Attendees:
  Kenneth Martin, Humanities and Fine Arts (Chair)
  Nancy Ratcliff, Education
  Adriane Sheffield, Education
  Mitchell Church, Business
  Adam Chamberlain, Humanities and Fine Arts
  Diane Fribance, Science
  Amy Fyn, Kimbel Library
  Ina Seethaler, University College
  Jim Solazzo, Associate Provost
  Amanda Craddock, Assistant Provost for Admissions and Merit Awards
  Dan Lawless, University Registrar

Absent:
  John Mortimer, Business
  Johnson Agbo, Science

Guest(s):
  Holley Tankersley, Humanities and Fine Arts (Dean’s Office)
  Stacy Wyeth, Associate Registrar

I. Call to Order:

A. Approval of the May 8, 2018 minutes were moved by Amy Fyn and seconded by Jim Solazzo. The minutes passed.

II. Chair Report:

A. The Chair welcomed everyone and introductions were made.
III. Consent Agenda:

The following item(s) were removed in order for the course description to be edited to present tense and to include the proposed terms offered to the catalog description. All remaining items on the consent agenda passed and will be considered by the Faculty Senate at their November 7, 2018 meeting.

- ID# 1821 CBAD 402 Q

IV. Old Business: None.

V. New Business:

A. Form C: Proposal(s) for New Undergraduate Courses

a) ID# 1702 HFA 310 Q
   The motion to approve this proposal was made by Mitchell Church and seconded by Jim Solazzo. The motion passed pending an edit: The last sentence of the proposed catalog description needs to be changed to present tense.

b) ID# 1297 INTEL 344
   The motion to approve this proposal was made by Jim Solazzo and seconded by Adam Chamberlain. The motion passed.

B. Form B: Proposal(s) for Changes in Undergraduate Programs/Minors

a) ID# 1820 International Management Concentration
   The motion to deny this proposal was made by Nancy Ratcliff and seconded by Dan Lawless. The motion was denied.

C. Additional Proposal(s)

a) Motion to edit the grade requirement for HIST/POLI 201
   The motion to approve this proposal were made by Jim Solazzo and seconded by Adriane Sheffield. The motion passed pending edits: change the one UNIV 110 to UNIV 110 Q.

D. Miscellaneous

a) Motion to review policy ACAD-SENA 129-Class Attendance
   The motion to approve the policy without edits was made by Adam Chamberlain and seconded by Mitchell Church. The motion passed.
The next Academic Affairs Committee meeting will be held on Tuesday, Nov. 13, 2018 at 10 a.m. in EHFA 164.

With no further business, the meeting adjourned.

Respectfully submitted,

Lydia Deeck
Manager of Academic Records Administration