Old Business
1. Approve minutes from April 5, 2017

New Business

**Universal application deadlines**

Changes in graduate courses:

1. **CSCI 575 Decision Support Systems** – Change in prerequisites:
   - **Current catalog**: Decision Support Systems. (3) (Prereq: grade of C or better in CSCI 203 or 220) A study of decision support systems. Topics include computerized decision support and business intelligence systems, modeling and methodologies. Course will cover data and web mining concepts, knowledge management technologies, collaboration techniques, and intelligent systems. Course includes a research-based focus to explore current advances in the field. S
   - **Proposed entire catalog description**: Decision Support Systems. (3) (Prereq: Admission to MS IST graduate program or grade of C or better in CSCI 203 or 220) A study of decision support systems. Topics include computerized decision support and business intelligence systems, modeling and methodologies. Course will cover data and web mining concepts, knowledge management technologies, collaboration techniques, and intelligent systems. Course includes a research-based focus to explore current advances in the field. F, S, Su

Changes in a graduate program

1. **MBA** - Change list of electives
   - **Current catalog**: ELECTIVES (6 Credit hours)
     The six (6) elective credit hours must come from two or more approved courses. Approval for the courses will be determined by the College of Business Graduate Director.
   - **Proposed catalog**: ELECTIVES (9 Credit hours). The nine (9) elective credit hours must come from the approved graduate courses: CBAD or MBA courses at the 600 level or above, ACCT 534 (=CSCI 534), ACCT 631, ACCT 638, ACCT 675, IST 660, IST 678, SPT 510, SPT 515, SPT 530, SPT 550, and SPT 565. Other courses may be approved as determined by the College of Business Graduate Director.

2. **MBA** - Revision in the admission requirements.
   - **Adding a statement of purpose**;
   - **Minimum GPA** - must have a minimum 3.0 GPA
   - **Relevant professional experience** - Applicants can demonstrate that proficiency either through undergraduate or graduate course work or a minimum of 5 years relevant, professional work experience. Students coming from a non-business background or those who have not completed the appropriate undergraduate equivalent will be required to take the graduate counterpart (MBA 500, MBA 501, and/or MBA 502 depending on their specific deficiency) as part of their program of study.
• **Current catalog:** Admission Requirements

Applicants for regular admission to the Master of Business Administration must meet the following criteria:

1. Completion of an application form and payment of the application fee.
2. Submission of an official undergraduate transcript from each post-secondary school or college previously attended, including any graduate study previously undertaken.
3. Evidence of having received a baccalaureate degree from a regionally accredited institution in this country or its equivalent at a foreign institution based on a four-year degree.
4. Completion of the Graduate Management Admissions Test [GMAT] within the last five years with a score of at least 500. In some cases the GMAT can be waived.
5. If a non-native speaker of English, provide official results from tests taken within the last three years or one of the following acceptable means of documenting English language proficiency consistent with success in graduate programs (Note that higher scores may be required of some graduate programs so applicants are urged to consult their desired program to identify whether a higher score is required):
   a. A minimum score of 550 on the paper-based (PBT) or 79 on the internet (iBT) Test of English as a Foreign Language (TOEFL);
   b. A minimum score of 6.5 on the International English Language Testing System (IELTS) exam;
   c. Certificate of Completion of level 112 of English for Academic Purposes (EAP) from an ELS Language Center;
   d. Pearson Test of English (PTE) Academic with a score of 59;
   e. Cambridge CAE (Certificate of Advanced English) with a minimum level of C1;
   f. Cambridge CPE (Certificate of Proficiency in English) with a minimum level of C1;
   g. MELAB (Michigan English Language Assessment Battery) with a score of 77;
   h. TOEIC (Test of English for International Communication) with a score of 745;
   i. Bachelor’s degree earned from a regionally accredited U.S. institution of higher education within the last three years.
6. Submission of two letters of recommendation from individuals familiar with the academic ability, level of responsibility, and work ethic of the applicant.
7. Submission of a resume.
8. Applicants are required to demonstrate proficiency in six major areas:
   • Financial Accounting
   • Survey of Economics or Micro Economics
   • Finance
   • Statistics
   • Marketing
   • Management

Applicants can demonstrate that proficiency either through undergraduate or graduate course work. Students coming from a non-business background or those who have not completed the appropriate undergraduate equivalent will be required to take the graduate counterpart (MBA 500, MBA 501, and/or MBA 502 depending on their specific deficiency) as part of their program of study.

