

# CCU

*Student Handbook*



2017-2018

*Union Takeover*

*Pool Tournament*

*Paint It Up*

*Sand Volleyball  
Tournament*

*Movie at  
the Union*

*New Student  
Convocation*



*Tradition  
Lawn Party*

*Beach Bash*

*Madden  
Tournament*

*Service Project*

*Welcome Back  
Cookout*

*Haven Live*

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## Campus Map.....back cover

Cover design by CCU student Julia Celestino.



# WELCOME

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Welcome to Coastal Carolina University, home of the 2016 College World Series baseball champions! Orientation 2017 provides a unique introduction to the student experience at CCU. It is my hope that you will seize this opportunity to discover and explore this vibrant institution where **tradition, integrity** and **excellence** are our hallmarks.

Coastal Carolina offers an exceptional education at a reasonable price as proven by its rankings as one of America's Best Colleges, one of the Best Value Schools and one of the Best Colleges for Veterans among Southern regional universities for 2016 by *U.S. News & World Report*. The University has also been designated as a Military Friendly® School by G.I. Jobs magazine for 2016, the seventh year in a row.

As you familiarize yourself with campus, please take note of the many new and impressive buildings and facilities at CCU. In the past four years, we have added many major amenities as part of a \$205 million construction campaign. These include a four-building residence community that accommodates 1,274 first-year students; the expanded Springs Brooks baseball stadium; the extensively renovated Lib Jackson Student Union with many great features including a movie theater and convenience store; state-of-the-art science facilities; the new Stevens Tennis Complex; and ongoing additions to our academic, athletic and dining facilities.

Of course, a college campus consists of more than bricks and mortar; it encompasses the total university environment. Coastal Carolina University is committed to providing you with superior facilities, exceptional instructors, advanced technology, exciting athletics, comfortable living quarters, entertaining cultural arts offerings, excellent customer service and plentiful opportunities for academic, physical, spiritual and social growth. CCU offers an outstanding education, an engaged community, and the personal touch of faculty and staff who truly care about the future of our students and who will support their academic and personal success.

Enjoy Orientation; ask questions and be excited to be a part of the Coastal Carolina University community. We are excited to have you join Teal Nation.

Sincerely,

David A. DeGenzo, Ph.D.  
President  
Coastal Carolina University

# WELCOME

Dear Coastal Student,

This handbook is a compilation of the many critical resources and information the University provides to ensure student success. Coastal Carolina University is committed to the success of each individual student and has invested in many programs and initiatives to ensure this. You must play an active role in seeking out the resources and assistance you need, and this handbook is a great place to start – especially since you are new to our campus.

The various departments and services you will find in this resource book provide a gateway of opportunity for you to find your place and find success on our campus. I encourage you to refer to this material often and take advantage of the many offerings you will find. The Campus Life and Student Engagement team, along with the entire University, stand ready to assist you on your pathway to fulfill your educational goals. Welcome to Teal Nation!

Go Chants!

Deborah K. Conner, Ph.D.  
Vice President for Campus Life and Student Engagement





# NEW STUDENT ORIENTATION

## STUDENT SCHEDULE

Please note that Coastal Carolina University is a tobacco-free campus. Use of all tobacco products in or on all University property is prohibited. Visit [coastal.edu/livewell](http://coastal.edu/livewell) for more information.

### DAY ONE

#### 7:30 to 8:15 a.m. .... Check In

*HTC Center*

During this time, you will check in to Orientation and get your Orientation housing assignment, turn in health immunization forms and take care of last-minute on-campus business.

#### 8:30 to 9:15 a.m. .... University Welcome

*Wheelwright Auditorium*

We would like to officially welcome you as a part of the incoming Class of 2017. You and your family will have the opportunity to meet the 2017 O-Teamers and many important campus representatives, all while learning some of the critical aspects of being a CCU student!

#### 9:15 to 10 a.m. .... The College Life Experience

What will life be like in Conway? What can you do now to prepare for your new home during college? During this session, we will pull back the curtains on student living, both on and off campus. Attend one of the two sessions to have your questions answered.

- **On-Campus Living**

*Wheelwright Auditorium*

Learn about move-in, roommate relationships and Resident Advisers. This session is required for all students living on campus and will focus on your care, safety and success.

- **Off-Campus Living**

*Lib Jackson Student Union, Room A-201*

Learn about resources both on and off campus and how to stay connected to the campus community even though you are commuting.

#### 10:15 to 11:30 a.m. .... Nuts and Bolts of Orientation

*Various locations*

Meet with your O-Teamers for your mandatory session to receive important announcements about the day ahead. Learn about the University from a current student's perspective and meet other new CCU students.

#### 11:45 a.m. to 12:15 a.m. Money 101

*Wheelwright Auditorium*

"When will I receive my scholarship money? Have I completed everything for a student loan? How much do I owe and when are payments due? How do I buy books?" All of this and more will be revealed in a required session where students get the 411 on their Money 101.

#### 12:15 to 12:45 a.m. .... Academic Success Factor

*Wheelwright Auditorium*

The transition from high school or another college can be a difficult one, so how can you be successful in class and in your transition to Coastal? The Learning Assistance Centers have a few tips to help you make a smooth academic transition. You will also learn about programs and services that are offered as academic support to all students.

#### 1 to 1:45 p.m. .... Lunch

*Hicks Dining Hall*

If you did not have a chance to get your room key for tonight during check-in this morning, stop by the University Housing table inside Hicks to get your key for the night.

#### 2 to 2:30 p.m. .... Get to Know Your College

Meet the leader of your college or program and learn about academic expectations for new students and what is new for Fall 2017.

- **Business**

*Lib Jackson Student Union, Coastal Theater*

Accounting; economics; finance; hospitality, resort and tourism management; management; marketing; PGA golf management

- **Humanities**

*Edwards 152*

Anthropology and geography; art history; art studio; communication; digital culture and design; English; graphic design; history; intelligence and national security studies; music; musical theatre; philosophy; political science; strategic languages; theatre; theatre arts

- **Education**

*Lib Jackson Student Union, A-201*

Early childhood education, elementary education, middle level education, physical education, special education/multicategorical

- **Science**

*Wheelwright Auditorium*

Biochemistry; biology; chemistry; computer science; engineering (dual degree); engineering science; exercise and sport science; information systems; marine science; mathematics (applied); physics; psychology; public health; recreation and sport management; sociology

- **University College**

*Kearns 110*

Undeclared, interdisciplinary studies

#### 2:45 to 3:50 p.m. .... Mapping Your Academics

*Various locations*

During this session, you will learn about the University's core curriculum requirements, as well as useful tips and resources to help you toward graduation from academic advisers as well as O-Teamers.

#### 4 to 5 p.m. .... Your CCU Community Resources and Responsibilities

*Wheelwright Auditorium*

What is your role as a member of our community? What resources are available to assist you in being successful? Join a representative from the Dean of Students Office and a member of Public Safety as they share information to give you a head start to a successful career at CCU.

#### 5:15 to 6 p.m. .... University Housing Move-In

*Chanticleer or Tradition residence halls*

Experience on-campus living before arriving in the fall. Take this time to get settled into your room and meet your roommates for the evening. Remember, the policies you just learned about from your dean of students go into effect now.

**5:45 to 6:45 p.m. .... Dinner**  
*Hicks Dining Hall*

**7 to 7:30 p.m. .... Making Coastal Connections**  
*Wheelwright Auditorium*

Get involved. Get connected. Be successful. There is a strong link between a student's involvement outside the classroom and being successful. This session will give you the tools you need to get the most from your college experience and make Coastal Connections that will count!

**7:30 to 8:15 p.m. .... Life on Campus**  
*Wheelwright Auditorium*

With the help of CCU's O-Teamers, you will learn about the issues faced by today's college students.

**8:15 to 9:30 p.m. .... Stepping Outside Your Comfort Zone**

*Various locations*

During this meeting with your O-Teamers, you will have an opportunity to discuss the skits you saw in the Life on Campus session, learn about your fellow small-group members, be given information about staying in University Housing for the night and get prepared for Day Two of Orientation.

**9:30 to 11 p.m. .... Late Night Live**

*Lib Jackson Student Union and Tradition Lawn*

You already have the scoop on the University; now get a scoop of ice cream! Play pool or a video game in the Lib Jackson Student Union; enjoy many outdoor games on Tradition Lawn, or just relax and make connections.

## DAY TWO

**6:30 to 7:30 a.m. .... University Housing Checkout**  
*Chanticleer or Tradition hall*

Students are required to check out of their University Housing room by 7:30 a.m., which includes removing their belongings, taking out the trash and returning their keys. A fee will be assessed for any key not returned by 7:30 a.m.

**7:30 to 8:15 a.m. .... Breakfast**  
*Hicks Dining Hall*

**8 to 9 a.m. .... Information Fair**  
*Edwards Courtyard*

Representatives from a variety of on-campus student services and off-campus services, including local banks and businesses, will be available to answer questions about the resources they offer to Coastal students.

**8:15 to 8:45 a.m. .... Honors Meeting**  
*Edwards 257*

This session is for students who have been invited to participate in the Honors Program.

**9 to 9:25 a.m. .... Campus Networking Round 1**  
Choose the program you would like to attend from the following list. (Each session is also presented a second time from 9:30 to 9:55 a.m.)

**Fraternity and Sorority Life 101**  
*Edwards 256*

Fraternity and Sorority Life is home to approximately 15 percent of the campus body. One of our goals as a fraternity and sorority community is to create a "home away from home" for each student through scholarship, service, leadership, and brotherhood and sisterhood. Come find out how you can be part of this growing community!

**How to Go Teal: University Athletics**  
*Edwards 152*

C-I-N-O (Coastal Is Number One)! Learn about all the great opportunities available to students within University Athletics. Find out about football, basketball, baseball and so much more. Families can discover how to get tickets to athletic events when here visiting students. Learn how to always **Go Teal!**

**Inclusive Coastal**  
*Edwards 249*

Join Multicultural Student Services for an engaging session that details how our office builds community at CCU. Multicultural Student Services serves all students by creating an inclusive campus through events, workshops and initiatives. This is an eye-opening presentation not to be missed.

**Information Technology Services**  
*Edwards 257*

Hear from ITS about the wide variety of technology options that Coastal offers to students. Computer requirements and internet on campus will also be discussed during this session.

**Accessibility/Disability Services and Counseling Services**  
*Edwards 246*

Accessibility and Disability Services staff will discuss services provided to those students with documented disabilities, as well as programs that help students succeed academically. Counseling Services staff will answer your questions about wellness, mental health care and the exciting opportunities you will have to maximize your peak potential.

**Online Student Health - Access and Services**  
*Edwards 251*

Representatives from Student Health Services will discuss the array of medical services that are offered on campus, remind you of the University's immunization requirements and much more. During this session, you may also drop off the required immunizations/TB pre-screening forms that are required to begin the fall semester.

**Playing Intramural and Club Sports**  
*Edwards 247*

University Recreation offers a wide variety of competitive sports at the recreation level with more than 4,000 participants. Intramural sports are a great way to compete in a fun atmosphere with other students on campus. More than a dozen sports are offered at varying skill levels. Club sports are student-run organizations that compete against other universities at a competitive level, with 21 different club sports to choose from.

**Registrar**  
*Edwards 250*

This session introduces the services offered by the Office of the Registrar. Topics will include an overview of the registrar-related online services provided to students in WebAdvisor, how students track their degree progress toward graduation, how to obtain enrollment verifications, how to ensure privacy and more.

- **Study Abroad**

*Edwards 248*

The Office of International Programs and Services (OIPS) encourages CCU students to choose from a wide variety of study abroad options ranging from two weeks to two semesters. Come learn about where you can go and how the OIPS can help you get there!

- **Sustainable Transportation**

*Edwards 253*

"Where do I park? How do I get around campus?" These questions and many more will be answered regarding the variety of services that the University offers to help transport students across campus and around the local community.

- **University Leadership Programs**

*Edwards 244*

Meet with representatives from the Wall Fellows, Swain Scholars, Jackson Scholars, Brown Scholars and the Research Fellows programs who will discuss these various leadership programs available on campus and how freshmen can get involved.

- **Veterans Services**

*Edwards 245*

The Office of Veterans Services and the Coastal Carolina Chapter of the Student Veterans of America assist students with myriad issues, including qualifying for veterans tuition benefits, requesting federal tuition assistance and making the transition to college and to the workforce after college.

- **What Are My Career Goals; How Do I Get There?**

*Edwards 252*

Counselors from the Career Services Center will discuss the Career Assessment tests that freshmen will be taking in their University 110 classes to help determine their career goals and appropriate college majors. Internships, career networking, interviewing skills, resume development and job-search strategies as students move through their academic career will also be discussed.

## 9:30 to 9:55 a.m. .... Campus Networking Round 2

Choose another program from the sessions offered during Campus Networking Round 1. (See list above.)



## 10 to 11 a.m. .... Academic Department Meetings

*Edwards Courtyard*

Meet in the Edwards Courtyard at 10 a.m. in order to go meet the department chair for your major and learn about academic courses, graduation requirements and special opportunities for your field of study.

## 11:15 a.m. to 12:15 p.m. ... First-Year Experience and Fall Class Schedule Distribution

The first-year advisers will talk about advising, learning assistance programs and your freshman seminar class (University 110). You will also receive your fall class schedule.

- **Wall College of Business**

*Wall 116*

Accounting, economics, finance, management, marketing, resort and tourism management, PGA golf management

- **Spadoni College of Education**

*Prince 107*

Early childhood education, elementary education, middle level education, physical education, special education/multicategorical

- **Edwards College of Humanities and Fine Arts**

*Edwards 152, Recital Hall*

Anthropology and geography; art history; art studio; communication; digital culture and design; English; graphic design; history; intelligence and national security studies; music; musical theatre; philosophy; political science; theatre; theatre arts

- **University College**

*Kearns 110*

Undeclared, interdisciplinary studies

- **Science 1**

*Wall 308*

Biochemistry, biology, biology-e, chemistry, chemistry-e, engineering science, math, physics, physics-e

- **Science 2**

*Wall 309*

Exercise and sport science; psychology; recreation and sport management; sociology; public health

- **Science 3**

*Wall 317*

Computer science, computer science-e, information systems, information technology, marine science

## 12:30 to 130 p.m. .... University Housing Showroom

*Various locations*

See an example of the different residence halls on campus and get an idea of what your room may look like this fall. The following locations are available:

**Palmetto 105** - Example for the Woods Community

**Ingle 144** - Example for the communities of Eaglin and Ingle halls

**Teal 118** - Example of the communities for Chanticleer, CINO, Teal and Tradition halls

## When Orientation is over...

A suggested meeting place for students and families is the HTC Student Recreation and Convocation Center.



# NEW STUDENT CHECKLIST

## While you are on campus for Orientation...

- ☐ Get your CINO Card (during Orientation check-in or in the residence hall during move-in and move-out).
- ☐ Swing by the Chanticleer Store (HTC Center) to start pricing your textbooks and buy some CCU apparel.
- ☐ Download the CCU Mobile App.
- ☐ Familiarize yourself with campus parking rules and regulations, and purchase your parking decal.
- ☐ Learn about the different meal plan options.

