



COASTAL CAROLINA UNIVERSITY

Record Group #355

UNIVERSITY COUNSEL

16530 FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Description

Files created in response to requests made under the South Carolina Freedom of Information Act (FOIA). Information includes names, dates of birth, Social Security Numbers, addresses, trade secrets, proprietary information and other protected information regarding students, employees, and others associated with the university. A copy of all information given to requestor, as well as un-redacted information may be included. May also include exempt, redacted information.

Retention

7 years after completion of request, destroy

SCHEDULE APPROVED 3/24/14