



**Graduate Council Meeting Minutes
Wednesday, October 4, 2023
EHFA 164 at 11:30 a.m.**

Attendees: Wes Fondren, Sourav Batabyal, Elizabeth Baltes, Teresa Burns, Roi Gurka, Justin Lovich for Kelly Elliot, Erin Hackett, Hsing-Wen Hu, Leann Mischel, Timothy Rotarius

Not present: Nils Rahut, Eric Resnis, Anthony Setari

Wes Fondren called the meeting to order at 11:30 a.m.

The meeting minutes from September 6, 2023, were approved by unanimous consent.

Old Business

- A. Graduate status and application update: Handout given that provided faculty graduate status. Next month will review once feedback is received.

- B. Sub-Committee for Graduate Committee Construction:
Erin Hackett provided an update. The committee will be creating certification/disclosure document that each program would attach with their committee approval forms. This document will lay out expectations for best practices, credentials needed, and examples of possible conflicts of interest (with a section to disclose). This would be signed by the members of the committee, then be approved by the coordinator and graduate studies office. This would ensure that committee members are reading and signing an agreement with regards to conflict of interest.

New Business

- A. New Graduate Program
 - STEM Education
Leann Mischel moved to approve the proposal. Hsing-Wen Hu seconded, and the motion passed.

Announcements

Suggestion made to look at agendas starting in the spring to be sure that proposals are reviewed first in the meeting. This would allow those present for just curriculum proposals to leave and then additional business can be reviewed.

Encourage graduate students to submit work to, or attend, 3MT (Three Minute Thesis). This is similar to a low-level conference, and it will allow them to see how to showcase their work.

With no additional business, the meeting adjourned at 12:15 p.m.

Respectfully submitted,

Christina Genovevo
Curriculum Management Coordinator