## Before you come back to campus...

- ☐ Complete Online Orientation, if you have not already done so.
- ☐ Complete Part 1 of AlcoholEdu by \_\_\_\_\_.\*
- ☐ Complete Part 1 of Haven by \_\_\_\_\_.\*
- ☐ Contact your new room/suite mates and get to know them.
- ☐ Review the Housing Checklist so you are ready for move-in on \_\_\_\_\_.
- ☐ Sign up for your Coastal Connections account so you can learn about all the student organizations on campus.
- ☐ Read about the Family Education Rights Privacy Act (FERPA).
- ☐ Allow your parent/guardian access to your account, if you wish.
- ☐ Make sure you wear teal every TUESDAY! #TealTuesday
- ☐ Learn about your new home. #TEALnation
- ☐ Follow @New2CCU, @CCUinvolved, @CCU\_DSO, @CCUHousing, @CCUChanticleers, @GoCCUsports, @Chant\_411, @CCUCOAST, @WallyPondCCU and @CCUFoodCrew on Twitter.
- ☐ Submit your health history and immunization information to Student Health Services at [coastal.edu/health/immunoreqs.html](http://coastal.edu/health/immunoreqs.html).
- ☐ Review your class schedule.
- ☐ Make sure all payments are submitted and/or payment plans are created with Student Accounts.
- ☐ Make sure your Financial Aid file is complete in WebAdvisor.
- ☐ Enroll in Direct Deposit if you plan to have a Financial Aid refund.
- ☐ Learn about different meal plan options and contact Dining Services with any special dietary needs.

## During CINO TIE (Aug. 19-22) and the first few weeks of school...

- ☐ Attend your assigned session of Haven Live (assignments will be emailed to you).\*
- ☐ Attend New Student Convocation (fall only).\*
- ☐ Complete Part 2 of AlcoholEdu by \_\_\_\_\_.\*
- ☐ Complete Part 2 of Haven by \_\_\_\_\_.\*
- ☐ Visit the Chanticleer Store to purchase/rent your textbooks.
- ☐ Locate your classrooms and map out the quickest route between the locations.
- ☐ Explore Kimbel Library to find your perfect study space.
- ☐ Attend Organization Kickoff on Prince Lawn on to find the best way for you to get personally connected to CCU.
- ☐ Tour the HTC Center to see the fitness facilities for students and have your hand scanned for easy access to the facilities.
- ☐ Spend some downtime in the Lib Jackson Student Union enjoying a movie, playing games or just hanging out.
- ☐ Make the rest of your life, the best of your life!

*\*Non-completion will result in an account hold!*

# TRANSFER ORIENTATION

## STUDENT SCHEDULE

Please note that Coastal Carolina University is a tobacco-free campus. Use of all tobacco products in or on all University property is prohibited. Visit [coastal.edu/livewell](http://coastal.edu/livewell) for more information.

### 8 to 8:30 a.m. .... Check-in

*HTC Center*

During this time, you will check in to Orientation, get your student ID (CINO Card), turn in health immunization forms and take care of last-minute on-campus business.

### 8 to 8:45 a.m. .... Information Fair

*HTC Center*

Representatives from a variety of on-campus student services and off-campus services, including local banks and apartment complexes, will be available to answer questions.

### 9 to 9:30 a.m. .... University Welcome

*Wheelwright Auditorium*

Get excited to be a part of Teal Nation! We will officially welcome you to the University, and you will have the opportunity to meet many important campus representatives and learn about the day ahead of you.

### 9:30 to 10:15 a.m. .... CCU is New

*Wheelwright Auditorium*

Learn the basics about academics and the expectations Coastal Carolina has of you, including some aspects of the University that may be different than your previous institution. During this session, you will learn from a representative from our Learning Assistance Centers about transitioning academically, and a representative from the Dean of Students Office will touch on your role in the campus community.

### 10:30 a.m. to 12:25 p.m. Campus Networking Sessions

*Edwards, various rooms*

Use the Campus Networking Sessions as an opportunity to tailor your Orientation schedule to best meet your needs and interests. Get your questions answered and learn more about resources to help you transition into the campus and the classroom.

**(See pages 8 - 10 for Campus Networking Schedule and Descriptions.)**

### 12:20 to 1:30 p.m. .... Get to Know Your Campus

*Edwards – See room number on your nametag.*

During this **MANDATORY** session, you will meet with an O-Teamer to get acquainted with other incoming transfer students, learn about the University's online systems and take a campus tour to learn about campus life. Meet your O-Teamer in the room listed on your nametag.

### 1:30 to 2:15 p.m. .... Lunch

*Hicks Dining Hall*

### 2:30 to 3 p.m. .... Meet the Dean

*Various locations*

You will be escorted to your Meet the Dean session from Hicks Dining Hall. You will meet with the dean of your academic college to learn more about your college, what to expect at CCU and your major requirements.

- College of Business – Wall 317
- College of Education – Prince 107

- College of Humanities and Fine Arts – Edwards 152
- College of Science – Brittain 112
- University College – Kearns 110

### 3 to 5 p.m. .... Academic Advising Meeting

*Various locations*

You will be escorted from your Meet the Dean session to your academic advising locations to meet with an academic adviser and get registered for classes.

### 5 to 6 p.m. .... University Housing Showroom

*University Place*

See where you will be living this fall. University Housing will have examples of University Place apartments available for students and family members to tour. To see a sample apartment, please go to Grand Strand 116.

## Campus Networking Sessions Schedule

Pick a session based upon your own needs or interests and what you believe will assist you in beginning the semester. Students and family members are encouraged to attend different session and gather as much information as possible.

### 10:30 to 10:55 a.m.

- |                                      |             |
|--------------------------------------|-------------|
| • Campus Dining 101                  | Edwards 246 |
| • Career Services Center             | Edwards 252 |
| • How to Go Teal: CCU Athletics      | Edwards 256 |
| • Making Coastal Connections         | Edwards 245 |
| • Playing Intramural and Club Sports | Edwards 250 |
| • Registrar                          | Edwards 249 |
| • Student Health Services            | Edwards 251 |
| • Study Abroad                       | Edwards 248 |
| • Sustainable Transportation         | Edwards 247 |

### 10:30 to 11:25 a.m.

- |                |             |
|----------------|-------------|
| • Money 101*** | Edwards 152 |
|----------------|-------------|

### 11 to 11:25 a.m.

- |                                      |             |
|--------------------------------------|-------------|
| • Campus Dining 101                  | Edwards 246 |
| • Career Services Center             | Edwards 252 |
| • How to Go Teal: CCU Athletics      | Edwards 256 |
| • Making Coastal Connections         | Edwards 245 |
| • Playing Intramural and Club Sports | Edwards 250 |
| • Registrar                          | Edwards 249 |
| • Student Health Services            | Edwards 251 |
| • Study Abroad                       | Edwards 248 |
| • Sustainable Transportation         | Edwards 247 |

### 11:30 to 11:55 a.m.

- |                                    |             |
|------------------------------------|-------------|
| • Campus Safety                    | Edwards 248 |
| • Chanticleer Store                | Edwards 246 |
| • Core Curriculum for Transfers    | Edwards 251 |
| • Fraternity and Sorority Life 101 | Edwards 256 |
| • Information Technology Services  | Edwards 249 |

# TRANSFER ORIENTATION

## STUDENT SCHEDULE

- Accessibility/Disability Services and Counseling Services Edwards 250
- University Housing Edwards 252
- Veterans Services Edwards 245

### 11:30 a.m. to 12:25 p.m.

- Money 101\*\*\* Edwards 152

### Noon to 12:20 p.m.

- Campus Safety Edwards 248
- Chanticleer Store Edwards 246
- Core Curriculum for Transfers Edwards 251
- Fraternity and Sorority Life 101 Edwards 256
- Information Technology Services Edwards 249
- Accessibility/Disability Services and Counseling Services Edwards 250
- Nontraditional Student Meet-Up Edwards 244
- University Housing Edwards 252
- Veterans Services Edwards 245

\*\*\*STUDENT-ONLY SESSION (Family members will receive this information later in the day; extended session during two networking time blocks.)

## Campus Networking Session Descriptions

### Campus Dining 101

Starbucks®, Einstein Bros.® Bagels, Chick-fil-A®, the list goes on and on. Dining Services will provide you with the information you want to know about all the dining and meal options on Coastal's campus.

### Campus Safety

During this session, you will hear from Public Safety officials regarding all the resources they provide to the Coastal community to ensure safety, as well as tips for you to follow.

### Career Services Center

What is your goal for your college education? To what career do you aspire and what college major is going to get you there? How do internships help you define your major and getting that first professional job? How do you know what career you are best suited for? All of these questions will be answered in this session, plus more.

### Chanticleer Store

The bookstore staff will share how to start the semester on the right foot through their various services, including textbook purchases, e-books, and everything else you need to succeed inside and outside the classroom.

### Core Curriculum for Transfers

If you have not already met CCU's Core Curriculum requirements, come learn about what courses are required of you. You may have already taken courses that will meet some of the requirements here; learn about the appeals process for updating the course information with the University.

### Fraternity and Sorority Life 101

Fraternity and Sorority Life is home to approximately 15 percent of the campus body. One of our goals as a fraternity and sorority community is to create a "home away from home" for each student through scholarship, service, leadership, and brotherhood and sisterhood. Come find out how you can be part of this growing community!

### How to Go Teal: CCU Athletics

C-I-N-O (Coastal Is Number One)! Learn about all the great opportunities with CCU Athletics that are available to students. Find out about football, basketball, baseball and so much more. Families can learn how to get tickets to athletic events when visiting students. Learn how to always [Go Teal!](#)

### Information Technology Services

Hear from ITS about the wide variety of technology options that Coastal offers to students. Computer requirements and internet will also be discussed during this session.

### Accessibility/Disability Services and Counseling Services

Accessibility and Disability Services staff will discuss services provided to those students with documented disabilities, as well as programs that help students succeed academically. Counseling Services staff will answer your questions about wellness, mental health care and the exciting opportunities you will have to maximize peak potential.

### Making Coastal Connections

Get involved. Get connected. Be successful. There is a strong link between a student's involvement outside the classroom and that student's success. This session will give you the tools you need to get the most from your college experience and make Coastal Connections that will count!

### Money 101

"When will I receive my scholarship money? Have I completed all the documents for a student loan? How much do I owe, and when are my payments due? How do I buy books?" All of this and more will be revealed in a session where students get the 411 on Money 101.

### Nontraditional Student Meet-Up

Use this time to meet and greet with other nontraditional students like yourself who are beginning their academic journey at Coastal Carolina University.

### Playing Intramural and Club Sports

University Recreation offers a wide variety of competitive sports at the recreation level with more than 4,000 participants. Intramural sports are a great way to compete in a fun atmosphere with other students on campus. More than a dozen sports are offered at varying skill levels. Club sports are student-run organizations that compete against other universities at a competitive level. There are 21 different club sports to choose from.



# TRANSFER ORIENTATION

## STUDENT SCHEDULE

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### Registrar

This session introduces the services offered by the Office of the Registrar. Topics will include an overview of the registrar-related online services provided to students in WebAdvisor, how students track their degree progress toward graduation, how to obtain enrollment verifications, and privacy.

### Student Health Services

Representatives from Student Health Services will discuss the array of medical services that are offered on campus, remind you of the University's immunization requirements, and much more. During this session, you may also drop off the required immunizations/TB pre-screening forms that are required to begin the semester.

### Study Abroad

The Office of International Programs and Services (OIPS) encourages CCU students to choose from a wide variety of study abroad options that range from one week to two semesters. Come learn about where you can go and how the OIPS can help you get there!

### Sustainable Transportation

"Where do I park? How do I get around campus?" These questions and many more will be answered regarding the variety of services that the University offers to help transport students on campus and around the local community.

### University Housing

Living in the residence halls is one of the most significant experiences students will have at Coastal Carolina University. Learn how the on-campus community expands students' learning experience beyond the classroom. University Housing creates a foundation of care for resident safety and success.

### Veterans Services

The Office of Veterans Services and the Coastal Carolina Chapter of the Student Veterans of America assists students with myriad issues, including qualifying for veterans tuition benefits, requesting federal tuition assistance, and making the transition to college and to the workforce after college.





# MEET YOUR 2017 O-TEAMERS



**Carlos Agurs**  
Fort Mill, S.C.  
Management



**Tron Belin**  
Pamplico, S.C.  
Computer Science



**Michael Bishop**  
Pageland, S.C.  
Finance



**Tim Bowersox**  
Hampstead, Md.  
Marine Science



**Shonte Clement**  
Greenville, S.C.  
Digital Culture and Design



**Taylor Dawsey**  
Simpsonville, S.C.  
Psychology



**Cardezia Douglas**  
Blackstock, S.C.  
Early Childhood Education



**Ahmar Frye**  
Orangeburg, S.C.  
Communication



**Rose Holder**  
Biscoe, N.C.  
Early Childhood Education



**Morgan Howder**  
Huntersville, N.C.  
Communication



**Kae Huang**  
Allentown, Pa.  
Communication



**Nai Hughes**  
Middletown, Del.  
Exercise and Sport Science

# MEET YOUR 2017 O-TEAMERS



**Tiffany Johnson**  
Beaufort, S.C.  
Accounting



**Tyler Key**  
North Augusta, S.C.  
Marketing



**Zach Knight**  
Lexington, S.C.  
English



**Curtis Lawing**  
Pawleys Island, S.C.  
Information Technology



**Essence Lincoln**  
Georgetown, S.C.  
Psychology



**Chris Mathis**  
Johnston, S.C.  
History



**Charles McCray III**  
Columbia, S.C.  
Middle Level Education



**Carly McGee**  
Philadelphia, Pa.  
Exercise and Sport Science



**Becca-Lyn McRobbie**  
Union, N.J.  
Special Education



**Taylor Moon**  
North Myrtle Beach, S.C.  
Management



**Randi Morris**  
Georgetown, S.C.  
Special Education



**Noelle Noble**  
Port Jefferson Station, N.Y.  
Recreation and Sport  
Management

# MEET YOUR 2017 O-TEAMERS



**Tre' Patton**  
Sumter, S.C.  
Music Education



**Amber Rahman**  
Newark, Del.  
Exercise and Sport Science



**Maddy Saunders**  
Pittsburgh, Pa.  
Communication



**Hanah Stoudt**  
Mohrsville, Pa.  
Public Health



**Chris Stockdale**  
Rock Hill, S.C.  
Recreation and Sport  
Management



**Jake Strohl**  
Leighton, Pa.  
Marine Science and  
Chemistry



**Kim Thiltgen**  
Cumming, Ga.  
Management



**Chelsea Tobin**  
Columbia, S.C.  
Exercise and Sport Science



**Daijah Washington**  
Charleston, S.C.  
Exercise and Sport Science



**Ryan Wethey**  
North Smithfield, R.I.  
Computer Science



**Jena Williams**  
Hemingway, S.C.  
Art Studio



**Kevon Young Reaves**  
Summerville, S.C.  
Information Technology

# ACADEMIC CALENDAR

## Fall 2017

Monday, Aug. 21.....	Classes begin for Fall 2017
Friday, Aug. 26.....	Last day to register, drop/add, or drop with no academic record
Monday, Sept. 4 .....	Labor Day - University closed
Friday, Oct. 6-Sunday, Oct. 8 .....	Family Weekend
Tuesday, Oct. 10 .....	Midpoint in the semester
Friday, Oct. 13 .....	Student holiday - no classes
Monday, Oct. 16 .....	Fall II classes begin
Sunday, Oct. 22-Saturday, Oct. 28.....	Homecoming Week
Thursday, Oct. 26 .....	Last day to drop with a "W" assigned for that class
Monday, Nov. 20-Saturday, Nov. 25 .....	Thanksgiving Break
Wednesday, Dec. 6 .....	Last day of classes
Thursday, Dec. 7 .....	Study Day
Friday, Dec. 8-Thursday, Dec. 14 .....	Fall examinations
Friday, Dec. 15.....	December 2017 Commencement

