

## Graduate Council Committee

Wednesday, September 02, 2020 Meeting Minutes

Via Zoom at 12:00 pm

### Members Present:

Wall College of Business – Sourav Batabyal, Olajumoke Awe  
Spadoni College of Education –Richard Costner, Austin Hitt  
Edwards College of Humanities and Fine Arts –Joe Oestreich, Emma Howes  
College of Science –Scott Parker, Erin Hackett  
HTC Honors College and Center for Interdisciplinary Studies – Jennifer Mokos  
Dean of the College of Graduate Studies & Research – Rob Young  
Faculty Senate –  
Registrar’s Office –Stacy Wyeth  
Library Services – Eric Resnis

### Guests:

Will Ambrose	Kristin Swiderski
Colleen McGlone	Amanda Brian
Corinne Dalelio	Cobi Christianson
Christian Smith	Mark Mitchell
Gary Schmidt	Suzanne Horn
Richard Viso	

### I. Call to Order and approval of minutes

The motion to approve the June 03, 2020 minutes was moved by Joe Oestreich and seconded by Olajumoke Awe .The minutes were approved.

### II. Chair Report:

- A. The curriculum submission site down and may remain so until October. If you have an urgent curriculum item, please contact the Office of Graduate Studies and Research office.
- B. The Faculty Manual states that Graduate Council meetings should take place from 11:30am until 1:00pm. Since no one objects to that change, we will move our meeting time to be consistent with the Faculty Manual (11:30 am to 1:00 pm on the first Wednesday of each month during fall and spring semesters). An updated email with the new Zoom meeting time will be sent out with the corrected time to all Grad Council members.
- C. Emails were sent out last week about renewing Graduate Faculty Status. We have received over 200 completed forms and will coordinate with the College Graduate Committees and deans to complete the process.
- D. The procedure for Accelerated Graduate Programs is now operational. All of the students that submitted a Transitional Studies form for the Fall have been contacted and given the option to switch to an Accelerated Graduate Program if desired. There

were no responses out of over a dozen students contacted. Additional information going out Chairs, and we will be creating a website with details about the program and resources for students.

- E. We have received the names of Graduate Student Association Representatives for the various graduate programs and are scheduling a first meeting time to elect Officers and begin regular meetings.

### III. New Business:

- A. Revision to ACAD 118: Faculty Qualifications (Attachment 1: Addition of language regarding guidelines for teaching by Graduate Assistants)

After an introduction to the proposed changes and discussion, a motion was made by Joe Oestreich and seconded by Erin Hackett to remove the wording in section A.2 of Attachment 1: “Normally, the University will not appoint graduate assistants as instructors of record if they do not have a Master’s Degree or higher in the teaching discipline. However.” The motion to amend the section passed unanimously.

The chair also pointed out that a section of wording in section A.1.b was incorrectly placed and the Director of Institutional Research, Assessment and Analysis indicated that it referred to a now-defunct SACSCOC regulation. Thus, a motions was made by Joe Oestreich and seconded by Emma Howes to delete the following statement: “Stipulation: Each undergraduate major must have at least 25 percent of the credit hours in the discipline taught by faculty members holding the terminal degree, usually an earned doctorate in the discipline or the equivalent of the terminal degree.” The motion passed unanimously.

The proposed changes to ACAD 118, including the approved amendments above, passed unanimously.

- B. Revision to Assistantship Duties subsection of the Graduate Catalog, consistent with item A above (Attachment 2)

The motion to approve the revision was made by Erin Hackett and seconded by Sourav Batabyl. The motion was approved unanimously.

### IV. With the completion of business, the meeting was adjourned.