

Accelerated Bachelor's/Master's Program Plan

- Eligibility: Undergraduate students in participating degree programs are eligible to apply for approval of an accelerated graduate education plan if they have completed at least 90 hours of undergraduate course work (or are enrolled in the semester when they will do so) and have a minimum cumulative grade point average of 3.4.
- This form must be submitted **each** semester in which the student will enroll in a dual credit course.
- Students must work with both their undergraduate advisor and an advisor/director in their selected graduate program to develop an accelerated plan appropriate for both programs. Program participation in accelerated graduate programs is voluntary, and participating programs may specify which courses in their degrees are eligible for dual credit.
- Only graduate-level courses (numbered 500 and above, including up to 3 credit hours of project/research work) may be used for dual credit, and the courses must fulfill the degree requirements for both the Bachelor's and Master's degrees identified on the plan (this form).
- A maximum of 9 credit hours of graduate courses in the master's program may be applied as dual credit to the bachelor's program. The credits are applied to the undergraduate transcript and count toward completion of the undergraduate degree. After completion of the bachelor's degree and acceptance into the CCU graduate program, the dual degree courses can then be counted toward the graduate degree requirements. Courses in which the student earns below a B will not be counted toward the student's graduate degree requirements.
- The plan for the combined bachelor's/master's degree must have a minimum combined total of 150 credit hours, including at least 30 graduate credits (or more, depending on the graduate program requirements).
- Completion of graduate-level course work in the accelerated program does not require or guarantee acceptance into the graduate degree program. Students wishing to continue towards a CCU master's degree must apply formally to the program by submitting a graduate application and all required supporting documents. Students in the accelerated program are not eligible for graduate appointments for financial aid until their bachelor's degrees have been awarded.
- CCU undergraduates can also earn graduate credit through Transitional Study. See important information below comparing the two pathways. Undergraduate students cannot take more than 12 total credits of graduate coursework from the two programs combined (Accelerated Graduate Degree and Transitional Study).
- **Final assignment of credits to degree programs will be based on course completion/performance and the guidelines above.**

You should pursue graduate credits through the Accelerated Bachelor's/Masters Program if...

1. You plan to complete both your bachelor's and master's degrees at CCU. Because the dual credit courses will be listed on your undergraduate transcript, it is not guaranteed that other universities will accept them for graduate credit.
2. You have at least a 3.4 cumulative GPA and 90 earned credits.
3. Your anticipated total combined undergraduate and graduate credits for both degrees, including up to 9 credits of dual degree courses, is at least 150 credits. For example, if you plan to graduate as an undergraduate with 120 earned credits and pursue a 36-credit graduate program, the combined total is 156 and you can double count 6 credits. But if you pursue a 30-credit graduate program, you will need more than 120 earned credits as an undergraduate in order to double count any of those credits. Such additional credits are common for many undergraduate students due to extra classes from minors, double majors, AP credits, changes in majors, etc. Note: credits from any retaken courses can only be counted once.

You should pursue graduate credits through the Transitional Studies Program if...

1. You do not plan to attend graduate school at CCU but either (1) want to take and apply graduate credits toward your undergraduate degree requirements, or (2) already have the credits you need to graduate and would like to take additional graduate courses that could potentially transfer to a non-CCU graduate program. Note: Transitional Study does not allow dual credit – courses must be designated for either undergraduate or graduate credit only.
2. Or, you do want to attend graduate school at CCU, but (1) you do not meet the 3.4 GPA requirement for the Accelerated Program, or (2) your anticipated total combined undergraduate and graduate credits for both degrees would be less than 150 credits if you applied dual credits (example: you anticipate graduating as an undergraduate with exactly 120 total credits, including 6 graduate credits, and you plan to take a 30-credit CCU master's program; if you try to double count those 6 credits for both programs, your total is 144, which is less than the required 150, so you cannot double count the graduate credits, and must instead count them only toward your undergraduate degree through Transitional Study).
3. You have at least a 3.0 cumulative GPA and 90 earned credits.



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Student name _____ Student ID Number _____ Catalog Yr _____

CCU email address _____ Major _____

Cumulative GPA _____ Total Credit Hours earned _____ Anticipated Graduation (mo/yr) _____

Graduate Program for Dual Credit: _____ Have you already applied for admission? Yes No

Semester you will take graduate courses listed below: Fall Spring May Sum 1 Sum 2 Year _____

Have you already taken graduate courses toward your Accelerated Plan (currently or previously)? Yes No

Dual Credit Courses: List graduate courses (500 and above) you are requesting to take as dual credit during the semester indicated above (9 cr max). Note: this form will serve as special permission to enroll in the courses listed below and as approval for a course or degree program substitution.

Dept	Crs #	Sect	Title	Credits	Substitution/counts for (indicate specific course or degree requirements section)

Accelerated Plan Credit Totals

Anticipated total undergraduate credits upon graduation (including dual credit courses)

Total credits required for planned graduate degree (including dual credit courses)

Anticipated total combined undergraduate and graduate degree credits. Must be at least 150.

[Sum the first two values **and then subtract the total number of dual credit courses** (in table above and any other completed or anticipated dual credit courses) so that they are not double counted.]

Signature of Student _____ Date _____

Approval signatures:

Undergraduate Advisor _____ Date _____ Graduate Program Chair/Coordinator _____ Date _____

Undergraduate Department Chair _____ Date _____ Dean of Graduate Program _____ Date _____

Dean of Undergraduate Program _____ Date _____ Dean of Graduate and Continuing Studies _____ Date _____

Submit this form to the Office of Graduate Studies, Baxley Hall 223 Date verified _____ by _____

DISTRIBUTION: Office of the Registrar Date verified _____ by _____