## Spring 2018

Monday, Jan. 8 .....	Classes begin for Spring 2018
Saturday, Jan. 13.....	Last day to register, drop/add, or drop with no academic record
Monday, Jan. 15 .....	Martin Luther King Jr. Day – no classes
Monday, Feb. 26.....	Midpoint in the semester
Monday, March 5-Friday, March 9.....	Spring Break
Monday, March 12.....	Spring II classes begin
Wednesday, March 21 .....	Last day to drop with a "W" assigned for that class
Friday, March 30 .....	Student holiday - no classes
Wednesday, April 25 .....	Last day of spring classes
Thursday, April 26.....	Study Day
Friday, April 27-Thursday, May 3.....	Final examinations
Saturday, May 5-Sunday, May 6.....	May 2018 Commencement



# ACADEMIC MAJOR BY COLLEGE

## Business

- Accounting
  - CMA Concentration
  - CPA Concentration
- Economics (B.A.)
- Economics (B.S.B.A.)
- Finance
  - Banking and Consumer Finance Concentration
  - Financial Management Concentration
  - Wealth Management Concentration
- Hospitality, Resort and Tourism Management
- Management
  - Entrepreneurial Management Concentration
  - General Management Concentration
  - Human Resource Management Concentration
  - International Management Concentration
  - Operations and Supply Chain Management Concentration
  - Organizational Leadership Concentration
- Marketing
- Specialization: PGA Golf Management

## Education

- Early Childhood Education
- Elementary Education
- Middle Level Education
- Physical Education/Teacher Education
- Special Education - Multicategorical

## Humanities and Fine Arts

- Anthropology and Geography
- Art History
- Art Studio
- Communication
  - Communication Studies Concentration
  - Health Communication Concentration
  - Interactive Journalism Concentration
  - Public Relations/Integrated Communication Concentration
- Digital Culture and Design
- English
- Graphic Design
- History
- Intelligence and National Security Studies
- Music
  - Concentration in Commercial Music and Jazz
  - Concentration in General Studies
  - Concentration in Performance
  - Concentration in Teacher Preparation Precertification

- Musical Theatre
- Philosophy
- Political Science
  - Domestic Politics Concentration
  - Global Politics Concentration
- Theatre
- Theatre Arts
  - Acting Concentration
  - Design and Technology Concentration
  - Physical Theatre Concentration

## Science

- Biochemistry
- Biology
  - Cellular, Molecular Biology and Genetics Concentration
  - Ecology, Evolution and Conservation Biology Concentration
  - Integrative Biology Concentration
- Chemistry
- Computer Science
- Engineering Science
- Exercise and Sport Science
- Health Administration (Completion Program)
- Information Systems
- Information Technology
- Marine Science
- Mathematics, Applied
- Nursing (Completion Program)
- Physics, Applied
  - Engineering Physics Concentration
  - Environmental Physics Concentration
- Psychology
  - Behavioral Neuroscience Concentration
  - Forensics Concentration
- Public Health
- Recreation and Sport Management
- Sociology
  - Criminology Concentration
  - Generalist Concentration
  - Health and Aging Concentration
  - Social Justice Concentration

## University College

- Interdisciplinary Studies (B.A.I.S.)
- Interdisciplinary Studies (B.S.I.S.)
- Undeclared

# ACADEMIC EXPECTATIONS

As a student at Coastal Carolina University, you will be held to a higher standard of academic expectations than in high school and/or your previous institution. The academic year and classes work differently than most high schools, and you need to be prepared for these new standards.

The academic year consists primarily of the fall and spring semesters. Each of these terms have 15 weeks of classes and an exam week at the end. Final exams are set by a University-mandated schedule, and you are expected to stay for each of your exams. Most of your classes will last one semester and you will be expected to meet with your adviser before you register for the next semester.

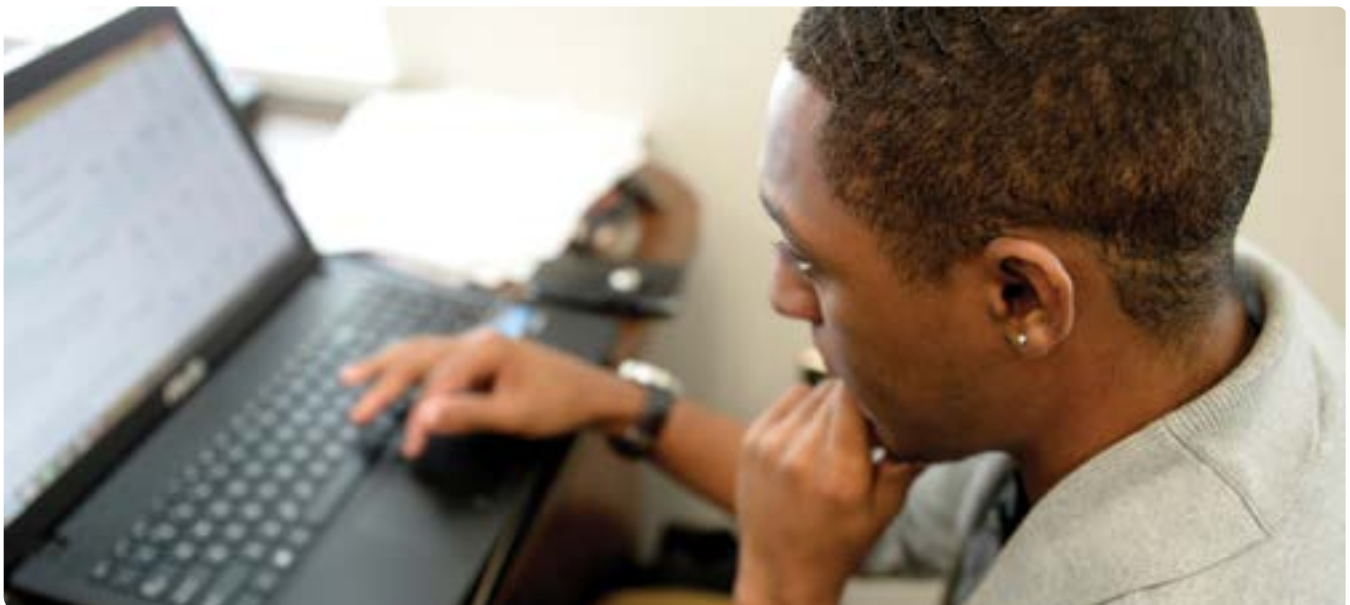
At the start of each semester, you will receive a syllabus for each class that outlines the course's goals, policies, major assignments and calendar. You are expected to read, save and consult this document throughout the class. As you review syllabi, you will see that many course grades are based primarily on a few major assignments or tests. Sometimes this can be as few as two tests or papers making up your entire course grade. This puts the responsibility on you to study and work on projects consistently throughout the semester.

You are expected to spend a fair amount of time on your coursework outside of class time. A minimum of two hours outside of class for every hour in

class is reasonable. For most full-time student schedules, you should expect to spend 40 to 50 hours on your classes each week, which is equivalent to a full-time job. This time will probably be spent going to class, doing assigned readings, working on assignments, reviewing notes and materials, and going to professors' office hours. However, it will be up to you how you spend your time. You can choose to spend it on academics or spend it on other activities, but you will have to accept responsibility for the good or bad consequences of your choices.

Lastly, you are expected to take an active role in your education. Attend class prepared to participate in discussion by doing the readings and assignments ahead of time. You are not expected to agree with everyone, but you are expected to listen to other's arguments and opinions in a respectful, civil manner.

If you run into academic problems, it is your responsibility to seek help. CCU offers a range of resources, including learning assistance centers and academic advisers, which you can take advantage of if the need arises. We also offer opportunities for academic enhancement such as study abroad, internships, student organizations, and other experiential learning opportunities that will enhance your educational experience, but it will also be up to you to follow up and follow through on those opportunities.



# CORE CURRICULUM

The purpose of the **CORE CURRICULUM** is to provide an educational foundation in the liberal arts tradition that promotes inquiry, creativity and critical thinking.

The Core Curriculum provides opportunities for students to develop skills in the following: critical thinking and reasoning, written and oral communication, and quantitative and information literacy.

The Core Curriculum provides opportunities for students to apply the above-mentioned skills in the practice of the natural sciences, the social sciences, the humanities, and the arts in the context of global and diverse cultural perspectives

To learn more about the Core Curriculum and to view the courses that meet the following requirements, visit the core curriculum website at [coastal.edu/info/students/corecurriculum](http://coastal.edu/info/students/corecurriculum).

## Goals, Student Learning Outcomes and Requirements

### I. Core Skills

The Core Curriculum seeks to develop skills in reasoning, reading, writing and quantifying, as well as a variety of information and communication skills. Students will utilize these skills in order to understand, question, revise and generate knowledge. (19-21 hours)

#### A. Critical Thinking and Reasoning

##### Student Learning Outcomes

1. identify arguments;
2. evaluate arguments through reasoning;
3. formulate arguments for a thesis.

To fulfill this requirement, students are required to take one course. To see the variety of options, visit the website.

#### B. Critical Reading, Writing and Information Literacy

##### Student Learning Outcomes

1. read for comprehension;
2. write for a specific audience and purpose, employing discipline-specific language;
3. locate, evaluate and apply information appropriate to a specific audience and purpose.

To fulfill this requirement, all students are required to take two English classes, unless they meet the conditions to be exempt. Visit the website for more information.

#### C. Communication Across Cultures

##### Student Learning Outcomes

1. apply foreign language skills consistent with level of study;
2. identify cultural perspectives through language study.

To fulfill this requirement, students will take one course at five hours or a sequence of two courses at three hours each in a language of their choice. To see the variety of options, visit the website.

### D. Quantitative Literacy

#### Student Learning Outcomes

1. interpret quantitative results in context;
2. apply mathematical and/or statistical concepts to solve problems.

To fulfill this requirement, all students are required to take one mathematics course or one statistics course. Visit the website to see a list of courses that fulfill this requirement.

### II. Core Concepts

The Core Curriculum seeks to introduce students to methods of inquiry and practice within and across disciplines, including scientific concepts and the practice of scientific inquiry, individual and social human behavior, and humanistic thought from a national and global perspective. (19 hours)

#### A. Scientific Concepts

Students will recognize scientific evidence and apply the basic principles of scientific inquiry.

##### Student Learning Outcomes

1. apply the methods of scientific inquiry;
2. analyze evidence using scientific methods.

To fulfill this requirement, students are required to take one science course and its associated laboratory. Visit the core curriculum website for a list of courses that meet this requirement.

#### B. Human and Social Behavior

Students will recognize a variety of social perspectives and contexts, and identify connections among individual and group behaviors within and across cultures.

##### Student Learning Outcomes

1. apply methods of inquiry to investigate social behavior;
2. analyze and illustrate the connections among individual and group behaviors.

To fulfill this requirement, students are required to take two courses; each course must come from a different discipline. Visit the core curriculum website for a list of courses that meet this requirement.

#### C. Humanistic Thought

Students will recognize, identify and engage with a variety of perspectives and concepts in the humanities, and evaluate forms of human expression within and across cultures.

##### Student Learning Outcomes

1. apply methods of inquiry in the humanities;
2. critically interpret forms of human expression.

To fulfill this requirement, students are required to take two courses; each course must come from a different discipline. Visit the core curriculum website for a list of courses that meet this requirement.

# CORE CURRICULUM

## D. Artistic Expression

Students will recognize, identify and critically interpret a variety of perspectives and concepts, as well as engage in forms of artistic expression.

### Student Learning Outcomes

1. apply methods of inquiry to the practices of fine arts;
2. analyze, interpret or engage in forms of artistic expression.

To fulfill this requirement, students are required to take one course. Visit the core curriculum website for a list of courses that meet this requirement.

## Tracking Progress toward Completion of Core Curriculum Requirements

It is the responsibility of each student to track his or her progress toward successfully completing the Core.

The Program Evaluation form provides the easiest method of tracking student progress. Courses completed at CCU or transferred in from other universities will display as completed. You must log in to WebAdvisor to see the form.

It is the responsibility of the student to review the Program Evaluation form each semester and consult with his/her adviser to ensure that adequate progress is being made in selecting and completing the core curriculum requirements needed for graduation in the student's major.

First-year students may also have Tracking Sheets provided by their advisers. These sheets provide additional guidance in selecting and tracking Core courses based on the student's major.

## Transfer Students and the Core

[coastal.edu/corecurriculum/transfer.html](http://coastal.edu/corecurriculum/transfer.html)

After having completed all requirements for transfer admission, matriculated students will be given a statement of credits accepted for transfer by the University within the first semester of enrollment. Students from regionally accredited colleges and universities may transfer credit for college-level academic courses completed with grades of C (meaning C-, C, or C+) or better, but the University reserves the right to determine what

credit, if any, for courses taken elsewhere may be counted toward its degrees (Undergraduate Catalog 2014-15, p. 25).

It is the responsibility of the student to review the statement of credits and to work with his or her adviser to ensure that all Core Curriculum requirements are fulfilled prior to graduation.

Your individual Program Evaluation form provides the easiest method of tracking student progress. Courses transferred in from other universities and courses completed at Coastal Carolina University will display as completed on the form. You must log in to WebAdvisor to see the form.

## Transferring in Courses

In some instances, a student may have taken courses at other institutions that meet the student learning outcomes for a specific core area. If these courses do not transfer in as core courses, consult your adviser to determine if you should initiate an "exception to the core curriculum petition" to receive credit for previously completed courses. Check the website for more information on transferring courses.

## Transfer Students with an Earned A.A., A.S., B.A. or B.S Degree, or International B.S. or B.A. or International Master's Degree (with 150 hours)

A student will be exempt from having to meet Core Curriculum requirements if the student is accepted to the University with an earned Associate of Arts, Associate of Science, Baccalaureate of Arts or Baccalaureate of Science degree from a regionally accredited college or university in the U.S., with a baccalaureate degree from an accredited international institution of higher education, or with a master's degree (that requires at least 150 equivalent U.S. credit hours to complete) from an accredited international institution of higher education.

Coursework from external institutions will be evaluated for transfer to the University on an individual basis in accordance with established transfer policies and procedures. (See Transfers, pp. 23-30, in the Undergraduate Catalog.) Instead of applying toward core requirements, transferred course credits may be applied to foundation, minor, cognate or major requirements, or may be counted as electives.

*Note: Credit for the Core requirement courses will not be awarded as a result of the exemption. All requirements for the awarding of degrees, including prerequisites, minimum credits earned and minimum grades, still apply. All course prerequisites and co-requisites still apply. Associate in Applied Science degrees and degrees from foreign institutions are not eligible for the Core Curriculum exemption.*





# ACADEMIC OVERVIEW

## E. CRAIG WALL SR. COLLEGE OF BUSINESS ADMINISTRATION

[coastal.edu/business](http://coastal.edu/business) • 843-349-2071

### Majors in the Wall College of Business

- Accounting
  - CMA Concentration
  - CPA Concentration
- Economics (B.A.)
- Economics (B.S.B.A.)
  - Applied Economic Analysis Concentration
  - Economic Theory Concentration
- Finance
  - Banking and Consumer Finance Concentration
  - Financial Management Concentration
  - Wealth Management Concentration
- Hospitality, Resort and Tourism Management

- Management
  - Entrepreneurial Management Concentration
  - General Management Concentration
  - Human Resource Management Concentration
  - International Management Concentration
  - Operations and Supply Chain Management Concentration
  - Organizational Leadership Concentration
- Marketing
- Specialization: PGA Golf Management

The E. Craig Wall Sr. College of Business Administration is a superb training ground for anyone interested in a successful business career. It is widely respected for our excellent record in preparing competent and responsible business professionals who hold an impressive range of positions worldwide. The Wall College of Business educates each student to have the qualities and attributes essential to his or her continuing development throughout a career in private, public and nonprofit organizations in a globally competitive and diverse environment.



