Graduate Council Meeting Minutes  
Coastal Carolina University  
December 7, 2016  

Members Present:  Spadoni College of Education – Austin Hitt, Suzanne Horn; Edwards College of Humanities and Fine Arts – Tripti Pillai, Joe Oestreich; Wall College of Business Administration – Arlise McKinney, Janice Black, Greg Krippel; College of Science – John Hutchens, Juliana Harding, Colleen McGlone; Registrar – Dan Lawless; Director of Graduate Studies – James Luken; Faculty Senate – Richard Viso; Kimbel Library – Judith Nagata  

Absent; Spadoni College of Education – Krystal Curry, Jeremy Dickerson, , Emma Savage-Davis; Edwards College of Humanities and Fine Arts – Carol Osborne, Philip Whalen; Wall College of Business – John Mortimer  

The meeting was called to order by Dr. James Luken at 11:45 a.m. in the Board Room (#164), College of Humanities & Fine Arts  

Old Business:  
A. Approval of November 2, 2016 Graduate Council Minutes  
Minutes were approved by Graduate Council  

B. Strategic Plan  
Per the Provost, Graduate Council’s role in the University’s Strategic Plan is to review new programs, approve new programs, and always be looking to increase student head count.  

C. Graduate Independent Study/Internships  
Dean’s should review graduate-level independent study courses and pay particular attention to the requirements of graduate courses vs. undergraduate courses of the same type. A policy statement should emerge from each college and these should be filed with Graduate Studies.  

New Business  
A. College of Science  
1. Proposal of Change in Existing Course IST 661  
a. Remove pre-req of IST 660  
b. Add equate to INTEL 661 (=INTEL 661)  

Changes approved by Graduate Council  

2. Proposed of Change in Graduate Program-MS in Information Systems Technology  
a. Remove GRE test score requirement  
b. Change competitive GPA to set GPA requirement of cumulative 3.0 GPA  

Changes were tabled until the next meeting since no representative from the IST program was present to discuss changes. William Jones and Satish Kumar will be invited to the next meeting in February.  

3. Proposal of New Course  
CMSS 540 – Renewable Energy Systems  

Course approved by Graduate Council with changes to be resubmitted.
B. **Perceptive Workflow**
Graduate Studies will work with IT on getting email notifications to program coordinators when applications are complete and in their committee review folders.

C. **Open Discussion**
One member asked if there was money for graduate programs to put together a recruitment plan for students. Dr. Luken stated there are some small amounts of funds for this purpose where Graduate Studies can help out but each program director should go to their respective Deans to request some marketing/recruitment monies be put in their 10 accounts for the upcoming budget.

Meeting adjourned 1:00 p.m.