Academic Affairs Committee
November 8, 2022 Meeting Minutes
10 a.m. in EHFA 164
www.coastal.edu/academics/academicaffairscommittee

Attendees: Mitchell Church, Teresa Burns, Menassie Ephrem, Kimberly Foster, Justin Guilkey, Bob Jenkot, Stephanie Miller, Michael Pierce, Kaitlin Sidorsky, Hongxia Wang, Anne Berler for Frankie Weeks, Stacy Wyeth

Not present: Amanda Craddock, Dennis Earl, Keaghan Turner

Guest(s): Edurn Beltran, Sharon Gillman, Wes Hitt, Alex Hogue, John Hutchens, Joe Oestreich, Atiya Stokes-Brown, Brianna Thomas, Casey Woodling

Mitchell Church called the meeting to order at 10 a.m.

Minutes from the September 11, 2022 passed with unanimous consent.

The following items from the consent agenda were pulled and considered separately:

1. FORM A-ID# 940 EDML 489 English Methods Middle Grades
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

The remaining items from the consent agenda passed with unanimous consent.

Chair Report

Curriculum Management Coordinator, Christina Genovevo, presented the new curriculum management system Curriculog. Trainings sessions will be held beginning the week of November 15.

Old Business

A. Form D: Proposals for New Undergraduate Programs

   COLLEGE OF EDUCATION AND SOCIAL SCIENCES
   Department of Sociology
   1. ID# 419 Human Services Minor
      Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed

   COLLEGE OF SCIENCE
Department of Chemistry
1. ID# 859 B.A. Chemistry, Chemical Education Track
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed

Department of Marine Science
1. ID# 881 Marine Science Education
   Teresa Burns moved to table the proposal until the next meeting. Justin Guilkey seconded, and the motion passed.

New Business

A. Form C: Proposals for New Undergraduate Courses

COLLEGE OF BUSINESS
Department of Management and Decision Sciences
1. ID# 910 CBAD 493 Data Wrangling
   Bob Jenkot moved to table these proposals until next month when the program is submitted. Hongxia Wang seconded, and the motion passed.

COLLEGE OF EDUCATION AND SOCIAL SCIENCES
Department of Sociology
1. ID# 854 HUS 102 Personal and Professional Development in Helping Professions
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 862 HUS 201 Case Management
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

COLLEGE OF HUMANITIES AND FINE ARTS
Department of History
1. ID# 792 HIST 394 Maya, Aztec, Inca History and Culture
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 905 HIST 400 Memory, History, and Heritage: Using and Abusing the Past
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

Department of Languages and Intercultural Studies
1. ID# 526 FREN 370 Introduction to French and Francophone Studies
   Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 945 SPAN 101 Basic Spanish for Healthcare and Social Services I
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

3. ID# 946  SPAN 102  Basic Spanish for Healthcare and Social Services II
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

4. ID# 957  LIS 312  Methods of Foreign Language Teaching
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

5. ID# 749  ITAL 301L  Italian Language & Culture Laboratory
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Intelligence and Security Studies
1. ID# 613  INTEL 250  Introduction to Security Studies
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

2. ID# 614  INTEL 375  Security and the Economy
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

3. ID# 948  INTEL 493  Special Research Topics in Intelligence and Security Studies
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

4. ID# 742  INTEL 313  Covert Action & Grey Zone Conflict
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

5. ID# 743  INTEL 309  Data Analytics for Intel & Security Studies
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

COLLEGE OF GRADUATE AND CONTINUING STUDIES
Office of the Dean
1. ID# 982  PRST 454  Professional Studies Capstone
Kimberly Foster moved to table proposal until the new program comes through. Justin Gilkey seconded, and the motion passed.

D. Form B: Proposals for Change(s) in an Undergraduate Program

COLLEGE OF HUMANITIES AND FINE ARTS
Department of History
1. ID# 811  European Studies
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Intelligence and Security Studies
1. ID# 914  Intelligence and Security Systems
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

E. Form D: Proposals for New Undergraduate Programs

COLLEGE OF HUMANITIES AND FINE ARTS
Department of English
1. ID# 916 English Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of History
1. ID# 895 History Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed

Department of Languages and Intercultural Studies
1. ID# 913 Spanish Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

COLLEGE OF SCIENCE
Department of Biology
1. ID# 958 Biology Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Mathematics and Statistics
1. ID# 934 Mathematics Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Physics and Engineering Science
1. ID# 927 Physics Education
   Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

With no further business, the meeting was adjourned.

Respectfully submitted,

Christina Genovevo
Curriculum Management Coordinator
Academic Affairs Committee Consent Agenda
November 8, 2022

I. New Business

A. Form A: Proposal(s) for Revisions to Undergraduate Courses

**COLLEGE OF EDUCATION AND SOCIAL SCIENCES**

**Department of Educational Studies**

2. **ID# 929 EDML 491** Methods for Teaching Science at the Middle Level
   • Change to prerequisite, corequisite, course title, course restriction and restriction.

3. **ID# 930 EDML 492** Methods for Teaching Mathematics at the Middle-Level School
   • Change to prerequisite, corequisite, course title, course restriction, and description.

**COLLEGE OF HUMANITIES AND FINE ARTS**

**Department of History**

1. **ID# 827 HIST 333** Modern France: 1715 to the Present
   • Change in course title, course number, and description.

2. **ID# 937 HIST 314** The History of Modern Russia and the Soviet Union Since 1855
   • Change in course title and description.

3. **ID# 938 HIST 358** Borderlands: The Balkans and Caucasus since 1878
   • Change in course title and description.

**HTC HONORS COLLEGE**

**Department of Women’s and gender Studies**

1. **ID# 888 WGST 498** Capstone Seminar
   • Change to semesters offered.