# ACADEMIC COLLEGE OVERVIEW

## Hallmarks of Excellence

- AACSB accredited
- The job/graduate school placement rate for undergraduates remains above 90 percent (2010-2016; of available respondents).
- The MBA program was recognized in *U.S. News & World Report* for a 100 percent placement rate in 2016.
- The MBA program was recognized in *U.S. News & World Report* as No. 4 in the country for representation of under-represented minorities in 2015.
- Seventy-seven (77.14) percent of students on internship continued on with their internship employer.
- Strengths in the curriculum from the undergraduate student exit survey include the ability to work in teams (average 6.33 on a 7-point scale), the ability to work with people of diverse backgrounds (6.28) and the ability to engage in ethical decision making (6.18).
- The advanced core curriculum is designed to integrate and apply core business functional areas, therefore making the material more relevant to the real world.
- Innovative new programs are in place for students to earn an accelerated undergraduate degree in three years and a combined undergraduate/graduate degree in four years.
- The curriculum requires professional development activities for students in preparation for a competitive job market.







COASTAL CAROLINA UNIVERSITY

*Preparing our students for the*

# BUSINESS OF LIFE

## THE E. CRAIG WALL SR. COLLEGE OF BUSINESS ADMINISTRATION

is a superb training ground for anyone interested in a successful business career.

We strive to educate each student, instilling the qualities and attributes essential to his/her continuing development throughout a career in private, public and nonprofit organizations in a globally competitive and diverse environment.

Majors in accounting; finance; economics; management, marketing, and hospitality; resort and tourism management

Master of Business Administration (MBA) and Master of Accountancy (MAcc.)

Minor programs including International business studies, business administration, actuarial science and risk management, marketing, hospitality, resort and tourism management, economics; commercial and investment real estate; and applied creativity and innovation

- Professional development activities help enrich the college experience and prepare graduates for the real world

- Prestigious internships with outstanding companies such as Merrill Lynch, Ernst and Young, and Cisco.

- State-of-the-art financial services lab for student use

- Online degree-completion programs are available in marketing and hospitality, resort and tourism management

- CCU offers one of only 18 PGA Golf Management programs in the nation that is accredited by the PGA of America



COASTAL CAROLINA  
UNIVERSITY

[coastal.edu/business](http://coastal.edu/business)



## ACCELERATE YOUR PROGRESS

THREE-YEAR UNDERGRADUATE • FOUR-YEAR COMBINED DEGREE

### COMBINED DEGREE PROGRAMS

#### DEGREE IN EXPRESS B.S.B.A.

3

- Students can complete an undergraduate degree in business administration in three years by completing an accelerated program that includes summer classes.
- Program benefits include priority registration, exposure to experiential learning experiences, individualized advising, finishing college early, special online learning rates in summer and maximizing your earning potential.
- Students are eligible for a \$5,000 Trustees Award upon successful completion of the undergraduate degree according to guidelines.

#### GET MORE IN PROGRAM

4

- Students will complete the B.S.B.A. Degree-in-Three and a one-year MBA or MAcc. program.
- Students can apply their knowledge of business concepts to advanced cases and scenarios that will enhance their effectiveness as an organizational leader.
- The program focuses on advanced skills in critical thinking, leadership and communication.
- Students are exposed to real-world work situations by completing two internship experiences.

#### FOR MORE INFORMATION

To apply to these programs, contact the program coordinator that corresponds to your major by visiting [coastal.edu/accelerate](http://coastal.edu/accelerate).



# ACADEMIC COLLEGE OVERVIEW

## why STUDY EDUCATION @ COASTAL ?



### AN EXCITING FUTURE LIES BEFORE YOU. ARE YOU READY?



The Spadoni College of Education offers teacher candidates a diverse and rewarding educational foundation that can only be provided by the caring and student-centered faculty here at Coastal Carolina University. As a candidate in the education program, you will become a productive, responsible, reflective practitioner and leader in the classroom. Field experiences and internship placements will enhance your growth as an educator, while mentors will guide and support your learning experiences. You will come to understand inventive pedagogical theories and use your knowledge to become an innovative classroom specialist. By earning a degree from the Spadoni College of Education, you will develop into an educator capable of shaping a new generation of learners.

### NEED MORE REASONS?

Our graduates are recruited by some of the best school districts, educational agencies and leading corporations in the country.

All content area programs are recognized by their specialized professional associations.

Our students continually achieve high success rates on standardized teacher certification examinations.

The National Council for Accreditation of Teacher Education (NCATE) has identified our programs as "nationally recognized."

## SPADONI COLLEGE OF EDUCATION

[coastal.edu/academics/colleges/education](http://coastal.edu/academics/colleges/education) • 843-349-2629

### Majors in the Spadoni College of Education

- Early Childhood Education
- Elementary Education
- Middle Level Education
- Physical Education/Teacher Education
- Special Education - Multicategorical

Congratulations on the beginning of an excellent educational experience at Coastal Carolina University! This is a dynamic, public, comprehensive liberal arts institution with excellent teacher and leadership education programs. The Spadoni College of Education has a stellar record of excellence in educating teachers for Pre-K through 12th-grade classrooms and educational leadership positions. Many of our graduates have been recognized as the best teachers in their schools and districts. In fact, several Teacher of the Year nominees and winners have earned their degrees from our college.

The faculty in the College of Education are enthusiastic, challenging and knowledgeable about what teachers need to know and be able to do. The teacher education programs of the College of Education are grounded by the principles of reflective practice. Students learn early in their career that becoming a highly effective teacher requires a thorough knowledge of the subject matter being taught and the ability to design learning experiences that accommodate a variety of student needs, interests and abilities. Readings, lectures, instructional technologies and discussions about how students learn and how to teach are accompanied by a four-year scope and sequence of developmentally appropriate field experiences in a variety of school settings.

With this in mind, the College of Education faculty facilitate undergraduate pre-service teaching programs in the areas of early childhood education, elementary education, middle grades education, special education, and physical education. For those students who are interested in teaching art or music education (PK-12), or math, science, English and social studies at the secondary level (9-12), we have the Master of Arts in Teaching (M.A.T.) degree program. This is a graduate-level program that provides an avenue of entry into the teaching profession through graduate study.

The idea that teaching and learning is a lifelong endeavor is emphasized through our graduate education programs available to our in-service educators. Graduate programs are offered in the areas of M.Ed. in educational leadership, education specialist in educational leadership, M.Ed. learning and teaching (instructional technology), M.Ed. in learning and teaching (literacy education). We also offer add-on certificates in teaching English for speakers of other languages (ESOL); literacy teacher; literacy coach; special education; and online teaching.

The College of Education adheres to the ideal that our programs provide teachers and school administrators with learning experiences that reflect the broader purpose of education. Being a teacher and/or school administrator in the 21st century requires the professional knowledge, skills, and dispositions for making informed and reasoned curriculum, instruction, and assessment decisions. This means that our college prepares educators who know how to analyze the validity of education reforms in relation to student learning, know how to adapt and implement effective teaching practices to varied learning contexts, and can serve as professional advocates for a valid purpose of education.

### POINTS OF PRIDE

**Teaching Fellows Program:** Coastal Carolina University's Spadoni College of Education is a host institution for the South Carolina



# ACADEMIC COLLEGE OVERVIEW

Teaching Fellows Program (SCTFP). Teaching Fellows receive up to \$24,000 in yearly scholarships (up to \$6,000 a year for four years) while they complete a degree leading to teacher certification.

## **The Chanticleer Center for Literacy and Early Childhood**

**Development:** The Chanticleer Literacy Center at Coastal Carolina University serves the community by bridging the expertise of the University with the needs of the children in the area. We serve students PK through grade 12 with literacy assessments and individualized tutoring in addition to other programs (e.g., summer reading camps). The Early Childhood Development component will include a full-day kindergarten, a classroom that will offer two half-day programs for 3-year-olds, and a classroom with two half-day programs for 4-year-olds, as well as a multi-age classroom. The early childhood lab is scheduled to open the fall semester of 2018 upon the completion of renovations to Kingston Hall, the campus building where the center will be located.

**Biddle Center:** The Biddle Center for Teaching, Learning and Community Engagement is the public outreach arm of Coastal Carolina University for grades K-16 students, families, community and related agencies. The center provides mentoring opportunities for our pre-service teachers and seeks to promote a community of academically successful and supported grades K-16 students. The Biddle Center for Teaching, Learning and Community Engagement seeks to strengthen the community through education and to strengthen education through the support of the community.

**LIFE™ Program:** The Coastal Carolina University's Spadoni College of Education's LIFE™ program is a four-year, tuition-based, postsecondary education and transition program for young adults who have mild to moderate intellectual disabilities as defined by the American Association for Intellectual and Developmental Disabilities (AAIDD). LIFE™ facilitates and supports each student's inclusion within the campus community, both academically and socially, by utilizing natural campus supports and academic and social mentors. Successful completion of the program will provide students with the skills to pursue and obtain meaningful employment, as well as develop social skills necessary for success in the workplace.

**Education Forum Series:** The Spadoni College of Education hosts a series of educational forums that focus on contemporary educational research and current education reform initiatives. These forums are designed to address important issues in education by involving experts, policy makers, local educators, and community members in information sessions, debates, and panel discussions.

**Consortium for Educational Research and Evaluation:** The Spadoni College of Education's Consortium for Research and Evaluation supports faculty research that seeks to improve the academic achievement of students in low-performing schools and districts across the state by systematically researching learning and teaching practices, developing and implementing professional development models based on context specific research findings, and by disseminating the findings to educators and policy makers.

I am sure that you will find your major in the field of teacher education to be a relevant and meaningful experience. As you progress through your program, please feel free to stop by my office with any questions you may have, or to simply discuss your experiences in our college.

You have many exciting experiences ahead of you. We hope that you will decide to join us as you begin this new chapter in your life. Check our website to get additional information about the Spadoni College of Education. Please feel free to call me at 843-349-2773 or email me at [ejadalla@coastal.edu](mailto:ejadalla@coastal.edu). Again, congratulations, and I look forward to hearing from you.

Respectfully,

Edward Jadallah, Ph.D.  
Dean, Spadoni College of Education  
Vice President, Online Education and Teaching Excellence

843-349-2773 (office)  
843-798-1836 (cell)  
[ejadalla@coastal.edu](mailto:ejadalla@coastal.edu)



# ACADEMIC COLLEGE OVERVIEW

## THOMAS W. AND ROBIN W. EDWARDS COLLEGE OF HUMANITIES AND FINE ARTS

[coastal.edu/humanities](http://coastal.edu/humanities) • 843-349-2421

### Majors in the Edwards College of Humanities and Fine Arts

- Anthropology and Geography
- Art Studio
- Art History
- Communication
  - Communication Studies Concentration
  - Health Communication Concentration
  - Interactive Journalism Concentration
  - Public Relations/Integrated Communication Concentration
- Digital Culture and Design
- English
- Graphic Design
- History
- Intelligence and National Security Studies
- Music
  - Commercial Music and Jazz Concentration
  - Concentration in General Studies
  - Concentration in Performance
  - Concentration in Teacher Preparation Precertification
- Musical Theatre
- Philosophy
- Political Science
  - Domestic Politics Concentration
  - Global Politics Concentration
- Theatre
- Theatre Arts (BFA)
  - Acting Concentration
  - Design and Technology Concentration
  - Physical Theatre Concentration

As the intellectual heart and cultural center of Coastal Carolina University, the Edwards College is the home of 10 departments within the humanities and fine arts. Well-represented in the core curriculum of the University, these disciplines also offer students a wide array of majors and minors from which to choose.

The faculty, an exceptional group of published scholars, creative artists and musicians, is devoted to teaching and is actively involved in campus affairs. In the Edwards College, students and faculty collaborate to provide a rich calendar of events for the community each year, from elaborate theatrical productions and thought-provoking presentations by writers, activists and scholars, to cutting-edge art exhibitions and a variety of concerts.

The Edwards College houses the departments of anthropology and geography; communication, media and culture; digital culture and design; English; history; languages and intercultural studies; music; philosophy and religious studies; politics; theatre; and visual arts. In addition to 15 undergraduate degrees, 33 minors and three certificate programs, the college also offers two master's degrees: the Master of Arts in Writing (MAW) and the Master of Arts in Liberal Studies (MALS).

The college excels at high-impact teaching and learning practices, evidenced in classroom instruction and a wide variety of experiential learning initiatives and centers that provide additional opportunities for students and community members to explore the arts and humanities through guest speakers, roundtable discussions and publications. Students who engage with these centers develop valuable skills that help them translate theory to practice, while sharing the lessons of arts and humanities with a broad audience via a variety of platforms. The college's experiential learning initiatives include:

- the Jackson Family Center for Ethics and Values
- the Waccamaw Center for Cultural and Historical Studies
- the Athenaeum Press
- the Edgar Dyer Institute for Leadership and Public Policy
- the Arts and Humanities Global Experience
- the Digital Commons for Arts and Humanities
- the Charles Joyner Institute for Gullah and African Diaspora Studies

This is a college that engages ancient wisdom and contemporary questions. We recognize that the future of our students depends on our ability as educators to do more than impart current skills – we seek to form creative, knowledgeable, and ethical leaders and global citizens.



# ACADEMIC COLLEGE OVERVIEW

## COLLEGE OF SCIENCE

[coastal.edu/academics/colleges/science](http://coastal.edu/academics/colleges/science) • 843-349-2202

### Majors in the College of Science

- Biochemistry
- Biology
  - Cellular, Molecular Biology and Genetics Concentration
  - Ecology, Evolution and Conservation Biology Concentration
  - Integrative Biology Concentration
- Chemistry
- Computer Science
- Engineering Science
- Exercise and Sport Science
- Health Administration (Completion Program)
- Information Systems
- Information Technology
- Marine Science
- Mathematics, Applied
- Nursing (Completion Program)
- Physics, Applied
  - Engineering Physics Concentration
  - Environmental Physics Concentration
- Psychology
  - Behavioral Neuroscience Concentration
  - Forensics Concentration
- Public Health
- Recreation and Sport Management
- Sociology
  - Criminology Concentration
  - Generalist Concentration
  - Health and Aging Concentration
  - Social Justice Concentration

The primary mission of the College of Science is to educate our students in their chosen disciplines by providing them with excellent educational experiences in the classroom, along with experiential opportunities in the research lab, field, community-based service-learning and internships. Further, the college is committed to preparing its students to excel in graduate and professional programs and within the post-college environment.

In recognition of science as a foundation of modern society and of a comprehensive liberal arts education, our mission includes embracing the teacher-scholar model and providing quality science education for all students of the University so that they become scientifically literate and productive citizens.

The college recognizes its important role in the community as the University's focal point for scientific scholarship and expertise and as an active contributor to the advancement of science. Centers and initiatives serve to facilitate basic and applied research in areas where college research directions and regional needs are well matched.

In carrying out this overall mission, the College of Science at Coastal Carolina University offers 13 bachelor's degrees, two degree completion programs, three master's degrees and a Ph.D. As of Fall 2016, approximately 43 percent of the undergraduate students at Coastal Carolina University were enrolled in College of Science degree programs, making this college the largest on campus.

Departments within the college are currently housed in the Coastal Science Center, the Smith Science Building, the Williams-Brice Athletic Center, the Wall Building, Brittain Hall, Kenneth E. Swain Science Hall, Science Annex II, and the newly constructed Academic Office and Classroom Building II.





# ACADEMIC COLLEGE OVERVIEW

## UNIVERSITY COLLEGE

[coastal.edu/academics/colleges/uc](http://coastal.edu/academics/colleges/uc) • 843-349-2473

### Majors in University College

- Interdisciplinary Studies (B.A.I.S.)
- Interdisciplinary Studies (B.S.I.S.)
- Undeclared

The University College is designed to assist first-year undeclared students in their successful transition from high school to college. The University College is also committed to working with interdisciplinary studies majors, honors students and first-year NCAA student-athletes.

