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Outcomes Overview

Section Level Assessment

Course Requesting Section Level Assessment

Core Goal/SLO Requesting Course Level Assessment
Logging In

- Open Campus Labs in your browser: [https://coastal.campuslabs.com/](https://coastal.campuslabs.com/). You can also access the program from the Faculty and Staff page under Quick Links: [https://www.coastal.edu/info/facstaff/](https://www.coastal.edu/info/facstaff/) or from the Campus Labs link on the IRAA page: [https://www.coastal.edu/iraa/](https://www.coastal.edu/iraa/).
- Sign in with your CCU Username and Password.

Getting Assistance

Vivian Ford, vford@coastal.edu, 843-349-2733
Holly Legg, hlegg@coastal.edu, 843-349-2994
Chris Mee, christin@coastal.edu, 843-349-2091

Campus Labs Help Center: [https://campuslabs.zendesk.com/hc/en-us/](https://campuslabs.zendesk.com/hc/en-us/) or link directly from the Outcomes Dashboard screen.
Selecting from the Campus Labs Tools

- Select Outcomes
Outcomes Landing Page

The system defaults to the current academic year.

- Select the star to be taken to the course sections you are teaching this semester and those you have permission to access.

- Permission to access courses at the course or section level can also be granted.
Creating Outcomes

• Outcomes are measurable student learning outcomes or course objectives.

Select **Add Outcome**.

• Complete the Identifier, Title, and Statement fields.
• Select Submit. An Outcome is created.
• When possible, Bloom's Taxonomy assigns a level.
Creating Assessments

- Select the Outcome title to add an assessment.

- Select Assessment to create an assessment activity.
• Complete the assessment fields. Select Submit.

• Add attachment(s) to provide additional information about the assessment.
• Upload attachments by dropping files in the Attachments window.
Adding Assessment Results

- Select Add Results.

- Select Add Score Threshold.

- A 4-point Likert scale is used for all assessments in Outcomes. Within the scale, however, achievement thresholds can be customized.
- The Results Scale determines how many units (categories) there are in the scale while thresholds decide where cutoff points for each category are for an individual assessment. This means that thresholds are customizable and set at the individual assessment level.

- Enter the number of students meeting each achievement level.
Complete assessment by adding *Analysis of Results* and *Use of Results for Continuous Improvement*.

Select *Submit* to save the assessment results.
Campus Labs Outcomes User Guide

- The complete Outcome.

- Mouse over the Results Scale to view specific data.

- Select Back to List to return to the main course page.
Course Requesting Section Level Assessment

- Create a new Outcome or select an existing Outcome title to make a connection.

- Select *Connection* to request assessments from other course sections.
• Select **Assign** to open the Assigned Connection window.

• Select the icon beside each course section the data is requested from.
• Select Save to confirm course sections.

**Entering Assessment Data for an Assigned Outcome**

If another unit has assigned an outcome to your course, meaning that assessment data is being requested, the Pending Connections project management icon will be flagged.

• In this example, the course PUBH 121 is requesting assessment data from section PUBH 121-12.
• Select the Nutrition Outcome link (title) under Pending Connections.

• Select the Assessment box.

Create an Assessment

• Complete the assessment fields. Select Submit. (See pg. 8)

Adding Assessment Results

• Select Add Results to add score thresholds and assessment data. (See pg. 9)
• The complete Outcome.
• Select Back to List to return to the main course page.

• The Pending Connections status has been updated to indicate the assessment is complete.
- Course PUBH 121 can see the assessment data from PUBH 121 12.
- Select the Nutrition title to see the source of the data.

- When sections PUBH 121 13 and PUBH 121 D4 add assessment data, the data will be aggregated at the PUBH 121 course level.
Aggregated assessment data from three PUBH 121 sections.

Mouse over the Results Scale to view specific data.
Core Goal/SLO Requesting Course Level Assessment

- Other core courses have added assessment data in support of IIB – SLO 1. There are 139 total data points.

- In this example, the core goal IIB – SLO 1 is requesting assessment data from the course PUBH 121.
- To supply assessment data select the IIB – SLO 1: Human and Social Behavior link (title) under Pending Connections.
- Select *Connection* to provide aggregated course PUBH 121 data.

- Select *Relate to other outcomes*. 
• Courses and sections available to be related will be listed.
• Select *C PUBH 121*.

• Select *Add*.

• Select *Submit*. 
• Course PUBH 121 will display the connection with core goal IIB – SLO1.

• Core goal IIB – SLO 1 now reflects the additional 989 data points contributed by PUBH 121.