



Graduate Council Committee

Wednesday, February 5, 2020 Meeting Minutes
EHFA, Room 164 @ 12:00 pm

Members Present:

Wall College of Business – Michael Latta, Olajumoke Awe
Spadoni College of Education –Richard Costner, Suzanne Horn (substitute for Austin Hitt)
Edwards College of Humanities and Fine Arts –Joe Oestreich, Phillip Whalen
College of Science –Scott Parker, Erin Hackett
Dean of the College of Graduate Studies & Research – Rob Young
Faculty Senate – Roi Gurka
Registrar’s Office –
Library Services – Eric Resnis

Absent:

Stacy Wyeth
Austin Hitt

Guests:

Jessica Handy
Emma Savage-Davis
Kristal Curry
James Davis
Greg Krippel
Christian Smith
Mark Mitchell
Amanda Brian
Colleen McGlone
Deborah Breede

I. Call to Order and approval of minutes

The minutes were amended with the following changes: Scott Parker was listed as present for the College of Science, Collen McGlone was move to “guests,” and Roi Gurka was listed as absent. Approval of the January 15, 2020 minutes as amended was moved by Joe Ostreich and seconded by Suzanne Horn. The minutes were approved.

II. Chair Report – no report

III. Consent Agenda – no consent agenda

IV. Old Business: Graduate Faculty Definition/Revisions from the Graduate Faculty section of the Faculty Manual (6.11) – attachment A

A. The proposed changes to the Graduate Faculty section of the Faculty Manual (6.11) were discussed. The committee agreed to make changes by consensus when possible and to vote on changes when a clear consensus was not reached. Substantial sections included:

1. Section 1.1 and similar: There was concern from several members about using the wording “privileges”. Discussion took place and the consensus was to change the wording from “privileges” to “eligible to”.
2. Section 1.2.1: After discussion, a motion was made by Joe Oestreich and seconded by Suzanne Horn to select option B in section 1.2.1, which includes the phrase “or alternative qualifications as stipulated in ACAD 118. Motion passed with one against.
3. Section 1.2.2: After discussion, a motion was made by Joe Oestreich and seconded by Suzanne Horn to select alternative wording 1 (“Appointment at CCU at the rank of Assistant Professor/Assistant Librarian or above. In some cases, a qualified Lecturer or Senior Lecturer may be appointed.”). The motion passed unanimously.
4. Sections 1.2.1, 2.2.1, and 3.2.1: Erin Hackett pointed out that with the change to section 1.2.1 (number 2, above), sections 1.2.1 and 2.2.1 were repetitive and very similar to 3.2.1. After discussion, the committee agreed by consensus to remove these sections and insert the wording for 1.2.1 into the introductory paragraph of the document.
5. In the second last full paragraph, for the sentence beginning “Initial appointments can be initiated...”, the phrase “, but no more than once per year” was added by consensus after “by the faculty member at any time.”
6. In the second last full paragraph, for the sentence beginning “For External Graduate Committee Member applications, approval is...”, the term “graduate dean” was changed by consensus to “respective graduate program dean.”
7. The outline format of the document was changed to be consistent with the Faculty Manual.

The Chair made a motion to approve the revisions to section 6.11 as amended. The motion was seconded by Joe Oestreich and was approved unanimously.

V. New Business:

A. Future of Graduate Studies at CCU

The committee discussed its approach to the Provost's charge to generate, by May 1, a report on the Future of Graduate Studies at CCU. Major items of discussion included:

1. Several attendees, including committee members and visitors, requested that the Chair as the Provost if the deadline could be extended to allow work over the summer.
2. The committee discussed various major content areas for the report, the need to identify college and departmental goals related to graduate studies, the need for a vision statement for graduate programs at CCU, and the role of hidden costs and savings associated with items such as GA positions, grant funds and grand overhead, and not-in-load credits such as thesis oversight.
3. Ad hoc committee structure: The central ad hoc committee for this activity will contain 2 representatives from each college, including one from Graduate Council and one at-large (grad faculty or grad-related administration/staff). The deadline for this selection was set for February 12, 2020.

B. Graduate Assistantship Evaluation

1. A draft of the Graduate Assistantship Evaluation form was reviewed. Following minor formatting and spelling edits, Michael Latta moved to approve and Suzanne Horn seconded the motion. It was approved unanimously. The form will be converted to pdf and placed on the Forms page.

With no further business to discuss, a motion to adjourn was made by Michael Latta and Olajumoke Awe by seconded. The motion passed.

The next Graduate Council meeting will be held on Wednesday, March 4, at 12:00 p.m. in EHFA 164