University College's main focus is assisting students in the clarification of their life/career goals and in the development of educational plans for the realization of these goals.

### The goals of the University College are:

- To help students create an action plan for graduating in their major field of study in a timely fashion (target eight semesters, four years).
- To help students connect with individuals and groups who can assist in creating a positive university experience, including but not limited to: supplemental instruction, the Writing Center, computer labs, reference librarians, the Math Lab, the Foreign Language Instructional Center (FLIC), the Counseling Center and the Career Center. There are tremendous resources here at Coastal Carolina University to help ensure student success; however, they cannot help if students do not take advantage of these services.
- To help students explore career options and majors.
- To promote creative and critical thinking, problem-solving and decision-making as students choose their major, their classes and their careers.





## UNIVERSITY HONORS PROGRAM

[coastal.edu/honors](http://coastal.edu/honors) • 843-349-2267

The University Honors Program at Coastal Carolina University aims to foster intellectual curiosity and creativity among highly motivated and academically gifted students. This goal is advanced through a challenging and well-structured honors curriculum that incorporates disciplinary, cross-disciplinary and interdisciplinary perspectives, and that encourages collaboration among members of the University community to support the academic, professional and personal growth of honors students. The program also promotes active involvement in the life of the University and service to the community. Honors students have access to the use of a University laptop computer, enjoy priority registration, live in honors housing for the freshman year, and can receive support for research, conference presentations and study abroad.

### ACADEMICS

An enhanced academic curriculum includes honors sections of core curriculum courses, enriched courses within majors, and advanced interdisciplinary courses and seminars for juniors and seniors. Reflecting the program's emphasis on research, honors students complete a senior thesis project in their major field of study and present this work in a public forum.

### RECOGNITION

All graduating students who successfully complete the requirements of the University Honors Program are recognized during Honors Convocation and at commencement. Honors students have the seal of the program affixed to their diploma. Additionally, the designation University Honors Program Graduate is placed on their official transcripts by the University Registrar.

### UNIVERSITY HONORS PROGRAM ADMISSION

Admission to the program is by invitation of the director based on SAT or ACT test scores and the high school GPA. All first-time freshmen who earn a 3.70 GPA or above in their first full-time semester receive a special invitation to join the program beginning their second semester.

## OFFICE OF THE REGISTRAR

[coastal.edu/registrar](http://coastal.edu/registrar) • 843-349-2019

### ACCESSING GRADES

You can access mid-term grades, final grades and class schedules through WebAdvisor, available at [webadvisor.coastal.edu](http://webadvisor.coastal.edu). Once logged into WebAdvisor, you can access the following grade menus under the Academic profile area:

#### 1. GRADES/GPA BY TERM

You are given the option to view grades for a particular term by clicking on the appropriate box for the term you wish to view. Select the Academic Level (i.e., Undergraduate, Graduate). Click on the submit button. This screen will display your term, total earned credits, total grade points, term GPA, and a list of all courses taken at the University, along with the grade and credit hours for each course.

#### 2. TOTAL COURSE/GRADE LISTING

From the pull down menu, you can select the Transcript Type (i.e., Undergraduate, Graduate). Click on the submit button. This screen will display a total listing of all courses taken at the University and the earned credits, total grade points and cumulative GPA.

### 3. MID-TERM GRADES

Students enrolled in 100 and 200 level courses will receive mid-term grades. You can select this option to view your mid-term grades and the number of absences that were reported by your instructors.

### PRINTED GRADES

If you need a printed copy of your grades, you may either print a copy from WebAdvisor or present proper photo identification to the Office of the Registrar to receive a printed copy. Grades cannot be released by any faculty member, the Office of the Registrar, or any administrative office per a student's telephone or email request. If you have questions or concerns about your grade reports, you should call the Office of the Registrar at 843-349-2019 or visit the office on the second floor of Baxley Hall.

### OBTAINING ENROLLMENT VERIFICATION

The National Student Clearinghouse is Coastal Carolina University's authorized agent for providing enrollment verifications, and you may access the Clearinghouse through your WebAdvisor account. After linking to the Clearinghouse, you may print out your official advance registration, current semester or total semester history enrollment verifications.

Please note that there is a difference between advance registration and current semester enrollment verifications, and some employers, insurers, etc., may only accept current semester enrollment verifications. This is because the current semester information is only provided to the Clearinghouse after a semester's open registration (i.e., the last day to add/drop without record) has passed, which provides an accurate reflection of a student's enrollment. You are advised to check with the entity requesting the enrollment verification to determine which version is acceptable prior to printing out the document.

Insurance companies, lending agencies, credit card companies, travel companies employment agencies, etc., must contact the National Student Clearinghouse directly at: National Student Clearinghouse, 13454 Sunrise Valley Drive, Suite 300, Herndon VA 20171 (Phone: 703.742.4200), visit [studentclearinghouse.org](http://studentclearinghouse.org) or email [service@studentclearinghouse.org](mailto:service@studentclearinghouse.org).

## ACADEMIC ADVISING

At Coastal Carolina University, academic advising is viewed as a vital part of a Coastal Carolina student's education. Advising is designed to help you develop meaningful educational plans that are compatible with your personal and career goals. You will become engaged in a continuing process of communication with faculty and professional advisers that can influence your growth and success. You will learn to accept responsibility for your education through your adviser's guidance in curricular and professional choices.

All incoming freshmen will be assigned a professional academic adviser who will assist in making academic decisions and serve as a resource for University-related questions. The objective of this close working relationship is to assist you in building a solid academic foundation during your freshman year that will lead to successful completion of your degree program.

The relationship between adviser and advisee is one of shared responsibility. Though you are ultimately responsible for the choices you make in college, the University realizes that in order to make informed decisions, you need the mentoring and advice

# ACADEMIC ADVISING • LEARNING ASSISTANCE CENTERS

of academic advisers and others in the University community. Your academic adviser is your primary resource regarding academic issues, opportunities and programs.

Additionally, advisers will help you if you find yourself in academic difficulty and can assist you in recognizing possible causes of your difficulties and suggest alternative courses of action. Academic advisers will also encourage you to become involved in campus organizations and will assist you during the course selection and registration process.

You are ultimately responsible for all aspects of your education, including course selection and awareness of your current academic status. You should feel you can freely discuss personal interests, values and goals with your adviser, and you should seek your adviser's assistance in developing academic, social and career goals.

You should ask your adviser how to use available campus resources to gather any relevant decision-making information. You should be knowledgeable about academic standards, policies and procedures, as well as be familiar with the core curriculum, your major/minor program and graduation requirements. You should always consult with your adviser before making any important academic decisions such as declaring a major, changing a major, taking a leave of absence or withdrawing from the University.

## LEARNING ASSISTANCE CENTERS

**coastal.edu/lac • 843-349-6536**

The Learning Assistance Centers are responsible for the following peer tutoring labs, which are academic resources available to all Coastal Carolina University students free of charge.

**WRITING CENTER • 843-349-2937**

The Writing Center offers one-on-one consultations and assistance with all steps of the writing process—brainstorming, outlining, composing, revising and editing. The facility also offers handouts focusing on particular aspects of writing such as organization, documentation styles and grammar. The Writing Center is not

a remediation service. All writers benefit from having informed readers critique their work, and the Writing Center provides a nonthreatening atmosphere in which student writers may discuss their writing. The services are not limited to English papers; student consultants are from a wide variety of academic majors and are prepared to assist students at any level with course assignments. Appointments are recommended.

**FOREIGN LANGUAGE INSTRUCTIONAL CENTER (FLIC) • 843-349-2468**

The FLIC provides resources that support and enhance classroom instruction provided by the Department of Communication, Languages and Cultures for all students enrolled in a foreign language course. The instructional center features multimedia desktop computers and laptops with wireless internet available and a variety of computer software. The FLIC also has instructional media resources, videos, CDs and reference materials. The center offers tutoring services in French, German, Italian, Spanish and Russian. Appointments are recommended.

**MATHEMATICS LEARNING CENTER • 843-349-2884**

The Math Learning Center provides free support for a variety of courses offered at the University including, but not limited to, college algebra, trigonometry, pre-calculus, differential calculus and integral calculus. The center staff works to assist students in a relaxed, nonthreatening environment. The goals of the center include helping students understand key concepts and providing clear, concise explanations of material. Students are encouraged to utilize the Center to work through homework problems and assignments. Computer software packages, reference books and handouts dealing with the mathematical topics supplement the available resources. No appointment is necessary.

### STRUCTURED LEARNING ASSISTANCE

Structured Learning Assistance (SLA) is a peer-facilitated academic support program that targets historically difficult courses to improve student performance. The program utilizes regularly scheduled, out-of-class review sessions that are open to all members of the class in which SLA is offered. No appointment is necessary.



# Take the IDK? Out of Advising

## Business majors only!

- Ask your quick advising questions via text
- Get answers quickly without having to make an appointment
- Fast, easy and convenient

[www.coastal.edu/walladvising](http://www.coastal.edu/walladvising)



843-349-4187



### Sign up for text advising alerts!

- Text @walladv to 864-881-4430
- Get important WCOB advising reminders when they matter.
- Never miss another deadline.
- We text sparingly for important and timely messages only.
- Your number is not visible or shared with advisers, CCU employees or third parties.
- Standard text messaging rates apply.

Follow the Wall College  
of Business for updates,  
announcements and more!

Stay connected!





# ACCESSIBILITY AND DISABILITY SERVICES • KIMBEL LIBRARY AND BRYAN INFORMATION COMMONS

## ACCESSIBILITY AND DISABILITY SERVICES

**[coastal.edu/disabilityservices](http://coastal.edu/disabilityservices) • 843-349-2503**

Accessibility and Disability Services offers accommodation and assistance to students with physical, psychological or learning disabilities. With appropriate documentation, counselors determine accommodations needed to assist students in taking full advantage of their Coastal Carolina University educational opportunities. Ongoing disability coaching is offered to assist students with disabilities to help ensure success at Coastal Carolina University.

To access services and accommodations, students should obtain documentation of the disability, register with the office, and make an appointment with an accessibility coordinator located in Kearns Hall Room 106 or call 843-349-2503.

## KIMBEL LIBRARY AND BRYAN INFORMATION COMMONS

**[coastal.edu/library](http://coastal.edu/library) • 843-349-2400**

Kimbel Library and Bryan Information Commons, your favorite study spot, is open 24 hours a day, seven days a week during the academic year.

Kimbel Library and Bryan Information Commons provides services and resources to assist you with your academic research and information needs. Whether you want to read a book, watch a movie, listen to music, or find an article in a newspaper, journal or magazine, the library has the right resources for you, and the staff can assist you in finding them. The library has a circulating collection of approximately 150,000 books, 300,000 e-books, 40,000 serial titles, 5,000 CDs and DVDs and 100 databases.

The library lends laptops, video cameras, digital cameras and other equipment that you may need to complete research projects. Reference librarians and staff can help you with the research you need to succeed in your college courses. PASCAL Delivers and ILLIAD interlibrary loan services provide fast and efficient delivery of materials not owned by the library.

With the recent addition of the Bryan Information Commons, the library's facilities provide access to more than 250 computer workstations, 13 Mediascape collaborative work stations, and 15 group study rooms, many of which are equipped with large screen monitors, ENO interactive whiteboards and other state-of-the-art technologies. Starbucks® is located at the rear of Kimbel Library.

Kimbel Library's webpage (**[coastal.edu/library](http://coastal.edu/library)**) provides information and access to resources and services offered by the library. Like us on Facebook or follow us on Twitter and Instagram @KimbelLibrary to learn about special events and activities.





# COASTAL CAROLINA UNIVERSITY BIG READ 2017

## READY PLAYER ONE

By Ernest Cline

All incoming first-year students will be reading *Ready Player One* by Ernest Cline as a common reading experience. Students should complete the book before move-in weekend when they will be required to attend discussions focused on aspects of the book.

ACADEMICS

### ABOUT THE BOOK

In the year 2044, reality is an ugly place. The only time teenager Wade Watts really feels alive is when he's jacked into the virtual utopia known as the OASIS. Wade's devoted his life to studying the puzzles hidden within this world's digital confines, puzzles that are based on their creator's obsession with the pop culture of decades past and that promise massive power and fortune to whoever can unlock them.

When Wade stumbles upon the first clue, he finds himself beset by players willing to kill to take this ultimate prize. The race is on, and if Wade's going to survive, he'll have to win—and confront the real world he's always been so desperate to escape. In his quest, Wade will struggle with defining his identity in a technologically based world where the lines between good and evil are consistently challenged.

Bringing together pop culture from the 1980s with a dystopian view of 2044, author Ernest Cline dares readers to consider key issues in modern American life along with the role of technology in our future in areas such as: online identity, social networking, socioeconomic division and power, environmental sustainability, online education, and our connection with both culture and history.

### Coastal Carolina University Big Read 2017 Events and Programming

Throughout the 2017-2018 school year, the CCU community will explore the themes and connections explored in the novel with a variety of events and programming.

Students are invited to participate at any level they choose.

- Participate in a variety of activities to win prizes throughout the summer and school year.
- Attend interactive presentations hosted monthly by faculty.
- Watch movies mentioned in the book at The Coastal Theater.
- Bond with other students through connections from the book.
- Participate in writing or project competitions.
- Take part in 1980s themed activities throughout the year.



# FINANCIAL AID AND SCHOLARSHIPS

## FINANCIAL AID AND SCHOLARSHIPS

**coastal.edu/financialaid** • 843-349-2313

Various types of financial assistance are available to Coastal Carolina University students. Eligible students may be considered for federal and state grants, loans, student employment, scholarships and veterans benefits programs. Refer to the Enrollment Guide or the Financial Aid and Scholarships webpage for comprehensive information.

Financial aid counselors are available during normal operating hours to assist students with questions regarding the Free Application for Federal Student Aid (FAFSA), as well as assist students with exploring general financing options for a Coastal Carolina University education.

### STUDENT COSTS FOR 2017-2018

*Estimated based on 2016-2017 academic year.*

#### IN-STATE

\$10,876	Tuition and fees
\$6,078	Housing*
\$3,200	Board
<hr/>	
\$20,154	Total estimate

#### OUT-OF-STATE

\$25,120	Tuition and fees
\$6,078	Housing*
\$3,200	Board
<hr/>	
\$34,398	Total estimate

Be prepared to buy books! Estimate \$1,000 - \$1,200 for books and supplies each year.

\*Average of all University Housing options.

### How do I know if I have enough funds to cover my costs?

Reviewing your billing statement is critical to accurate financial planning and maintaining your preferred class schedule. If you have a remaining balance, after pending financial aid has been deducted, please consider the following options:

- Sign up for the Coastal Carolina University Payment Plan, which provides an incremental payment option for the remaining balance, at [coastal.edu/studentaccounts/tuition.html](http://coastal.edu/studentaccounts/tuition.html).
- Discuss the Direct PLUS Loan with your parent(s). You can find more information at [coastal.edu/financialaid/loans/plus.html](http://coastal.edu/financialaid/loans/plus.html). The Direct PLUS Loan, if approved, allows your parent to borrow on your behalf up to your full cost of attendance, less other financial aid.
- Apply for a private student loan. You may find more information on private student loans at [coastal.edu/financialaid/loans/index.html](http://coastal.edu/financialaid/loans/index.html). Most students need a credit-worthy co-signer to qualify. If approved, you may borrow up to your full cost of attendance, less other financial aid.

