might find things look a bit different here on the course page.

At any point you decided that you want to view the tour again, you can reset the tour by going to the very bottom of the page and selecting “Reset user tour on this page”.

Moodle Docs for this page
You are logged in as Demo Instructor1 (Log out)
Reset user tour on this page
Home
Course Navigation | Theme

A new theme, Boost, enhances course navigation and editing functionality. Blocks such as Quickmail, Calendar, and Recent changes, are no longer displayed on the left panel of the page, instead will be displayed only on the right panel of the course page. A nav drawer replaces the navigation block and may be opened and closed using the hamburger icon on the top left to make the course material section larger.
Course Management

Editing | Gear Menu
At the top right of the course is the settings menu gear icon. This is where administrative functions can be found (edit settings, turn editing on, gradebook setup, etc.). This settings menu gear icon replaces what was previously the “Course Administration” block that was located on the left panel of the course page.
Nav Drawer | View Enrollment

Course participants are located in the nav drawer. The participants list contains a list of students enrolled in the course and their last access to each course. From the gear icon, you can view Groups that have been created.
Activities and resources are edited using the Edit dropdown menu on the right side of the activity/resource.

When using the weekly format for a course, you can set the course end date to reflect the last day of the course.

NOTE: This does not affect students' ability to access the course, instead removes the course from their nav drawer.
Notifications | Course Alerts and Messages
Personal messages, alerts about assignments, subscribed new forum posts, etc., are visible next to the user menu. The user’s notification preference settings determine whether these notifications display in this location.

Site | Private Messaging
Users can send private messages to other users on Moodle.
Media Files

Media player improvements allow sound and video files to display more efficiently across browsers and can contain captioning and subtitling.

Atto Editor

Media Icon

The media icon now has tabs for Link, Video, and Audio.

Insert media
Link Tab
The link tab contains the same options as the old media icon.

<table>
<thead>
<tr>
<th>Link</th>
<th>Video</th>
<th>Audio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source URL</td>
<td></td>
<td>[Browse repositories...]</td>
</tr>
<tr>
<td>Enter name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Insert media]

Video Tab
The video tab now allows for advanced features, such as display options, advanced settings, and subtitles and captions.

<table>
<thead>
<tr>
<th>Link</th>
<th>Video</th>
<th>Audio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Video source URL</td>
<td>[Browse repositories...]</td>
<td></td>
</tr>
<tr>
<td>Add alternative source</td>
<td>[Display options]</td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Advanced settings]</td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Subtitles and captions]</td>
<td></td>
</tr>
</tbody>
</table>

[Insert media]

Audio Tab
The audio tab now allows for options, such as advanced settings and subtitles and captions.

<table>
<thead>
<tr>
<th>Link</th>
<th>Video</th>
<th>Audio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio source URL</td>
<td>[Browse repositories...]</td>
<td></td>
</tr>
<tr>
<td>Add alternative source</td>
<td>[Advanced settings]</td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Subtitles and captions]</td>
<td></td>
</tr>
</tbody>
</table>

[Insert media]
Activities

Assignment | Overrides
Assignment deadlines can be overridden for students\groups in the same manner as for quizzes. To add an override for the assignment use the activity's administration dropdown (gear located in right corner of page) and select user override.

Assignment - Demo 1

Override

Override user

Search

Allow submissions from
10 May 2018 13 00
Enable

Due date
10 May 2018 15 00
Enable

Cut-off date
10 May 2018 15 00
Enable

Revert to assignment defaults
Assignment | Accepted File Types

Accepted file types can now be specified in the assignment settings. The acceptable file types allows you to restrict what file types the students can submit. Add this restriction from the assignment’s settings under the “Submission types” section.

### Submission types

<table>
<thead>
<tr>
<th>Feature</th>
<th>Setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submission types</td>
<td>Online text, File submissions</td>
</tr>
<tr>
<td>Word limit</td>
<td>Enable</td>
</tr>
<tr>
<td>Maximum number of uploaded files</td>
<td>5</td>
</tr>
<tr>
<td>Maximum submission size</td>
<td>Activity upload limit (100MB)</td>
</tr>
<tr>
<td>Accepted file types</td>
<td>.docx, .pdf</td>
</tr>
</tbody>
</table>
Assignment | Rubrics

Negative scores may be applied (i.e. student with a late submission).

