



Office of Institutional Research, Assessment and Analysis

March 16, 2020

Dr. Kevin Sightler  
Director of Substantive Change  
Southern Association of Colleges and Schools  
Commission on Colleges  
1866 Southern Lane  
Decatur, Georgia 30033-4097

Dear Dr. Sightler,

Pursuant to Dr. Wheelan's communication on March 9, 2020 – and in accord with the written SACSCOC Guideline for *Emergency Temporary Relocation of Instruction* – I am writing to notify that Coastal Carolina University is moving all courses to an online learning model beginning March 23, 2020 and continue with online instruction until April 3, 2020 due to the Coronavirus (COVID-19).

In anticipation of a change in instructional modality, Coastal Carolina University faculty and staff will be devoting the week of March 16-20 to professional development. We anticipate the deployment of additional digital learning tools as well as course management system enhancements.

As requested in the email correspondence on March 13, 2020, attached is the SACSCOC approval letter dated June 10, 2011 approving our first online program.

Please let me know if you need additional information.

Sincerely,

Christine L. Mee  
Accreditation Liaison

cc: Dr. David DeCenzo, President of Coastal Carolina University  
cc: Dr. John Hardt, SACSCOC Vice President



**SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS  
COMMISSION ON COLLEGES**

1866 Southern Lane • Decatur, Georgia 30033-4097  
Telephone 404/679-4500 Fax 404/679-4558  
www.sacscoc.org

June 10, 2011

Dr. Robert Sheehan  
Provost and Senior Vice President  
for Academic Affairs  
Coastal Carolina University  
P.O. Box 261954  
Conway, SC 29528

Dear Dr. Sheehan:

Thank you for your letter of March 8, 2011, transmitting a prospectus for the online offering of a new program, the Bachelor of Science in Health Administration (B.S.H.A.), effective fall 2011. This will be the first online delivery program offered by the University.

The B.S.H.A. degree program is an interdisciplinary degree residing in the Health Promotion Department of the College of Science with participation from the College of Humanities and Fine Arts, the College of Science, and the College of Business. The University currently offers related programs in Health Promotion, Biology, Psychology, and Nursing. It will be offered as a degree completion program with six new courses. A maximum of 76 hours may be transferred from an accredited technical college and a maximum of 90 hours may be transferred from an accredited four year university. Students may potentially earn 50% or more of the credits required in the program.

Assessment of need for the online program was conducted, and the offering of the program online is consistent with the mission of the Institution. The Medical University of South Carolina requested that the program be offered to provide for transition of prospective students from its terminated B.H.S. program. Faculty employed to teach the B.H.S.A. courses in the program will be the same persons who have been teaching the courses at MUSC. A faculty roster for additional courses in the program provided documentation of appropriate qualifications of faculty members teaching the courses. A schedule for hiring additional faculty members to teach B.S.H.A. courses was included.

Program outcomes and student learning outcomes were listed and an evaluation process was described. A schedule of course offerings was provided along with course descriptions. Discipline-specific learning resources were listed. Financial support for the program was detailed.

The University uses the Blackboard Learning System. Requirements for students enrolling in the online courses were listed such as the need to have a computer, internet service provider, and an approved web browser. Students are required to have basic level computer skills and knowledge of computer operations (word processing, spreadsheet, and internet web-browsing). Faculty members are required to have experience teaching online courses using a web-based platform delivery system.




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Dr. Sheehan  
June 10, 2011

Datatel's e-advising process allows for an advisement process for online students and Google Apps Education Edition provides for a student email system. The Technology in Education to Advance Learning Center provides training and support for faculty members teaching online courses. Currently 20-30 courses are offered each semester online. The Information Technology Services department provides and facilitates technology initiatives and related support services. ITS-Student Computing Services support students in person, by telephone, and through the web.

**We approve the Bachelor of Science in Health Administration degree program (B.S.H.A.) and the offering of the program online, effective fall 2011, and request no further information.**

Enclosed is an invoice for \$300 to help defray the cost of reviewing the prospectus.

Best regards,

  
Belle S. Wheelan, Ph.D.  
President

BSW/ABC:efk

Enclosure

cc: Dr. David A. DeCenzo, President  
Ms. Sharon McGinnis, Vice President for Institutional Effectiveness and Continuing Education  
Dr. Marcy P. Stoll



April 1, 2020

Dr. David A. DeCenzo  
President  
Coastal Carolina University  
103 Tom Trout Drive  
Conway, SC 29526

Dear Dr. DeCenzo:

Thank you for submitting the following substantive change:

Substantive change:

**Temporary Emergency Relocation of Instruction – Notification**

Submission date:

**4/1/2020**

Implementation date:

**3/23/2020**

Case ID:

**SC009893**

Pursuant to SACSCOC's *Emergency Temporary Relocation of Instruction* guidelines, the institution provided the following relocation information:

Instruction moving from: On campus  
Instruction moving to: Distance learning

Reason for relocation: Coronavirus outbreak  
Date instruction relocated: 03/23/2020  
Estimated date instruction will resume at the original location: 04/03/2020 (11 days)

The SACSCOC practice for emergency relocation of instruction is to accept notification for up to 60 days, renewable for an additional 60 days if needed. Relocation beyond 120 days requires approval by the Executive Council of the SACSCOC Board of Trustees.

*Because the coronavirus outbreak presents an unusual challenge to estimating the date instruction will resume at the original location, notifications are by default accepted for the 120-day maximum:*

***Relocation period: March 23, 2020 to July 21, 2020 (120 days)***

Should the need extend beyond 120 days, submit a request for approval of temporary emergency relocation. Consult the *Coronavirus and SACSCOC* information on the SACSCOC homepage for additional guidance as it becomes available.



Dr. David A. DeCenzo  
April 1, 2020  
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We confirm the institution is approved to offer any portion of any current program, or any new program that is not a significant departure from existing programs, via distance learning (i.e., online).

Do not notify SACSCOC when instruction resumes at the original location; this is assumed unless you otherwise notify. Retain this letter as evidence of notification.

SACSCOC cannot advise on matters related to federal financial aid or international students. For reference, see the U.S. Department of Education letter to institutions, *Guidance for Interruption of Study Related to Coronavirus (COVID-19)* (<https://ifap.ed.gov/electronic-announcements/030520Guidance4interruptionsrelated2CoronavirusCOVID19>), and other federal guidance that may be made available.

We send our best regards as you manage this difficult situation.

**We accept notification of temporary emergency relocation of instruction from on campus to distance learning, effective March 23, 2020 to July 21, 2020.**

Should you need assistance, please contact Dr. John S. Hardt at 404-679-4501 or via email at [jhardt@sacscoc.org](mailto:jhardt@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A large black rectangular redaction box covers the signature of Kevin W. Sightler.

Kevin W. Sightler, Ph.D.  
Director of Substantive Change

KWS/TDB:lp:dw

cc: Ms. Christine L. Mee, Executive Director, Institutional Research, Assessment & Analysis  
Dr. John S. Hardt