### What if I have not received a financial aid award letter?

Successfully submitted Free Application(s) for Federal Student Aid (FAFSA) are processed **weekly**. Check WebAdvisor and CCU Webmail regularly for financial aid updates. Also be sure to "Check the status of required FA Actions and Documents" in WebAdvisor under the Financial Aid banner to determine if

additional information is needed from you to continue processing your application. You will be notified via email once your financial aid award letter is available for review in WebAdvisor. You may also contact Financial Aid and Scholarships for more information by calling **843-349-2313**, by emailing [finaid@coastal.edu](mailto:finaid@coastal.edu) or in person on the second floor of **Baxley Hall**. You are responsible for making adequate payment arrangements prior to the payment due date if your financial aid has not been fully processed; failure to do so may result in your classes being canceled for non-payment.

### Why can't you speak to my parents regarding my financial aid?

The Family Educational Rights and Privacy Act (FERPA) is a federal law that gives families the right to have access to their student educational records, the right to seek to have the records amended and the right to have some control over the disclosure of personally identifiable information from the educational records. However, when a student turns 18 years old or enters a postsecondary institution at any age, the rights under FERPA transfer from the family to the student. This means that any record, academic, financial or judicial, will not be released to anyone other than the student without prior written permission from the student. To better assist you and others that may be assisting with your education expenses, the Office of Student Accounts created Parent and Guardian WebAdvisor [coastal.edu/studentaccounts/webparent.html](http://coastal.edu/studentaccounts/webparent.html), which gives other individuals limited access to your billing information. You may grant access to Parent and Guardian WebAdvisor to others via your WebAdvisor account.

### Are there scholarship opportunities available to me?

Merit awards (merit-based scholarships) are **only** awarded to new freshmen and transfer students at the time of acceptance to the University. Merit awards are determined by the review of an applicant's overall academic qualifications and may be renewed (for a total of up to eight semesters), based on annual renewal criteria as outlined in the Merit Awards Policy. Merit awards consideration is automatic upon acceptance; however, academic qualifications for merit awards exceed general admission requirements. Not all admitted students will qualify for a merit award. For more information, please visit the Office of Admissions and Merit Awards webpage at [coastal.edu/meritawards](http://coastal.edu/meritawards).

In addition to University merit-based scholarships, other scholarship opportunities may be available to you. You can visit the Financial Aid and Scholarships webpage at [coastal.edu/admissionsaid/scholarships](http://coastal.edu/admissionsaid/scholarships) to view the most up-to-date scholarship information.

### How do I receive financial aid disbursements (aka, my refund check)?

Excess financial aid is typically disbursed to the student and may be directly deposited into your bank account through Direct Deposit. Set up Direct Deposit through WebAdvisor ([webadvisor.coastal.edu](http://webadvisor.coastal.edu)) by clicking on the "Direct Deposit Information" link under the Student Accounts – Financial Services banner. Excess financial aid created by a Direct PLUS Loan is mailed to the parent borrower at the address supplied on the Direct PLUS Loan application, unless the parent borrower indicated on the application that the funds were to be disbursed to the student.

### Can I use my excess financial aid to purchase textbooks?

In order to make advanced charges toward your financial aid credit balance, you must complete a "Financial Aid Authorization" form in WebAdvisor. This authorization allows you to use excess financial aid to purchase textbooks from the Chanticleer Store. **If a Direct PLUS Loan is part of your financial aid package, the parent**

# FINANCIAL AID AND SCHOLARSHIPS • STUDENT ACCOUNTS

**borrower must also complete a Financial Aid Authorization Form.** More than one family member may sign the authorization form, but the parent borrower's signature is required. The parent authorization may be signed electronically via Parent/Guardian WebAdvisor, or your parent may print the form ([coastal.edu/financialaid/forms.html](http://coastal.edu/financialaid/forms.html)) and fax it to 843-349-2347.

## *Will adding and/or dropping a class affect my bill?*

If you enroll in 12 to 18 credit hours, the tuition charges should remain constant; however, adding and dropping courses may adjust charges on the bill. Dropping below full-time enrollment (12-18 credit hours) may require your financial aid (including scholarships and loans) to be reduced or canceled. You are encouraged to contact Financial Aid and Scholarships, as well as the Office of Student Accounts, prior to making schedule changes. Please note that students will be responsible for payment of classes dropped after the refund period. Please visit the Office of Student Accounts webpage ([coastal.edu/studentaccounts/tuitionrefund.html](http://coastal.edu/studentaccounts/tuitionrefund.html)) for the applicable refund schedule.

## *What is the best method to keep track of important dates?*

Review the academic calendar prior to each term and refer back to it often. This is one of the most important resources you have as a student, apart from WebAdvisor. Learn when your invoice (billing statement) becomes available, when your payment is due, when financial aid settlements begin, the last day to modify your schedule (add/drop) with no academic record, the last day of the 100 percent refund period, the last day to receive a 'W' for a withdrawn course, and the list goes on. You may subscribe to the academic events calendar to ensure you receive the most up-to-date information on important dates and events.

## *How does my class schedule affect my financial aid?*

If you receive federal aid, such as the PELL, SEOG and TEACH Grants, Perkins Loan, Direct Subsidized and Unsubsidized Loan, Direct Parent PLUS Loan, Direct Graduate PLUS Loan, Federal Work Study, or the South Carolina Need-based Grant, your award amounts are, in part, based on your enrollment status. Your enrollment status for federal aid purposes is determined by the number of required credits you are taking. Please note that federal aid may only be received for courses that are required by your degree program. Minors, double majors, and other educational coursework or activities, such as internships, study abroad trips, etc., may not be considered required under your degree program/major. Please consult your academic adviser and a financial aid counselor to optimize your enrollment and financial aid.

## *How does Financial Aid and Scholarships communicate with me?*

The University as a whole communicates with you primarily through your Coastal Carolina University email account. You are encouraged to check your email daily and thoroughly read any communication from Financial Aid and Scholarships.

## STUDENT ACCOUNTS

[coastal.edu/studentaccounts](http://coastal.edu/studentaccounts) • 843-349-2159

Current tuition, fees, room and board rates, payment options, and due dates can be found on the Office of Student Accounts website.

## **WebAdvisor for Parents**

Through the Parent/Guardian WebAdvisor portal, authorized individuals may view a student's current account balance, view the 1098-T tax forms, make a payment, and sign up for the Payment Plan agreement. Students can authorize access to a Parent/Guardian from their own WebAdvisor by clicking on the "Allow WebAdvisor for Parents and Guardians" link at the bottom left of the students menu. Further instructions can be found on the Office of Student Accounts website.

## **Valid Payment Options**

Bill availability and payment deadlines will always be available on the Office of Student Accounts website. Payment options are as follows:

- Pay in full with a debit/credit card. CCU accepts Visa, Mastercard, American Express and Discover. Debit/credit card payments will incur a convenience fee.
- E-check payments may be made online through WebAdvisor with **no convenience fee**, or checks may be mailed to our office at:

Coastal Carolina University  
Office of Student Accounts  
100 Chanticleer Drive East  
P.O. Box 261954  
Conway, SC 29528-6054

- Payment Plan – A monthly installment plan is available with no interest costs.

## **Payment Plan Agreement**

You may select this convenient payment plan to pay your tuition in multiple installments. This may be set up online through WebAdvisor. For the fall and spring semesters, tuition is divided into equal monthly payments that will be made throughout the semester. The monthly payment dates can be found under the Terms and Conditions on the Payment Plan Agreement form and on the Office of Student Accounts website.

## **Payment Plan Overview**

- You will be charged a nonrefundable application fee.
- The first payment plus the application fee must be made when finalizing your setup of the Payment Plan either online or in the office each semester.
- You are responsible for making the remaining payments **on or before** the due dates.
- Any prior balances must be paid before signing up for the payment plan.
- Payment information is **not** retained from previous payments made. It is your responsibility to initiate your remaining installments.
- Any missed payments will incur a \$25 late fee.
- Students who wish to use the Payment Plan must complete the Payment Plan Agreement **each semester**, regardless of past participation in the program.

## **Missing a Payment**

Students with delinquent accounts will not be able to register for future classes, request a transcript or receive a diploma until the account is up to date.

## **If Financial Aid is Late**

If a student's financial aid is incomplete, the payment plan will be based on the full semester charges. At the time the financial aid is applied to the account, any future payments will be reduced.

# STUDENT ACCOUNTS

## How to Sign Up

The Payment Plan may be set up online through WebAdvisor by both students and parents/guardians with WebAdvisor access.

## Refunds and Account Credits

A refund to a student occurs when the University owes the student money. A refund could be generated due to an overpayment or financial aid being applied to the student's account that covers more than the semester charges. To expedite receipt of a refund, you can enroll in direct deposit. Direct deposit is the electronic

transfer of funds into a checking or a savings account.

Funds will **NOT** be withdrawn to make a payment from the bank account set up for direct deposit purposes.

To enroll in direct deposit, log in to WebAdvisor and select "Direct Deposit Information" under the Student Accounts – Financial Services menu. If you do not have a U.S. bank account, you will need to establish one before you can enroll in direct deposit.

## Consider establishing an account with a local bank that is convenient to campus:

• <b>Anderson Brothers Bank</b>	<a href="http://abbank.com/personal-banking/checking">abbank.com/personal-banking/checking</a>
• <b>Bank of America</b>	<a href="http://bankofamerica.com/student-banking/student-checking-savings-account.go">bankofamerica.com/student-banking/student-checking-savings-account.go</a>
• <b>BB&amp;T</b>	<a href="http://bbt.com/bbtdotcom/banking/checking/student-banking.page">bbt.com/bbtdotcom/banking/checking/student-banking.page</a> (ATM on campus)
• <b>Carolina Trust</b>	<a href="http://carolinatrust.org/checking">carolinatrust.org/checking</a> (ATM on campus)
• <b>Coastal Carolina National Bank</b>	<a href="http://myccnb.com/personal-banking/checking-accounts">myccnb.com/personal-banking/checking-accounts</a>
• <b>Conway National Bank</b>	<a href="http://conwaynationalbank.com/personal.cfm">conwaynationalbank.com/personal.cfm</a>
• <b>CresCom Bank</b>	<a href="http://haveanicebank.com/personal">haveanicebank.com/personal</a>
• <b>First Community Bank</b>	<a href="http://fcbresource.com/PersonalBanking/Checking.asp">fcbresource.com/PersonalBanking/Checking.asp</a>
• <b>Horry County State Bank</b>	<a href="http://hcsbaccess.com/personal/deposits/checking/compare">hcsbaccess.com/personal/deposits/checking/compare</a>
• <b>South Atlantic Bank</b>	<a href="http://southatlanticbank.com/Personal/CheckingandMoneyMarketAccounts.aspx">southatlanticbank.com/Personal/CheckingandMoneyMarketAccounts.aspx</a>
• <b>TD Bank</b>	<a href="http://tdbank.com/personal/CheckingDetails.html?product=TD+Student">tdbank.com/personal/CheckingDetails.html?product=TD+Student</a> (ATM on campus)
• <b>Wells Fargo Bank</b>	<a href="http://wellsfargo.com/financial-education/college/bank-account/#">wellsfargo.com/financial-education/college/bank-account/#</a>

## FREQUENTLY ASKED QUESTIONS

### *When will I get my bill?*

The Office of Student Accounts does not issue paper invoices. Your semester invoice can be found on WebAdvisor. The dates that invoices become available each semester are posted on the Office of Student Accounts webpage.

### *When is my bill due?*

Payment is due as soon as charges reflect on your student account. You can view your account through WebAdvisor.

### *Will adding or dropping a class affect my bill?*

Possibly. Changing courses after classes start may change your bill (e.g., lab fees, financial aid eligibility/awards, etc.). It is advisable to check with the Office of Student Accounts and with Financial Aid and Scholarships to see how schedule changes may affect your bill. If you drop classes after the refund period, you will still be responsible for payment. Please see the Office of Student Accounts website for the refund schedule.

### *Why wasn't the full amount of my loan applied to my account?*

The full borrowed amount shows on the bill as pending until the money actually arrives from the lender, at which point you will see the actual transmitted amount. Most student loans and PLUS loans have loan origination fees, where the lender charges a fee for borrowing money. This information can be found in the terms and conditions from your lender.

### *When will I get my excess financial aid money?*

The timing of your settlement depends on when the University

receives funds from your lender. The first financial aid disbursement date for each semester can be found on the Office of Student Accounts calendar located on the Office of Student Accounts website.

### *I have a 529 plan. Who can help me?*

Contact the company where your funds are invested. Each plan is different, and your 529 company will be able to tell you how it disburses funds. Typically, a copy of your bill is required which can be printed from WebAdvisor. For additional questions, contact the Office of Student Accounts.

### *I have a PLUS loan. How is that processed?*

PLUS funds will be applied to tuition and related fees on your student account. Federal law requires that any excess PLUS funds are returned to the borrowing parent (we mail paper checks), unless the parent designates on the loan application that excess funds are to be disbursed to the student.

### *Why wasn't my 1098-T mailed? Can I get a copy of payments I made throughout the year?*

1098-Ts are available through WebAdvisor by close of business on Jan. 31. Contact the Office of Student Accounts to get a copy of your account activity.

### *Can you draft funds from my bank account if I owe the school?*

No. University policy does not permit drafting funds from your bank account to pay outstanding balances on your student account. You must initiate payment.



# STUDENT ACCOUNTS CHECKLIST

- ☐ Read about the Family Educational Rights Privacy Act (FERPA).
- ☐ Allow your parent/guardian access to your account.
- ☐ Write down the semester due dates on your calendar. These can be found on the Student Accounts website.
- ☐ If you do not plan on paying tuition in full by the due date, enroll in the Payment Plan.
- ☐ Put a reminder on your calendar to check your student account balance each month.
- ☐ Make sure your Financial Aid file is complete in WebAdvisor.
- ☐ Complete your Financial Aid Authorization via WebAdvisor so that your financial aid can be applied to all semester charges on your account.
- ☐ Enroll in Direct Deposit if you plan to have a Financial Aid refund.
- ☐ Like us on our CCU Facebook page and follow us on Twitter.  
/CCUstudentaccounts  
@CCUStudentAccts
- ☐ And last, but not least: Introduce yourself to us when you come to campus! We love to meet the students we serve!



# CAMPUS DINING • UNIVERSITY RECREATION



## CAMPUS DINING

#CCUFoodCrew  
**coastaldine.com** • 843-349-2255  
Twitter/Instagram: @CCUFoodCrew

#CCUFoodCrew is managed by Aramark, the nation's leading food service provider. Aramark, a member of the Coastal Carolina University family since 1994, is here to provide the campus community with a nutritious and pleasant dining experience.

### What does #CCUFoodCrew provide?

There are 15 dining locations across campus, including at the Coastal Science Center and University Place. We have two all-you-care-to-eat dining facilities: Hicks Dining Hall and Chauncey's Choice, and four national brand locations: Subway®, Chick-fil-A®, Starbucks® and Einstein Bros.® Bagels. We also provide brands that are unique to our campus, like our late-night pizza eatery Pie By Night, or our mobile food truck, the Road Rooster. #CCUFoodCrew has something for you from 7:30 a.m. to midnight! We are here to provide you a great dining experience during your time at Coastal.

### MEAL PLAN DETAILS

Meal plans are made up of two pieces – Meal Swipes (M.S.) and Dining Dollars. Meal Swipes are your admittance into our all-you-care-to-eat dining facilities – Hicks and Chauncey's Choice – or a predetermined combo meal at UP Café. These also apply to stations in CINO Grille, Hackler Grill and any convenience store. Dining Dollars are for menu items from our national brand locations, such as Starbucks®, Chick-fil-A®, Einstein Bros.® Bagels and more.

### CHOOSE THE RIGHT PLAN FOR YOU

Look at the different elements that make up your day, such as class schedule, eating habits, food preferences and needs. Each meal plan varies to fulfill your needs. Visit **coastaldine.com** for all Meal Plan details, dining locations and hours.