Students who have completed equivalent undergraduate business courses may have
any (or all) of the foundational courses waived, if courses meet the waiver criteria:
The completed undergraduate course is equivalent to the graduate level course.
The course is taken at an accredited institution.
Foundational courses from non-U.S. universities in foreign countries may be considered for waiver.
Foundational courses may be accepted if completed through correspondence, life and work experience, CLEP, or other standardized testing.

Should a student need to enroll in any foundational coursework, they will be required to earn a B or better in any course in order to obtain full admission into the MBA program. In addition, significant work experience providing evidence of professional competence may be considered. Candidates for admission to the MBA who demonstrate competence in prerequisite areas should consult the Graduate Director of the E. Craig Wall Sr. College of Business Administration.

A student is required to earn a B in each 500 level prerequisite course to obtain full admittance into the MBA program. In addition, significant work experience providing evidence of professional competence may be considered. Candidates for admission to the MBA who demonstrate competence in prerequisite areas should consult the Graduate Director of the E. Craig Wall Sr. College of Business Administration.

The GMAT requirement can be waived at the discretion of the College of Business Graduate Director with approval of the MBA Committee. For example, students who have completed a graduate degree, completed graduate course work, earned a professional business certification, or have taken the GRE should contact the College of Business Graduate Director.

Admission decisions are made when all evidence of the applicant’s ability to succeed in graduate studies has been submitted.

- **Proposed catalog:** Admission Requirements
  Applicants for regular admission to the Master of Business Administration must meet the following criteria:
  1. Completion of an application form and payment of the application fee.
  2. Submission of an official undergraduate transcript from each post-secondary school or college previously attended, including any graduate study previously undertaken.
  3. Evidence of having received a baccalaureate degree from a regionally accredited institution in this country or its equivalent at a foreign institution based on a four-year degree.
  4. Completion of the Graduate Management Admissions Test [GMAT] within the last five years with a score of at least 500. In some cases the GMAT can be waived. GMAT waiver: Applicants with a minimum of 5 years of relevant, professional work experience will not be required to take the GMAT. The GMAT requirement can be also be waived at the discretion of the College of Business Graduate Director with approval of the MBA Committee. Students requesting a GMAT waiver should submit the request in writing to the College of Business Graduate Director. The request should specify the academic and relevant work experience that reflects the rigor equivalent to the higher level of study required in graduate programs of business.
5. A minimum GPA of 3.0 overall from undergraduate and graduate programs completed. The College of Business Graduate Director also has discretion in evaluating GPA requirements for admission.

6. If a non-native speaker of English, provide official results from tests taken within the last three years or one of the following acceptable means of documenting English language proficiency consistent with success in graduate programs (Note that higher scores may be required of some graduate programs so applicants are urged to consult their desired program to identify whether a higher score is required):
   a. A minimum score of 550 on the paper-based (PBT) or 79 on the internet (iBT) Test of English as a Foreign Language (TOEFL);
   b. A minimum score of 6.5 on the International English Language Testing System (IELTS) exam;
   c. Certificate of Completion of level 112 of English for Academic Purposes (EAP) from an ELS Language Center;
   d. Pearson Test of English (PTE) Academic with a score of 59;
   e. Cambridge CAE (Certificate of Advanced English) with a minimum level of C1;
   f. Cambridge CPE (Certificate of Proficiency in English) with a minimum level of C1;
   g. MELAB (Michigan English Language Assessment Battery) with a score of 77:
   h. TOEIC (Test of English for International Communication) with a score of 745;
   i. Bachelor’s degree earned from a regionally accredited U.S. institution of higher education within the last three years.

7. Submission of two letters of recommendation from individuals familiar with the academic ability, level of responsibility, and work ethic of the applicant.

8. Submission of a resume.

9. Write your statement of purpose or goals to address why you are pursuing an MBA.

10. Applicants are required to demonstrate proficiency in six major areas:
   • Financial Accounting
   • Survey of Economics or Micro Economics
   • Finance
   • Statistics
   • Marketing
   • Management

Applicants can demonstrate that proficiency either through undergraduate or graduate course work. Students coming from a non-business background or those who have not completed the appropriate undergraduate equivalent will be required to take the graduate counterpart (MBA 500, MBA 501, and/or MBA 502 depending on their specific deficiency) as part of their program of study.

Students who have completed equivalent undergraduate business courses may have any (or all) of the foundational courses waived, if courses meet the waiver criteria:
   • The completed undergraduate course is equivalent to the graduate level course.
   • The course is taken at an accredited institution.
   • Foundational courses from non-U.S. universities in foreign countries may be considered for waiver.
   • Foundational courses may be accepted if completed through correspondence, life and work experience, CLEP, or other standardized testing.
Should a student need to enroll in any foundational coursework, they will be required to earn a B or better in any course in order to obtain full admission into the MBA program. In addition, significant work experience providing evidence of professional competence may be considered. Candidates for admission to the MBA who demonstrate competence in prerequisite areas should consult the Graduate Director of the E. Craig Wall Sr. College of Business Administration.

