I. Call to Order:
   A. Approval of the April 9, 2019 minutes were moved by Amy Fyn and seconded by Adam Chamberlain. The minutes passed.

II. Chair Report:
   A. Nomination for Chair of the Academic Affairs Committee was Mitchell Church.
   B. It was determined that use of syllabi in review of proposals requesting a course number or title change is no longer needed.
C. Feedback for a more streamlined review process was discussed. The committee would like to see some CeTeal trainings or tutorials on how to fill out the proper proposal forms and a resource page where there may be templates to review. It is also noted that consistency must be ensured regarding the catalog description feature on some forms.

III. Consent Agenda:

The motion to approve all items on the consent agenda was made by Jamia Richmond and seconded by Ina Seethaler. The consent agenda passed and will be considered by the Faculty Senate at their July meeting.

IV. Old Business:

A. Form B: Proposal(s) for Change(s) in Undergraduate Program(s)

a) ID# 1967 ARTH 495 Q Internship in Art History
   A motion to edit the corequisite and prerequisite portions of the catalog description was made by Jim Solazzo and seconded by Ina Seethaler. The corequisite section will no longer be included. The new prerequisite will read: (Prereq: ARTH 106; ARTH 105 or ARTH 107; 6 additional hours of ARTH courses at a 200-level or above and a 2.50 GPA or higher).

   The motion to approve this amended proposal was made by Jim Solazzo and seconded by Adriane Sheffield. The motion passed.

V. New Business:

A. Form C: Proposal(s) for New Undergraduate Courses

a) ID# 2135 ECON 335
   The motion to approve this proposal was made by Mitchell Church and seconded by Adam Chamberlain. The motion passed.

b) ID# 2263 ANTH 496
   The submitter of this proposal requested it be returned to her for edits.

c) ID# 1920 WGST 301 Q

d) ID# 2379 WGST 410

e) ID# 2380 WGST 303 Q

f) ID# 2381 WGST 350 Q
   The motion to consider these proposals as a group was made by Mitchell Church and seconded by Jamia Richmond. The motion passed. The motion to approve this
proposal was made by Jamia Richmond and seconded by Adam Chamberlain. The motion passed.

B. Form B: Proposal(s) for Changes in Undergraduate Programs/Minors

a) ID# 2328 Elementary Education, B.A.E.
   The motion to approve this proposal was made by Jim Solazzo and seconded by Ina Seethaler. The motion passed.

i) ID# 2321 Art History Minor
   The motion to approve this proposal was made by Mitchell Church and seconded by Adam Chamberlain. The motion passed.

C. Form D: Proposal(s) for New Undergraduate Program(s)

a) ID# 2301 Certificate in Instructional Technology
   A motion to table the proposal was made by Adriane Sheffield and seconded by Mitchell Church. The motion was tabled.

b) ID# 2260 Music Education, B.M.E.
   Per request of the submitter of the proposal, the motion has been tabled.

The next Academic Affairs Committee meeting will be held on Tuesday, September 10, 2019 at 10 a.m. in EHFA 164.

With no further business, the meeting adjourned.

Respectfully submitted,

Lydia Deeck
Manager of Academic Records Administration