

Proposed revision to “Assistantship Duties” subsection of the Graduate Assistantships section of the CCU Graduate Catalog:

Assistantship Duties

Assistantship duties reflect three areas of University productivity: teaching, research, and service. Assistantship duties may include a single area or a combination of areas. Students are awarded either a half- time assistantship (20 hours per week) or **Aa** quarter-time assistantship (10 hours per week).

1. Duties in the area of teaching include assisting with undergraduate classes or laboratories under the direct supervision of a faculty member who is typically the instructor of record. Assistance may include tutoring, attending and helping to prepare **or deliver lectures and instruction**, grading papers, keeping class records, meeting with students, or conducting group discussions. In order to qualify as the instructor of record, a Graduate Assistant must have a master’s degree in the teaching discipline or 18 graduate credit hours in the teaching discipline and direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations. (~~SACS Comprehensive Standard 3.7.1 of the Principles of Accreditation, Faculty Credentials Guidelines~~ **SACSCOC Standard on Faculty Qualifications in the Principles of Accreditation**).
2. Duties in the area of research include engaging in active research and/or research support under the direct supervision of faculty or staff.
3. Duties in the area of service include assisting with special project assignments, institutional research/service, data collecting and analysis, office and administrative work, and/or technical/support services.”