### HOURS OF OPERATION

#### Hicks Dining Hall:

Monday-Friday 7 a.m.-9 p.m.  
Saturday-Sunday 9 a.m.-8 p.m.  
Thursday-Sunday 11 p.m.-2 a.m.

#### Chauncey's Choice:

Monday-Friday 7:30-10 a.m.; 11 a.m.-2:30 p.m.  
Saturday-Sunday CLOSED

#### CINO Grille:

Monday-Friday 7:30 a.m.-9 p.m.  
Saturday-Sunday 1-10 p.m.

#### Chick-fil-A®

Monday-Friday 7:30 a.m.-9 p.m.  
Saturday 4-10 p.m.  
Sunday CLOSED

#### UP Café:

Monday-Friday 7 a.m.-11 p.m.  
Saturday-Sunday 9 a.m.-11 p.m.

### Facts about Dining Dollars

- You can use your Dining Dollars like a debit card.
- When you make a purchase, the total is subtracted from the balance in your account.
- Dining Dollars can be used at any one of our 13 dining facilities.
- The Dining Dollars that come with your Meal Plan expire at the end of the semester.
- If extra Dining Dollars are purchased, those additional dollars roll over from semester to semester.

### Can I change my meal plan once the semester starts?

If you are interested in changing your Meal Plan, you may do so through the housing application in *MyCoastalHome*. You have the first two weeks of the semester to change your Meal Plan. For Fall 2017, you can change until 11:59 p.m. on Friday, Sept. 1, 2017.

Follow @CCUFoodCrew on Instagram and Twitter for up-to-date and exclusive dining information and promotions.

## UNIVERSITY RECREATION

**coastal.edu/recreation** • 843-349-2802  
Twitter/Instagram: @CCURec

University Recreation offers a wide variety of recreational, fitness and competitive sports for our Coastal Carolina University community. The HTC Student Recreation and Convocation Center provides more than 50,000 square feet of dedicated fitness space. Programs offered in the center include group fitness classes, an outdoor rental center (which includes the Coastal Cycles program), a 38-foot climbing wall, and the latest in free weights and cardio equipment. In the Williams-Brice Recreation Center are three basketball/volleyball courts as well as an indoor, six-lane, 25-yard aquatic facility.

The intramural sports program has a wide variety of sports offerings, encouraging students to participate in competitive and noncompetitive sports. Some of our more popular sports are flag football, soccer, basketball, softball, sand volleyball and indoor soccer. Our club sports program currently has more than 20 active organizations. A large portion of these clubs compete against other universities in a nonscholarship environment. The recreation field complex is located across U.S. 501 in the Atlantic Center behind the Coastal Science Center and has 10 acres of lighted fields and 10 additional non-lighted acres of fields.

Our outdoor program offers rentals such as paddleboards, camping gear and kayaks. We also schedule ongoing trips offered for a minimal fee to all students. Examples of trips offered include: snow skiing, kayaking, camping, paddleboard clinics, surf lessons and hiking trips. These services are available to any registered Coastal Carolina University student.



# STUDENT HEALTH SERVICES

## STUDENT HEALTH SERVICES

[coastal.edu/health](http://coastal.edu/health) • 843-349-6543

Located across the street from Baxley Hall (east side of University Boulevard), Student Health Services provides quality primary care, prevention and education services that are student-centered with an emphasis on teaching personal responsibility for health and wellness.

Some of the services offered include online student health; medical prescriptions; diagnostic services; treatment of minor sprains, strains, wounds and lacerations; allergy injections; gynecological exams and contraception; physical exams; immunizations; prescription delivery; after-hours consult-a-nurse; and referral coordination, among other services. Also, health education outreach is provided to students, faculty and staff with information, resources and services to promote healthy lifestyles; key elements of health education outreach include curriculum infusion, presentations, programs and events.

Our dedicated teams of professionals are available to not only assess students' health care needs and provide health education outreach, but also to provide information about student health insurance. We encourage students to make an appointment for nonemergencies, visit us to pick up health and wellness information, or access our website for many other resources. For additional information or to make an appointment, please go to [coastal.edu/health](http://coastal.edu/health) and select "My Student Health Services" for instructions on how to register and gain access to the online patient portal and much more.



### ELIGIBILITY AND FEES

All Coastal Carolina University students are eligible for unlimited office visits. There is a nominal fee for some laboratory testing, medications and office procedures. Payment is preferred at the time of service by CINO Card, cash, check or charge card. A student's account can also be billed for their convenience.

**Student Health Services does not bill insurance companies or other responsible parties; however, proper documentation will be provided to enable students to pursue reimbursement from insurance companies.**

### HOURS OF OPERATION

Monday, Tuesday, Thursday, 8:30 a.m. to 4:30 p.m.  
Friday ..... Walk-ins until 4 p.m.

Wednesday ..... 10 a.m. to 4:30 p.m.  
Unless otherwise posted  
Walk-ins until 4 p.m.

### EMERGENCY AND AFTER-HOURS CONTACTS

- Emergencies ..... 911
- Public Safety ..... 843-349-2177
- Counseling Services ..... 843-349-2305
- Conway Medical Center ..... 843-347-7111
- Doctors Care Conway ..... 843-248-6269
- Grand Strand Regional Medical Center . . . 843-692-1000

### STUDENT ACCIDENT INSURANCE PLAN

At no cost to students, the Student Accident Insurance Plan, through AIG Student Insurance, offers a \$10,000 maximum yearly benefit for all full-time Coastal students. A full-time student is defined as any enrolled undergraduate student taking at least 12 credit hours or a graduate student taking at least nine credit hours. This plan also provides coverage for participation in intercollegiate NCAA activities. For more information about the plan's benefits, how to enroll and how to electronically file claims for qualifying medical expenses, please visit AIG's website at [studentinsurance.com](http://studentinsurance.com) or call toll free: 888-622-6001.

### COMPREHENSIVE STUDENT HEALTH INSURANCE (Voluntary Enrollment Plan)

For students who do not have comprehensive health insurance coverage, it is available for a reasonable cost through CHP Student Insurance. Students may obtain a health insurance brochure at Student Health Services, from the CHP website at [studentinsurance.com](http://studentinsurance.com) or by calling 1-888-622-6001. This plan has medical, dental, vision, mental health, pharmacy and preventative health care coverages, and it meets all Affordable Care Act requirements.

# COUNSELING SERVICES • THE COAST • ALCOHOL AND OTHER DRUGS

## COUNSELING SERVICES

[coastal.edu/counseling](http://coastal.edu/counseling) • 843-349-2305

Counseling Services are offered to Coastal Carolina University students to assist students in defining and accomplishing their personal and academic goals.

### Priorities of the services

- treatment of mental health concerns
- prevention of psychological difficulties
- educating students to live emotionally and behaviorally healthy lives
- contributing to a healthy campus environment

### Services

- individual, couples and group counseling
- psychiatric services
- crisis intervention
- assessment
- drug and alcohol education and services
- referrals
- consultation

Counseling Services adheres to the standard professional procedure regarding confidentiality of information, and records are not part of any other Coastal Carolina University records. Students may schedule appointments by visiting the Student Health/Counseling Services building at 251 University Blvd. or by calling 843-349-2305. For students who prefer a “do-it-yourself approach,” extensive self-help resources are offered on the Counseling Services website at [coastal.edu/services/counseling](http://coastal.edu/services/counseling).

## THE COAST

[coastal.edu/services/counseling/thecoastoutreachservices](http://coastal.edu/services/counseling/thecoastoutreachservices) • 843-349-5022

Counseling Services offers extensive psycho-educational programming to the campus through the COAST. Counselors and student peer educators present fun and interactive programs to classrooms, clubs, teams and any other student group. Professional staff members are assisted by student peer educators from SHORE (Students Helping Others Reach Excellence), and the Shell Squad.

Counseling staff and peer educators also sponsor prevention efforts such as awareness weeks, depression screenings and sexual assault awareness activities to promote a healthy campus environment. Students can receive information from the COAST on a wide variety of topics to learn to live emotionally and behaviorally healthy lives. If counseling is needed, students will be referred to the Counseling Services main office in the Student Health/Counseling Services building.

SHORE is affiliated with The Bacchus Network, a national collegiate peer educator organization, and Active Minds, a national nonprofit organization that empowers students to speak openly about mental health in order to educate others and encourage help-seeking.

Students interested in joining SHORE, the Shell Squad or who want to schedule a program can contact the COAST at 843-349-5022 or visit the Lib Jackson Student Union, Room A-108.

### LIVE ANOTHER DAY

Live Another Day is a suicide prevention campaign initiated by Counseling Services. Suicide is the second leading cause of death among college students. When college students are considering suicide, the people they are most likely to tell are friends and romantic partners. To be prepared to help, every student should know how to talk with a friend about suicide and how to intervene to help save lives. To learn more about Live Another Day, call Counseling Services at 843-349-2305 or visit [coastal.edu/counseling](http://coastal.edu/counseling).

### CU THRIVE

CU Thrive is an online program for CCU students to explore, understand and share your unique college experiences. You can find articles, FAQs, assessments, training courses, and student-submitted stories and videos to help prepare for and deal with the unique issues faced on or off campus. This program provides the knowledge and skills needed to support friends when they are having trouble working through the issues that threaten their personal success.

Log in using your CCU username and password at [coastal.cuthrive.com](http://coastal.cuthrive.com).

All content in CU Thrive is screened through NASPA (Student Affairs Administrators in Higher Education) or CCU Counseling Services Staff.

## ALCOHOL AND OTHER DRUGS

Coastal Carolina University is a place where you will grow, learn and be faced with many decisions. We are committed to educating all of our students on important health topics so they can make decisions and keep our campus environment safe and healthy.



One way we do that is through AlcoholEdu for College and Haven: Understanding Sexual Assault, online educational programs. Information about how to log in and complete AlcoholEdu and Haven before classes start were sent to your CCU email account.

### ALCOHOL AND

- **GRADES:** Did you know that alcohol use is the second strongest predictor of student success in the first year? The three biggest factors related to student success during the first year of college in rank order are: time spent studying, alcohol use and class attendance. Overall, when students choose to drink in high-risk ways, their grades suffer.
- **HEALTH:** High-risk alcohol use has many negative effects on health. See [coastal.edu/counseling/alcoholandotherdrugs](http://coastal.edu/counseling/alcoholandotherdrugs) for more information.



# ALCOHOL AND OTHER DRUGS

- **SEX:** Alcohol use can increase risks related to contracting a sexually transmitted infection (STI), unwanted pregnancies and sexual assault.
- **RELATIONSHIPS:** High-risk alcohol use can impact communication among romantic relationships, friendships and other meaningful relationships.
- **DRUGS:** Many medications, such as anti-depressants, anti-anxiety medication and others, should never be mixed with alcohol. Drug interactions may be:
  - o **Synergistic:** The effect of the drug when combined with alcohol is greater than the sum of their effects..
  - o **Antagonistic:** The effect of the drug is diminished in the presence of alcohol.

Recognize that any drug, be it legal, illegal or even an herbal medicine or supplement, can have an adverse interaction when taken with alcohol.

CCU has a Medical Amnesty Policy designed to prevent students who require medical attention as a result of alcohol and/or drug consumption from being put to bed and/or left alone by friends because of fear that a request for assistance will lead to formal disciplinary action. This policy provides an opportunity for an intervention that may not result in action through the student conduct process. To review the medical amnesty policy, visit the Dean of Students Office website.

- Counseling Services . . . . . 843-349-2305  
coastal.edu/counseling
- Health Services . . . . . 843-349-6543  
coastal.edu/health
- Dean of Students Office . . . . . 843-349-4161  
coastal.edu/deanofstudents
- Public Safety (emergency) . . . . . 843-349-2911
- Public Safety (non-emergency) . . 843-349-2177  
coastal.edu/safety
- New Student and . . . . . 843-349-2027  
Family Programs coastal.edu/nsfp
- University Housing . . . . . 843-349-6400  
coastal.edu/housing



LIVE WELL



CCU offers late-night programs that are marked with the Teal After Ten logo seen here. Be on the lookout for things to do throughout the semester between the hours of 10 p.m. and 1 a.m. on weekends and weeknights.

## SOCIAL MEDIA

- ShellSquad.....@WallyPondCCU
- CHANT411 .....@chant\_411
- CCU Chanticleers .....@CCUchanticleers
- CCU RHA.....@ccu\_rha
- Coastal Activities Board.....@coastalcab
- Multicultural Student Services.....@ccu\_multicultural
- CCU Dean of Students .....@ccu\_dso

Everything You Need To Know About

# Social Norming



## What is Social Norming?

Most students vastly overestimate the number of students who **BINGE DRINK** (defined as more than **4 drinks for women** and more than **5 drinks for men in one sitting**).



## Why do we use the Social Norms Theory?



Intervention programs (**like this campaign**) that highlight more accurate, healthier norms are more likely to correct misperceptions.

## How do we form misperceptions?

**Media Exposure:** Think about how drinking is portrayed in movies like *Neighbors* and *Project X*.



**The Vocal Minority:** Their behavior isn't "**the norm**" but they speak out with exaggerated stories that stick in your mind.

## What's our mission?



We aim to bridge the gap between what people **THINK** is the norm and what **ACTUALLY** is the norm.

## Why does Social Norming happen?

Many students think most other students are behaving a certain way, when in reality they are not. This can lead to a student conforming to a dangerous drinking behavior, maybe in effort to fit in or be "**NORMAL**."



## "The Wally stats can't be true!"

**ACTUALLY** they are!

Our research comes from a sample of **915** anonymous CCU students. This method is widely regarded as a reliable way to gather data, and the same survey has been used at hundreds of universities across the nation!



## Who is behind the campaign?

This is a student-run campaign! A few faculty members offer leadership and guidance, but overall we are **students** helping other **students**!

Follow us!



@wallypondccu



COASTAL CAROLINA UNIVERSITY



# CAMPUS SAFETY

## CAMPUS SAFETY

**[coastal.edu/safety](http://coastal.edu/safety) • 843-349-2177**

The primary responsibility of the Department of Public Safety is to protect the campus community. All state and federal laws, Horry County and City of Conway laws, regulations and ordinances, as well as University rules and regulations, are enforced at all times. The department also distributes vehicle parking decals, conducts safety education programs, motorist assistance, campus alarm monitoring, and the various administrative responsibilities attached to law enforcement responsibilities. These responsibilities include maintaining a daily crime log, a link to the state sex crime registry and the annual Clery report, which includes crime statistics for the previous three years.

Any University community member who needs safe transport from building to building or to and from a vehicle may contact the Department of Public Safety. This service is primarily the responsibility of the Chauncey Patrol. The Chauncey Patrol is a team of trained, uniformed student workers who provide safe transport by means of golf carts on the main campus.

All vehicles parked at the University must be registered with the Department of Public Safety and display a valid parking decal. Decals may be purchased online at **[coastal.edu/services/safety\\_and\\_security/publicsafety/trafficandparking](http://coastal.edu/services/safety_and_security/publicsafety/trafficandparking)**. Students who wish to obtain a parking decal in person must first purchase the decals at the Office of Student Accounts. Once paid for, the decals must be picked up at the Department of Public Safety, 255 University Blvd. Students must bring the receipt, vehicle registration and ID (preferably your CINO Card) to pick up the decal.

The Department of Public Safety can be contacted in an emergency by dialing 843-349-2911 or pressing the call button on the nearest emergency call box. In a nonemergency situation, dial 843-349-2177.

Members of the University community are encouraged to communicate any suspicious activity or dangerous situations to the Department of Public Safety in person, by telephone or by email. Community members who want to make an anonymous report to the Department of Public Safety have several options; they can text or leave a voicemail at 843-349-8477 (349-TIPS). Or they can go to **[coastal.edu/services/safety\\_and\\_security](http://coastal.edu/services/safety_and_security)** and choose the Anonymous Reporting link. These services are available to allow for the open communication of any safety problem to the Department of Public Safety.

