

**Memorandum of Agreement
Horry County Schools and Coastal Carolina University
Socastee Elementary School**

Horry County Schools (HCS) and Coastal Carolina University (CCU) agree to collaborate on the implementation of the Socastee Elementary School After School ESOL Program for parents of ESOL students and their children.

Horry County Schools and Coastal Carolina University agree to jointly hire ESOL professionals to implement and work in the Socastee Elementary School After School ESOL Program. This Memorandum of Agreement (MOA) shall take effect between HCS and CCU upon signing and shall include the 2016-2017 school year. The Socastee Elementary School After School ESOL Program shall be evaluated jointly by both parties with possible renewal of the MOA to be determined by July 30, 2017. The MOA may be amended by mutual written agreement of both parties.

Coastal Carolina University agrees to:

1. Partner with Socastee Elementary School (diverse school in Myrtle Beach, SC serving Grades K-5) to establish an after school ESOL program for parents of ESOL students and their children.
2. Provide \$10,000 agreed upon by the Chanticleer Center for Literacy Education to support planning, implementing the Socastee Elementary School After School ESOL Program for parents of ESOL students and their children, and paying hired ESOL professionals and purchasing materials.
3. Chanticleer Center for Literacy Education will provide consultation and support through Dr. Jeanne Cobb, Director of the Chanticleer Center for Literacy Educaiton.
4. Provide either South Carolina SLED checks or background checks by Accurate Background, Inc. for the hired ESOL professionals hired for the program.

Horry County Schools agrees to:

1. Employ after school teacher/s who have experience with ESOL and/or have ESOL certification at Socastee Elementary School at a rate of \$30 per hour for a total number of 80 hours to plan, implement, teach and supervise the after school classes in the after school program for parents of ESOL students.
2. Identify a site program facilitator who is in charge of coordinating the program, collect evaluation materials, and be contact person who will receive a one time \$1,000 stipend.
3. Hold the program on a regular basis from September 2016 to May 2017, serving around 30-40 participants and hiring three permanent ESOL teachers and having two substitute teachers committed in case any of the three teachers cannot teach. There will be three groups of participants, one group for each of the three permanent teachers, meeting twice a week in a designated space on site from 6pm-8pm.
4. Recruit participants in the program, evaluate them before and after the program, and provide them with materials.
5. Purchase and keep records of purchase of materials needed for the program.

6. Maintain a detailed a budget with monthly reports to the Chanticleer Center for Literacy Education of how the money was spent.
7. Provide accurate numbers of who participated in the after school program and for how many weeks/sessions.
8. Hold a family literacy night once a semester in which both parents and children are involved literacy activities.

Please see below the proposed budget for how the money will be spent.

\$7,200 = 80 hrs x 3 teachers at \$30/hour
\$811.20 = retirement for two of the permanent teachers
\$552.00 = FICA for 3 teachers
\$75 = background check for 1 new teacher

\$8,638.20 = Total for three teachers
\$1,000 = stipend for program facilitator

6 Literacy Plus textbooks at a price of \$32.47 each from Pearson= \$194.82 for six plus tax.

Family Educational Rights and Privacy Act Horry County Schools warrants that it will not make available or distribute any student education records it receives from the University in violation of the federal Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. section 1232g. Horry County Schools agrees to limit access to records provided by the University to its employees with a legitimate need to know in order for the Horry County Schools to fulfill its obligations under this agreement. Horry County Schools warrants that it has procedures in place to prevent unauthorized access to data provided by the University, and the procedures will be documented and available to the University upon request. Horry County Schools will notify the University immediately in the event of a security breach that could or does impact the University records or data. Horry County Schools agrees that University data will not be shared or sold to third parties without prior written authorization from the University. Horry County Schools agrees to notify the University immediately if it receives a subpoena, court order or other request for University data so the University can take appropriate action if needed.

Title IX Statement

Coastal Carolina University does not discriminate on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, or pregnancy in educational programs and activities as required by Title VII and Title IX. Protection from retaliation is also covered under Title IX. As outlined in the Violence Against Women Act, Coastal Carolina University prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking. If a Student makes a report to The Agency, believing he or she has experienced or witnessed discrimination including sexual harassment, domestic violence, dating violence, sexual assault, or stalking, the Agency must report such incidents to the Title IX Coordinator. Reports can be made to the Title IX Coordinator by:
Phone: 843-333-6229
Email: titleix@coastal.edu
www.coastal.edu/titleix

HORRY COUNTY SCHOOLS
Dr. Rick Maxey, Superintendent

COASTAL CAROLINA UNIVERSITY
Dr. David A. DeCenzo, President

Signature



Signature

Date

08.24.2016

Date