

MEMORANDUM OF UNDERSTANDING

HORRY COUNTY SCHOOL DISTRICT/COASTAL CAROLINA UNIVERSITY SPADONI COLLEGE OF EDUCATION

This Memorandum of Understanding is between the Horry County School District and Coastal Carolina University regarding data requests needed for our national accreditation through the Council for Accreditation of Educator Preparation (CAEP). This specific agreement focuses on data from Coastal Carolina University teacher education program completers who are currently employed by Horry County Schools that will be used for the purpose of program improvement, quality assurance, academic program and support services evaluation, and accreditation reporting. The MOU may be modified by a written amendment agreed upon and signed by authorized Coastal Carolina University and Horry County School District representatives. This agreement will remain in effect from August, 2017 until terminated in writing by a partnering organization.

1. Data Points Being Requested:
 - a) Horry County Schools MAP test results (grades 2 -8) including growth targets, RIT and Percentile (Reading, Math, and Language)
 - b) Horry County Schools test results for the testing that is present in EVAAS to include State Summative Assessments (Grades 3-8 and End of Course Assessments)
 - c) Horry County Schools DIBELS data reports by sub-area including beginning of year and end of year reports.
2. Testing Window by Event and Year: AY 2015-2016, AY 2016-2017, AY 2017-2018 (fall, winter, spring test administrations)
3. Period of Agreement: This period of this agreement shall be in effect from June 2017 until terminated in writing by a partnering organization.
4. Purpose/Use: All data will be used for the purpose of program improvement, quality assurance, academic program and support services evaluation and accreditation reporting.
5. With whom will you share the data/analysis? The data will be shared with specialized accreditation agency representatives during both an off-site (Spring 2019) and on-site visit (Fall 2019). Data in the aggregate will be shared with faculty, staff, and administration in order to facilitate a report on the education program's impact on P-12 student learning.
6. Constraints on Use of Data: Data supplied by HCS is the property of the parties of this agreement and shall not be shared with third parties without the written permission of any parties to this agreement. Data shall not be sold or used, internally or externally, for any purpose not directly related to the scope of accreditation without the written permission of the parties to this agreement.
7. Data Security: The parties to this agreement shall employ industry best practices, both technically and procedurally, to protect the data from unauthorized physical and electronic access.
8. Compliance with Applicable Laws and Regulations: The parties to this agreement shall comply with all applicable federal laws and regulations protecting the privacy of citizens including the Family Educational Rights and Privacy Act (FERPA).
9. Personally Identifiable Information: The data will be provided in a manner in which neither the teacher nor the student can be identified. Parties will reserve the anonymity of identities, including assurance that identifiable teacher and student data is not released to third parties.

Coastal Carolina University is a public institution of higher education and is obligated to abide by, and fully comply with, all applicable federal, state, and local laws, rules, and regulations. Horry County School District agrees to fully comply with all applicable federal, state, and local laws, rules and regulations including, but not limited to, the Civil Rights Act of 1964 (as amended in 1991), Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, the Age of Discrimination in Employment Act of 1975, and the Americans with Disabilities Act of 1990.

Furthermore, Coastal Carolina University does not discriminate on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, or pregnancy in educational programs and activities as required by Title VII and Title IX. Protection from retaliation is also covered under Title IX. As outlined in the Violence Against Women Act, Coastal Carolina University prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking. If a Student makes a report to The Agency, believing he or she has experienced or witnessed discrimination including sexual harassment, domestic violence, dating violence, sexual assault or stalking, the Agency must report such incidents to the Title IX Coordinator. Reports can be made to the Title IX Coordinator by: Phone: 843-333-6229; Email: titleix@coastal.edu; www.coastal.edu/titleix

In order to obtain records that contain personally identifiable information about a student who is enrolled in an educational institution, the Federal Education Rights and Privacy Act [34 Code of Federal Regulations Part 99.33(a)(1)] requires that the party receiving the information agree not to disclose that information to any party without the prior consent of the personally identified student.

It is agreed and understood that Coastal Carolina University shall not be held responsible for the Horry County School District's failure to comply with the above referenced laws or any other applicable laws, rules, or regulations.

This memorandum of understanding is meant to reflect an evolving professional relationship between Coastal Carolina University and the Horry County School District. Therefore, it must be premised upon continuous assessment of the activities and services with the responsibility of articulation residing with the respective liaison persons. In addition, an annual meeting between representatives of the Dean's Office and representatives of the Superintendent's Office will be held as needed to discuss problems and make necessary revisions to meet changing conditions.

AFFIRMED BY:

Coastal Carolina University
DocuSigned by:
David A. DeCenzo February 27, 2018
 David A. DeCenzo Date
 President

Coastal Carolina University
DocuSigned by:
J. Ralph Byington February 27, 2018
 J. Ralph Byington Date
 Provost
 Spadoni College of Education
 Coastal Carolina University

Horry County School District
Rick Maxey 8/9/17
 Rick Maxey Date
 Superintendent

Horry County School District
Edward Jadallah 8-17-17
 Edward Jadallah Date
 Dean
 Spadoni College of Education
 Coastal Carolina University