<table>
<thead>
<tr>
<th>Style</th>
<th>Very poor</th>
<th>Some effort at consistent and appropriate style</th>
<th>Good effort at consistent and appropriate style</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0 points</td>
<td>1 points</td>
<td>2 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Content</th>
<th>No relevant content</th>
<th>Limited content and of limited relevance</th>
<th>Good content with suitable relevance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0 points</td>
<td>1 points</td>
<td>2 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Late submission penalty</th>
<th>Submitted late</th>
<th>Submitted on time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-1 points</td>
<td>0 points</td>
</tr>
</tbody>
</table>

Add criterion

Rubric options

Sort order for levels: Ascending by number of points

- Calculate grade based on the rubric having a minimum score of 0
- Allow users to preview rubric (otherwise it will only be displayed after grading)
- Display rubric description during evaluation
- Display rubric description to those being graded
- Display points for each level during evaluation
- Display points for each level to those being graded
- Allow grader to add text remarks for each criterion
- Show remarks to those being graded

Save rubric and make it ready  Save as draft  Cancel
Choice | Availability Dates
The choice activity now offers the ability to set an “Allow responses from” (open date) and “Allow responses until” (close date).

Availability

<table>
<thead>
<tr>
<th>Allow responses from</th>
<th>10</th>
<th>May</th>
<th>2018</th>
<th>00</th>
<th>00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allow responses until</td>
<td>15</td>
<td>May</td>
<td>2018</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

Choice | Displays in Calendar
The choice activity deadline now shows in the calendar when an “Allow responses until” date is set in the choice activity settings.
**Choice | Selection by Instructor**

The instructor may make selections on behalf of students.

**Demo Choice**

**Responses**

<table>
<thead>
<tr>
<th>Choice options</th>
<th>Not answered yet</th>
<th>Black</th>
<th>Bronze</th>
<th>Teal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of responses</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

Users who chose this option:
- Demo Student3
- Demo Instructor
- Demo Student1
- Demo Student2

Select all / Deselect all

With selected:

Choose an action...

Download:

- Download in Excel format
- Download in text format

**External tool | Field Names**

A few fields under the “General” section have been renamed.

Launch/Cartridge URL is now Tool URL

Secure launch URL is now Secure tool URL

Shared Secret Unmask is now an eyeglass icon
Feedback | Interactive Report Charts
When using the feedback activity, there are new interactive and responsive charts under the analysis tab that show a report dynamically to course participants.

<table>
<thead>
<tr>
<th>Demo Choice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please choose the color you wish to use for your team.</td>
</tr>
</tbody>
</table>

Your selection: Black

![Chart showing color choices]

Forum | Discussion Locking
Discussions can now be locked after a specified time of inactivity.

From the forum’s settings, locate the “Discussion locking” section and from the “Lock discussions after period of inactivity” dropdown, determine when the forum should be locked.

Discussion locking

[Dropdown for setting the period of inactivity]
After setting the lock setting, the message “This discussion has been locked so you can no longer reply to it.” is displayed above the posting.

Demo Forum
Demo Forum Topic from Student

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**Group Self-Selection**

The Group Self-Selection activity allows students to create and join groups in a course. Instructors specify which groups are available for the activity and can limit the number of members in each group.

- **Select groups from grouping**: All groups
- **Min members per group**: 1
- **Max members per group**: 2
- **Maximum number of groups to participate in**: 1

In addition to using created groups, the instructor can allow the students to create groups, set the group name, set the group description, and allow students to set passwords to join a group.

- **Students can create groups**
- **Students can set the name of new groups**
- **Students can set and edit group description**
- **Students can set passwords for joining groups**

For a student to create a group, they will click the “Create a new group” button.
Enter the group name and description then click “Create a new group”.

Create a new group

Group name
Student Group

Group description
Student Created Group

Create a new group  Cancel

To edit the group description, the student will click on the description then enter the new value.

To leave the group, the student will click “Leave group” under the “Action” column and then confirm they want to leave the group.

Action
Leave group

Lesson | Duplicate Content Page
The duplicate icon can be used to copy similar content pages within a lesson.
Student Folder | Group Approval Mode
When the student folder is set for “Take documents from an assignment”, a “Groupapproval mode” radio button is displayed. The radio button can only be toggled when the assignment’s “Group submission settings” section “Students submit in groups” field is set to “Yes.

Student folder setting

Student folder

Mode
students can upload documents take documents from an assignment

Assignment
Assignment - Demo 1

Sync automatically with assignment

Obtain approval
Yes

Groupapproval mode
ALL members of the group have to approve
At least ONE member has to approve

Assignment’s setting (must be set to use group approval mode in the student folder)

Group submission settings

Students submit in groups
Yes

Require group to make submission
No

Require all group members submit
No

Grouping for student groups
None
Workshop | Portfolio Export

Workshop submissions and assessments may be exported by instructors and students.

Demo Workshop
My submission

Instructions for submission

Submission instructions

Workshop Demo Student1
by Demo Student1

submitted on Thursday, May 10, 2018, 2:29 PM | modified on Thursday, May 10, 2018, 2:30 PM

Demostudent1 submission content

- Demo Document.pdf

Edit submission  Delete submission  File download  ➙  Export this page
Mahara

Mahara is an electronic portfolio that allows students to store their professional development artifacts.

To access your portfolio workspace you must login through Moodle. Once you are logged into Moodle and enter a class, select the “Dashboard” breadcrumb at the top of the page.

