Members Present: Spadoni College of Education – Austin Hitt, Krystal Curry; Edwards College of Humanities and Fine Arts – Richard Kilroy, Steve Ernest; Wall College of Business Administration – Mark Mitchell, Greg Krippel, Monica Fine; College of Science – Rich Viso, Julianna Harding, John Hutchens; Registrar – Dan Lawless; Director of Graduate Studies – James Luken; Faculty Senate – Roi Gurka; Kimbel Library – John Felts

Absent: Edwards College of Humanities and Fine Arts – Kris McIntyre, Triphi Pilla, Christian Smith; Wall College of Business – Janice Black; College of Science – Colleen McGlone; Jim Solazzo

The meeting was called to order by Dr. James Luken at 11:45 a.m. in the Board Room (#164), College of Humanities & Fine Arts

Old Business:
A. Approval of February 7, 2018 Graduate Council Minutes
Minutes were approved by Graduate Council

B. Graduate Curricula
Graduate Council is standing committee of Faculty Senate. Renee Smith has raised concerns regarding the need to review graduate curricula. The last review was in 2011 just before SACS visit. Requested whether committee thought it would be useful for each college to have written policies as to course numbers and what they mean, what courses undergraduate students may or not take. Everyone ok with SENA 111. College of Humanities has concerns with SENA 110 regarding faculty, time limits, terminal degree language.

Tabled to review SENA 110 at later meeting.

New Business
A. Spadoni College of Education
   a. Request change to following course
      EDLL 621 – Remove pre-req of EDLL 620

   b. Request Addition of New Course
      EDSP 645 – Literacy Instruction for English Learners and Students with High Incidence Disabilities (3) This course prepares candidates in the area of reading development and effective instructional methodologies specific to students with disabilities and students who are English learners with an emphasis on reading practices as they relate to individual learners, readiness activities, phonemic awareness and decoding skills, phonics, fluency, vocabulary development, and comprehension. Su

      Change of EDLL 621 and new course EDSP 645 approved by Graduate Council

B. College of Science
   a. Request change to following courses.
      CMSS 609 – Remove pre-requisite of CMSS 608
      Change grading scale from A-F TO S-U
b. **Request Addition of New Courses**

1. **CMSS 550 Introduction to Renewable Energy** (3) (Prereq: MATH161, PHYS211) The course introduces the concept of renewable energy. It covers fundamental aspects of thermodynamics and physics. Topics include hydro-kinetic, aero- and hydro-propulsion and solar with emphasis on the principles of operation, efficiency, environmental impact and performance. S

2. **CMWS 500 Essential Quantitative Skills for Coastal and Marine Sciences** (3) The course enhances the graduate students' capabilities and skills of applying the basic mathematics and quantitative knowledge they learned in the undergraduate courses to the graduate study and research in coastal and marine sciences, in the following areas: algebra equations, logarithms and exponential functions, basic statistics methods, trigonometry, vectors, differentiation, integration and complex numbers. Real-world application examples and hands-on exercises will be the primary methods of teaching in this course. F

3. **CMWS 621 Interpreting Science for Non-Scientists: Strategies, Tools, and Careers** (3) Scientists often need to interpret what they do for a largely non-science literate public. This course provides tools and best practices. Students meet regional scientists who are successful at this, gain practical experience, and explore careers. On demand.

4. **CMWS 616 Water Quality Testing for Coastal Marine Scientists**
   Course was rejected. Needs to be resubmitted with changes.

Changes to CMSS 609 approved by Graduate Council
New courses CMSS 550, CMWS 500 and CMWS 621 approved by Graduate Council
CMWS 616 rejected by Graduate Council. Needs to be resubmitted with changes.

C. **OPEN**

a. **Office of Graduate Studies Personnel Changes**
The office has a new graduate assistant who is Kaitlin Dick and is hiring a temporary person to learn what Glenda does and possibly move into her position as she will be retiring within the next year.

b. **Graduate Application Process**
The Dean’s Council has expressed concern about the length of time the graduate application process takes and believes that it is clunky as many things are required by the programs. There is concern about losing students due to the lengthy process compared to other schools.

c. **Student GPA Calculation**
Attempted to look into the GPA requirements and how it is calculated. This is not completed until all official transcripts have been received. Is it necessary to have GPA based on all previous transcripts?

d. **Graduate Admission Requirements**
There have been problems with Directors/Deans waving certain admission requirements. The Provost will not sign off on allowing Deans of Colleges to waive requirements because the statement “at the discretion of” is not clear enough. Admission requirements should be reviewed to determine if all current requirements are necessary or if Directors want to review applications which are not complete.

Meeting adjourned 1:00 p.m.