A student is required to earn a B in each 500 level prerequisite course to obtain full admittance into the MBA program. In addition, significant work experience providing evidence of professional competence may be considered. Candidates for admission to the MBA who demonstrate competence in prerequisite areas should consult the Graduate Director of the E. Craig Wall Sr. College of Business Administration.

The GMAT requirement can be waived at the discretion of the College of Business Graduate Director with approval of the MBA Committee. For example, students who have completed a graduate degree, completed graduate course work, earned a professional business certification, or have taken the GRE should contact the College of Business Graduate Director.

Admission decisions are made when all evidence of the applicant’s ability to succeed in graduate studies has been submitted.

Transfer Credits
With approval from the College of Business Graduate Director, a maximum of six (6) transfer credit hours from an AACSAB accredited institution may be applied to a student’s program of study. Exceptions may be made by the Graduate Director. Under the terms of double degree agreements or other consortia agreements, additional coursework up to a total of 12 credit hours may be transferred to complete the University’s MBA degree requirements. All transfer coursework must be completed with a minimum grade of B.

3. MBA – Addition of Healthcare Administration Concentration/Track -
ELECTIVES (9 Credit hours). The nine (9) elective credit hours must come from approved graduate courses. Approval for the courses will be determined by the College of Business Graduate Director.

**Proposed Changes for Electives:** Electives (9 credit hours)
The nine (9) elective credit hours must come from CBAD or MBA courses at the 600 level or above, ACCT 534 (=CSCI 534), ACCT 631, ACCT 638, ACCT 675, IST 660, IST 670, IST 678, SPT 510, SPT 515, SPT 530, SPT 550, and SPT 565. Other courses may be approved as determined by the College of Business Graduate Director.

Students may opt to take approved elective courses or select the Healthcare Administration track.

**Healthcare Administration Track (9 credit hours):**

**Required: (6 hours):**
- MBA 670 – The US Healthcare System
- MBA 674 – Healthcare Financial Decision-Making

**Electives: (3 hours): Choose one of the following:**
- MBA 671 – Healthcare Strategy
MBA 672 – Healthcare Quality Management
MBA 673 – Healthcare Management Information Systems
This will provide students with the option to obtain a Healthcare concentration to better enable them to enter a growing field for employment and provide students already working in the healthcare industry possible job advancement.

Proposal for a new graduate course
1. **MBA 670 The US Healthcare System**
   This introductory course is designed to provide students a broad survey of the structure, systems, and policies of health care within the U.S.

2. **MBA 671 Healthcare Strategic Management**
   This course focuses on the strategic management of healthcare organizations with an emphasis on assessing US healthcare policy, organizational governance and stakeholder roles, developing strategic and marketing plans, and implementation.

   This course covers all aspects of health care quality management, emphasizing real world application of concepts, a "systems approach" to health care quality, and team problem solving that are required for high quality patient care.

4. **MBA 673 Information Systems in Healthcare**
   This course provides an examination of technology challenges for the healthcare industry for managing sensitive data. Topics will include health informatics applications, enterprise resource systems, administrative applications, and security and policy management.

5. **MBA 674 Healthcare Financial Decision Making**
   This course is intended to improve decision makers’ understanding and use of financial information in the health care industry. Its aim is to make the language of health care finance understandable and relevant for decision makers in the health care industry. It will focus on operational management of clinical services, including estimating costs and profits, planning and budgeting, using metrics to monitor operations, developing successful financial strategies, and working with financial statements. It also includes developing an understanding of health care reform initiatives.

Proposal for a new graduate certificate
1. **MBA Healthcare Administration** - The Healthcare Administration Certificate program provides students with the opportunity to explore the areas specific to the healthcare industry and the challenges it faces in light of regulatory changes and client needs. The course requirements provide an understanding of the healthcare system in the United States and associated concern for security, privacy protections, quality and cost controls, as well overall viability. This certificate program provides an in-depth level of expertise that would allow students to prepare for careers in healthcare administration.

   **Required Graduate Degree Credit Hours (12 Graduate Credit Hours)**
   Required courses (6 credit hours):
   MBA 670: The US Healthcare System .................................................................3
   MBA 674: Healthcare Financial Decision-Making .................................................3

   Elective courses (6 hours): Choose two of the following:
   MBA 671: Healthcare Strategy .................................................................3
   MBA 672: Healthcare Quality Management ..................................................3
   MBA 673: Information Systems in Healthcare ..............................................3

Open