You will then have a “Network Servers” block on the right side of the page. This block will contain a link that will take you to your Mahara profile dashboard.

The top of your dashboard page by default will look like the below image. You can hide this information box if you would like by clicking on the “Hide information box”. If you hide the box, to edit your portfolio you will need to use the hamburger menu that is located in the top right corner of the page.

From select activities within Moodle will be the option to export your submitted files. The activities that will provide the option to export are: assignments, Database entries (only if they were entered by the user), forum post, and glossary items (only if they were entered by the user).
To export from an assignment activity in Moodle to Mahara:

- Access the assignment that contains the submission
- Under the “Submission status” section, will be the submitted filed or online text submission. Under the submission click on the “Export to portfolio” option.

File submissions

- For submissions that were made by file upload, in the “Select destination “dropdown” choose “Mahara ePortfolio”. Then choose “File” for the available export formats.
For submission that were made by Online Text submission, in the dropdown choose “Mahara ePortfolio” and then for the available export formats choose “Leap 2A portfolio” or “HTML”.

When prompted to confirm the export select “continue”.

Then next screen will give the choice to “Return to where you were” or to “Continue to your portfolio”.

Portfolio export complete!

Return to where you were
Continue to your portfolio

When looking for your files in Mahara they will be located in the following areas:
- If “Available export format” of “File” or “HTML” was chosen, the file be imported to “Content”- “Files”- “incoming” folder.
- If “Available export format” of “Leap 2A portfolio format” was chosen, the file be imported to “Content”- “Journals”.
To export from a database activity in Moodle to Mahara:

- Access the database activity that contains the entries
- For exporting single entries that have been created by the user, click on the following icon under the entry:
- For the “Select destination” drop down choose “Mahara ePortfolio”
- Choose “Leap 2A portfolio” or “HTML” for the available export formats and select Next.
- Confirm the export by selecting continue.
- Then next screen will give the choice to “Return to where you were” or to “Continue to your portfolio”.
- When looking for your files in Mahara they will be located in the following areas:
  - If “Available export format” “HTML” was chosen, the file be imported to “Content” - “Files” - “incoming” folder.
  - If “Available export format” of “Leap 2A portfolio format” was chosen, the file be imported to “Content” - “Journals”.

- For exporting all entries that have been created by the user, go to the bottom of the entries to select the destination.

![Mahara ePortfolio](https://example.com) ![Export to portfolio](https://example.com)

This will automatically export the entries.

To export from a forum activity in Moodle to Mahara:

- Access the forum activity
- Select the post that was written by the user that needs to be exported
- At the bottom of the post select the “Export to portfolio” option

![Permalink | Reply | Export to portfolio](https://example.com)

- For the “Select destination” drop down choose “Mahara ePortfolio”
- Choose “Leap 2A portfolio” or “HTML” for the available export formats and select Next.
- Confirm the export by selecting continue.
- Then next screen will give the choice to “Return to where you were” or to “Continue to your portfolio”.
- When looking for your files in Mahara they will be located in the following areas:
  - If “Available export format” “HTML” was chosen, the file be imported to “Content” - “Files” - “incoming” folder.
  - If “Available export format” of “Leap 2A portfolio format” was chosen, the file be imported to “Content” - “Journals”.

To export from a glossary activity in Moodle to Mahara:
• Access the glossary activity that contains the entries
• For exporting entries that have been created by the user, click on the following icon to the right of the entry:
• For the “Select destination” drop down choose “Mahara ePortfolio”
• Choose “Leap 2A portfolio” or “HTML” for the available export formats and select Next.
• Confirm the export by selecting continue.
• Then next screen will give the choice to “Return to where you were” or to “Continue to your portfolio”.
• When looking for your files in Mahara they will be located in the following areas:
  o If “Available export format “HTML” was chosen, the file be imported to “Content”- “Files”- “incoming” folder.
  o If “Available export format” of “Leap 2A portfolio format” was chosen, the file be imported to “Content”- “Journals”.

Legacy Browsers with Compatibility Issues
• Internet Explorer 10 and below
• Safari 7 and below
For best experience and optimum security, keep your browser up to date.
To see the current version of your browser: https://whatbrowser.org

Additional Resources

<table>
<thead>
<tr>
<th>Activity</th>
<th>Links to Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignment</td>
<td><a href="https://docs.moodle.org/32/en/Assignment_activity">https://docs.moodle.org/32/en/Assignment_activity</a></td>
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<td>Attendance</td>
<td><a href="https://docs.moodle.org/32/en/Attendance_activity">https://docs.moodle.org/32/en/Attendance_activity</a></td>
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<td>Links to Documentation</td>
<td>Documentation</td>
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<td>------------------------</td>
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<td>Scheduler</td>
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<td>Student folder</td>
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<td>Book</td>
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<td></td>
<td>Label</td>
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<tr>
<td></td>
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