## Printing Assessment Plans

T Plan Items B Reports Documents
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## • Select the *Reports* tab.

Unit Assessment Plan Summary

This report has been shared from Coastal Carolina University and can only be modified there.

Report listing goals, objectives/SLOs, and Description of Assessment for unit assessment plans. Includes established relations between unit goals and unit objectives/SLOs. Includes relations between unit objectives/SLOs and the University strategic goals and objectives.

View Report: 7/1/20 - 6/30/21 -

- Available reports will be listed. The Unit Assessment Plan Summary will print the assessment plan for the selected time frame.
- Select the *View Report* link to select various report options.



• Select Customize Dates.

Start Date		End Date		
07/01/2022		06/30/	2023	
Cancel	() Won	d Export	CSV Report	View Report

- The *Customize Dates* link will allow you to choose the desired FY for the report.
- Modify dates and select the *View Report* button to open a new tab and view the report.
- The completed report will open in a new tab

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- Close the report (Planning tab) by selecting the "x" to return to the Custom Report Date Range page.
- Select the UNIT REPORT link or symbol to return to the main Reports tab.
- Select the Plan Items tab to return to the assessment plan.