

## Graduate Council Committee

Wednesday, October 5, 2022 Meeting Minutes  
EHFA 164 and/or Via Zoom at 11:30 am

### Members Present/(Absent):

Wall College of Business – (Leann Mischel), Sourav Batabyal  
Spadoni College of Education and Social Sciences – Hsing-Wen Hu, Anthony Setari  
Edwards College of Humanities and Fine Arts – Corinne Dalelio for (Elizabeth Baltes),  
Emma Howes  
Gupta College of Science –Roi Gurka, Erin Hackett  
CMC College of Health and Human Performance – Amanda Siegrist, Kelly Elliot  
HTC Honors College and Center for Interdisciplinary Studies – Jennifer Mokos  
Dean of the College of Graduate and Continuing Studies – (J. Lee Brown)  
Faculty Senate – Justin Lovich  
Registrar’s Office - Stacy Wyeth  
Library Services – Todd Rix for (Eric Resnis)  
Associate Dean of the College of Graduate and Continuing Studies – Wes Fondren

### Guests:

|                   |                  |                                      |
|-------------------|------------------|--------------------------------------|
| Tiffany Kovacs    | Belinda Pope     | Drew Kurlowski, F.S. Parliamentarian |
| Kate Oestreich    | Chrissy Genovevo |                                      |
| Kristin Swiderski | Christie Grinter |                                      |
| Teresa Burns      | Kaitlin Nash     |                                      |

### I. Call to Order and approval of minutes:

The motion to approve the September 7, 2022 minutes was made by Erin Hackett and seconded by Emma Howes. The minutes were approved.

### II. Consent Agenda: A motion was made by Stacy Wyeth and seconded by Erin Hackett. The Consent Agenda was approved.

### III. Old Business:

1. GA payment/stipend concerns: Belinda Pope and Tiffany Kovacs joined the meeting to assist with questions regarding GA payment methods.
  - a. Anthony Setari: Has HR researched what Clemson and USC do and how can we waive tuition?
  - b. Tiffany Kovacs: Financial Aid and University Council need to be brought into conversation.
  - c. Erin Hackett: What are the solutions? Current process and procedure not working for CCU graduate students and coordinators. Can hours be auto populated?
  - d. Wes Fondren: Tom from HR wanted to pilot the stipend program fall 2022 and

- iron out any issues so implementation to additional programs possible for TA's. MAW piloting. University council needs to explain Affordable Care Act and how it would impact non TA's and regular GA's.
- e. Kate Oestreich: At Ohio State, tuition was waved and got paid. Can CCU do something similar for all graduate students.
  - f. Wes: At University of Alabama the departments pay for graduate students not the University; At CCU Provost Office gives set amount of money every year.
  - g. Kaitlin Nash: Can colleges make decisions on how to divide money given to them.
  - h. Erin: What defines a teacher? HR says teacher of record not a teaching assistant (helping with grading, etc.).
  - i. Wes: Tom from HR will revisit the stipend vs salary after pilot phase for fall 2022 with MAW.
  - j. Anthony: Concerned about tabling issue because it hinders recruitment; asked that graduate council push back on tabling till spring
  - k. Amanda Siegrist: Suggested forming a committee to propose wording of wants to submit to HR and Legal
  - l. Wes: asked for volunteers to serve on an ad hoc committee
  - m. Erin: Why can't CCU's legal department contact other universities in SC and find out what they do? Need science to progress and have more grant money to support the programs.
  - n. Two different topics: Tuition remission and stipend vs hourly pay. After some additional thoughts, Wes to draft a letter to send to legal office after approval of graduate council November meeting.
2. Discussions about the composition of Graduate Council was discussed with input from Provost Burns and Dr. Kurlowski, Parliamentarian from Faculty Senate.
    - a. Verbiage in ACAD and Faculty Manual don't match the makeup of graduate studies any longer. There is now a Dean and Associate Dean (while the Dean is the "director", the Dean has appointed the Associate Dean to lead graduate studies and graduate council. Suggestion by graduate studies is Associate Dean=Director of Graduate Studies; Provost representative=Ex-officio and no vote; Dean of Graduate and Continuing Studies=ex-officio and vote in tie
    - b. Questions about Dean's role vs Associate Dean's role and should there be a faculty member to Chair Graduate Council like Faculty Senate
    - c. Update outdated language
    - d. Some discussion about a Dean of a college that houses programs and students vs. Dean of the College of Graduate and Continuing Studies that has neither programs or students.
    - e. Dr. Hu: Graduate Council should be curriculum voting committee and faculty should be chair
    - f. Justin: GC needs to remain in line with faculty manual and update
    - g. Wes: How do we propose and process changes?
    - h. Drew Kurlowski: FS Parliamentarian – Draft language in graduate council to send to Faculty Senate
      1. what is the composition of graduate council 'dean or designee'
      2. Decide on who should be chair

3. Charge: Faculty overwhelmed with committees – suggested informal advisory group (round table) for items other than curriculum. ACAD 125 and 126 have no language for a Dean to vote.

- i. Some confusion with thesis process and who is responsible; Dean of Graduate and Continuing Studies
- j. Wes agreed to composing changes and bring to graduate council in November.

#### IV. New Business:

1. Action Items:

- a. Decision on composition of committee is graduate council's decision to decide whether it's a Dean or Designee
- b. Decide on a chair – faculty member or designee
- c. Decide if a Dean can vote
- d. Deans do not have a seat on the college curriculum committees
- e. Dean of College of Graduate and Continuing Studies has no vote on what programs or curriculum items colleges with programs submit or create
- f. Faculty already overwhelmed with committees
- g. Fill out a Faculty Senate Motion Submission Form

2. ID #824 CMWS 663 – GeoForum. A motion to approve was made by Erin Hackett and seconded by Roy Gurka. Motion passed.

Meeting adjourned at 1pm