## CCU ALERT

To disseminate information to the University community during campus emergencies, the University uses CCU Alert. This is a text and email distribution system enabling the University to send information regarding emergencies (including weather cancellations and delays) instantly and simultaneously to all registered cellphones, email addresses and other electronic devices. There is no charge to register for this service; however, any text message fees from your service provider may apply.

To receive these messages, you must sign up annually at **[coastal.edu/ccualert](http://coastal.edu/ccualert)**.



## SIGN UP NOW

### Receive Emergency Alerts ARE YOU CONNECTED?

**What is CCU Alert?**  
CCU Alert is a mass notification system that can send emergency alerts to students and their parents, faculty and staff through text messages on their mobile phones.

**When will CCU Alert be used?**  
The system will send you a message if there is an emergency on campus or if classes are canceled.

**Can my parents receive the same alert messages?**  
Yes. You may enter one additional mobile phone number/email address on your account, and they will receive the same time-sensitive message as you.

**How much does it cost?**  
This service is free. You only pay what your carrier charges for text messaging.

**How can I sign up?**  
To sign up, visit the University's online emergency information center at: **[coastal.edu/ccualert](http://coastal.edu/ccualert)**.



# UNIVERSITY HOUSING

## 2017-2018 COMMUNITY LIVING GUIDE

coastal.edu/housing • 843-349-6400 • Facebook/Twitter: CCUHousing

The most up-to-date version can be found at [coastal.edu/housing](http://coastal.edu/housing).

### MISSION

University Housing creates a foundation of care for resident safety and success.

### VISION

Living with University Housing transforms students into Chanticleers prepared to be leaders serving a global community.

### VALUES

- **Transformation through development**

Anchored in an ethic of care, University Housing focuses on residents as unique and complex learners actively engaged in their own holistic development.

- **Excellence through innovation**

University Housing utilizes the strengths of our staff and collaborative partners to implement new initiatives and best practices. We are dedicated to the personal and professional development we need for our department to become a leader in our University community and beyond.

- **Sustainability through stewardship**

University Housing is mindful of our potential impact on the community, the environment and the resources available to future generations. We make sustainable decisions grounded in ethical practice, transparent to all stakeholders.

- **Community through inclusion**

University Housing aspires to create a socially just community founded on civility and inclusion. By examining social constructs and privilege, all members of our community learn from and about each other.

- **Achievement through evaluation**

University Housing is governed by a culture of assessment; we are committed to evidence-based evaluation of our programs and services to further the mission and goals of the department, the division and the University.

### UNIVERSITY HOUSING AND MEAL PLAN REQUIREMENT

Coastal Carolina University is committed to providing its students with a comprehensive educational experience that includes a residential component. Therefore all degree-seeking full-time, first- and second-year students who graduated from high school within two calendar years prior to enrolling in Coastal Carolina University are required to live in residential communities operated by University Housing and to purchase a meal plan. Possible exemptions and the process for requesting exemptions are described in the posted University policy. Being automatically or manually marked as exempt does not prevent a student from choosing to apply for housing and entering into the annual license agreement or from purchasing a meal plan. You will indicate your meal plan preference on the housing application. Consult the Dining Services website for more details, [coastaldine.com](http://coastaldine.com).

To review the policy (STUD-CLSE-336) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies). If you need to apply for a Housing or a Meal Plan Exemption, you will do so through the housing application process at [MyCoastalHome](http://MyCoastalHome).

### COMMUNITY SAFETY AND SUCCESS

University Housing is proud of its many student and professional staff members who work around the clock to ensure that our residential facilities are communities focused on resident safety and success.

#### Resident Advisers

Resident Advisers (RAs) are undergraduate or graduate students who serve as live-in peer leaders and role models. Each RA is assigned to a wing, floor or building and the residents who live there. RAs participate in many hours of specialized training and work hard to create strong communities that enhance the on-campus living experience. They answer questions about the campus and residential facilities; help residents with community, personal and academic concerns; mediate group conflicts that may arise; coordinate programs and activities; and enforce University policies. There is an RA on call in each community from 5 p.m. to 7 a.m. and 24 hours a day on the weekends; the on-call cellphone number is posted throughout each community for emergency use.

#### Community Coordinators

Community Coordinators (CCs) are full-time professionals who live and work within the residential student communities. Community Coordinators are responsible for all residential community operations and serve residents through careful selection, training and supervision of the RAs. They also coordinate and approve room changes, oversee health and safety inspections, and serve as hearing officers for cases involving allegations of violations of the Code of Student Conduct and the Community Living Guide. Each CC has an office in their community and their phone number is posted throughout each community. There are two CCs on call 24 hours a day for crisis response.

#### Desk Assistants and Desk Managers

Desk Assistants (DAs) and Desk Managers (DMs) are undergraduate or graduate students who serve as customer service representatives at the community desks. DAs and DMs assist with check-ins, lock outs, emergency maintenance and answer questions.

#### Community Desks

Community Desks are the hub of information and activity in your residence hall or apartment community. Community Desks are the best places to connect with a Desk Assistant, who can provide important information about campus or upcoming activities.

Residents should visit their community desk for answers to general questions; if they are locked out of their room or have lost their key; or to pick up various housing forms, including those for overnight guests.

#### 24-HOUR COMMUNITY DESKS

**Ingle Hall Desk.....843-349-6410**  
Serving: Eaglin Hall, The Gardens and The Woods

**University Place Desk .....843-349-5060**  
Serving: Grand Strand, Low Country, Sandhills,  
Blue Ridge and Piedmont

**Tradition Hall Desk .....843-349-4127**  
Serving: Chanticleer Hall, CINO Hall and Teal Hall

# 2017-2018 COMMUNITY LIVING GUIDE

## Maintenance and Custodial Staff

The full-time and student staff members who make up the facilities and maintenance crew are dedicated to providing safe, clean and comfortable residential facilities. In addition to maintaining and cleaning the common space in each of our halls, the custodial and maintenance staffs respond to maintenance requests – submitted at *MyCoastalHome* – when damages or items in disrepair are identified in your assigned space. These staff members also complete preventative maintenance and respond to emergencies.

## Housing Assignments Services

The full-time staff members and students on the Housing Assignments Services team are responsible for a wide variety of responsibilities and services. One of their primary responsibilities is managing assignments and occupancy, including room changes where they will also work closely with Community Coordinators. This team also manages the majority of all incoming and outgoing communications via phone, email and social media.

## Community Council

Community Councils are the local voice of the residential community. Community Councils focus on advocacy and programming for the community that they represent. There is a Community Council for each residential community on campus. The organizations are advised by the Community Coordinator, and each Community Council is governed by student leaders, including a president, secretary, treasurer and more. Each Community Council is affiliated with the Residence Hall Association, the umbrella organization for student leaders in the residence halls.

## Residence Hall Association

The Residence Hall Association (RHA) is a registered student organization and serves as the official voice of residents living in housing operated by Coastal Carolina University. Every resident is automatically a member. Members who are elected to the executive board will work with professional staff advisers. RHA meets weekly and organizes large-scale programs and educational initiatives, and works to recognize its members and community throughout the academic year. RHA is the perfect organization for residents who have great ideas to share or want to assume a leadership role within their residential community.

## National Residence Hall Honorary

The National Residence Hall Honorary (NRHH) is one of the most respected and largest student organizations in the country. It consists of the top 1 percent of student leaders on a college campus, and it is an outstanding way to serve the residential and CCU communities. This is done through recognition of outstanding people and programs within housing, service both within and outside of the residence halls, and other activities. Membership in NRHH is open to residents who have lived on campus for at least one full academic semester resulting in a minimum CCU GPA of 2.5. Members are selected through an application process, with induction ceremonies occurring in both the fall and spring semester.

## Department of Public Safety

University Housing works hand-in-hand with Coastal Carolina University's Department of Public Safety. Law enforcement officers and security officers respond to emergencies and reported crimes, while serving as a visible and available presence within our communities 24 hours a day, 7 days a week, 365 days a year. In the evenings, officers further support the safety of our communities by restricting automobile traffic by closing gates at specific times and vehicles may only enter University Place through a single entryway, where residents' CINO Cards are verified.

## MyCoastalHome

*MyCoastalHome* is your gateway to all things housing and meal plan at Coastal Carolina University, and it will allow you to do all of the following:

- Complete a housing application (or request a housing exemption).
- Check the status of or cancel your housing application.
- Submit roommate requests.
- Pick your room during room selection.
- Select a meal plan (or request a meal plan exemption).
- Change meal plan within the first two weeks of the semester.
- Request a room change during designated time periods.
- Review the check-in condition of your room.
- Submit a maintenance request.
- Apply for student employment with University Housing.

All portal users will log in using a username and password. Your username is the part of your email address before the @ symbol (i.e., email is **chauncey@coastal.edu** so the username is chauncey). You can find your username and password at **coastal.edu/search/password**. *MyCoastalHome* will be active for all incoming students after being accepted to Coastal Carolina University and paying the enrollment deposit. To access *MyCoastalHome*, go to **coastal.edu/housing**.

## COMMUNITY LIVING

Living as a member of a cooperative community teaches residents to respect the rights of others and advocate for their own rights. University Housing recognizes the need for an atmosphere conducive to academic success and to protect the health, safety and security of all residents and their belongings.

### Rights and Responsibilities

- The right to study, read, relax and sleep without measurable interference, noise or distractions and the responsibility to help others have these rights.
- The right to feel safe in the residence halls and the responsibility to help ensure the safety for others in the building.
- The right to have respect shown for one's privacy and the responsibility to respect the privacy of others.
- The right to have respect shown for one's personal property and the responsibility to respect others' personal property as well as community property.
- The right to have visitors within the housing unit in accordance with policy and the responsibility for the behavior of those guests.
- The right to live in an area free of intimidation and physical or emotional harm and the responsibility to ensure this right for others.
- The right to a clean living environment and the responsibility to help keep it clean.
- The right to maintain one's personal beliefs and values and the responsibility to respect the beliefs and values of others.

Please keep in mind that any individual's rights end when exercising those rights infringes on others' rights. The housing facilities at Coastal Carolina University are places for fun but are also places for study. In keeping with the mission of Coastal

# 2017-2018 COMMUNITY LIVING GUIDE

Carolina University, housing facilities must have an atmosphere conducive to academic development. Residents whose behavior violates the rights of other members of the community may be subject to disciplinary action and removal from our communities.

## Living with a Roommate

Fundamentals to a successful roommate situation:

- Get to know each other. Take time to learn what makes your roommate tick.
- Learn to communicate effectively with one another. Tell each other what is and is not OK. Be honest!
- Establish guidelines. At the beginning of the year, decide the ground rules each of you can live by (e.g., sleep and study schedules).
- Respect each other's privacy. Give each other space when needed.
- Resolve conflict as it arises. Inevitably as the year goes on, the room appears to get smaller, and frustrations and irritations may grow.
- Deal with problems maturely and in a timely fashion. Talk with your RA about positive ways to deal with roommate conflicts.
- Be willing to compromise. Sharing a room involves give-and-take on each side.
- Be considerate, reasonable and flexible.
- Stand up for your rights. Do not let the roommate situation be a one-sided affair. If you are uncomfortable with something, let your roommate know.
- Share responsibilities with your roommate/suitemates and be accountable for your actions.

## Roommate Relationships

University Housing stresses positive, assertive and caring communication when working to resolve a roommate conflict no matter how large or small. Such communication will ensure that you are clearly stating your intentions and needs. It also ensures that the person you are communicating with feels he or she has the room to also assert his or her needs and intentions. Remember that no situation or conflict is irresolvable, and it is vital that all parties remain flexible and as objective as possible throughout the conflict.

One useful tool in conflict resolution is the use of "I" statements. "I" statements help create a message that is not offensive, while specifically identifying your concerns, how they impact you and what your roommate might do to resolve the problem. An example of the proper use of an "I" statement is:

- *I feel angry when you turn on the overhead light when I am sleeping. Please use the lamp if you need light while I am sleeping.*
- *I feel annoyed when you leave your stuff on the side of the sink. Please put your personal items away after you have used them.*

Adding a statement about what you will do to reflect your own expectations or make it easier for your roommate to live up to your expectation is also important. You might amend the above examples by saying:

- *I know that I have a sleep schedule much different than yours, and I will try and sleep at more regular hours when I can.*
- *I haven't always put my things away either, and I will make an effort to do this every time if you will.*

Such additions show that you are willing to help resolve the conflict and acknowledge that the fault is not entirely with the other person.

Also critical to conflict resolution is the art of listening. Listening, like any other skill or talent, must be honed with practice and commitment. Your RA can work with you to practice this skill. Since we know that much of listening (and more importantly letting the other person know he or she is being heard) is nonverbal, remember the **SOLER** acronym and you may be a more successful listener:

- S** - square up to the speaker
- O** - open body posture
- L** - lean in
- E** - eye contact
- R** - relax

If you use these tips, are flexible with yourself and your roommates, and set realistic expectations, you are certain to be more successful than those who try to put their heads down and ignore a problem. Remember, your RA is always available if you take the time to ask for help.

## Roommate and Cleaning Agreements

Within the first two weeks after checking in to your room, you and your roommates/suitemates will complete a cleaning agreement. Several weeks later, you and your roommates/suitemates will develop a roommate agreement facilitated by your RA. The RA's role is neutral, and he or she will engage you in dialogue. The resulting roommate agreement document is not intended to be an exhaustive contract for how you will act around your roommates, but as a guideline for conduct in shared and private space accessible to those with whom you share a home. The roommate agreement will be signed by all parties and kept on file in your CC's office. Amendment or revision of your roommate agreement may take place in a follow-up meeting involving all of your roommates, your RA and likely your CC. Violations of the roommate agreement may carry the same weight as violations of any other community guideline or section of the Code of Student Conduct and may result in action through the student conduct process.

## Personal Property

Transitioning to living within an on-campus residential community will impact the personal property that residents are permitted to use and possess. Some everyday items that are used off campus may present a safety concern, or disruption of, on-campus facilities. If you have any questions about a personal item you would like to bring into a residential community, please first inquire with your Community Coordinator. **The lists below are not intended to be exhaustive.**

### PERMITTED ITEMS

- Computers/laptops
- Desk lamps
- Extension cords (UL approved/grounded)
- Game systems/consoles
- Hair dryers
- Iron (must bring/use ironing board)
- Microwaves (UL approved/<1000 Watts)
- Refrigerators (UL approved/<4.6 cubic feet)
- Stereo (with headphones)
- Single serve coffee maker (Ex. Keurig)
- Surge protector strip
- TV/ DVD player/recorder



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## PROHIBITED ITEMS

- Appliances with open heating elements
- Candles, incense and candle warmers
- Chest freezers
- Decorative alcohol containers
- Deep fryers
- Electric heaters
- Electric woks
- Grills (charcoal and gas)
- Halogen lights/lamps
- Neon lights, black lights or lava lamps
- Portable dish/clothes washer
- Sun lamps
- Toasters/toaster ovens
- Two-wheeled electric-powered scooters (e.g., Hoverboards)
- Upholstered furniture (e.g., couches, futons, chairs, bean bags, etc.)

## PERMITTED ITEMS IN APARTMENT KITCHENS ONLY

*(University Place, The Woods and The Gardens)*

- Coffee makers
- Crock pots
- Electric grills (ex. George Foreman)
- Induction Cooking Surface (ex. NuWave)
- Rice cookers
- Sandwich makers
- Tea boiler/kettle
- Toasters/toaster ovens

## COMMUNITY PROGRAMMING AND INITIATIVES

The following sections describe in broad terms the many ways University Housing and its partners across campus focus on the holistic development of our residents. We place a premium on academic success and work to support our residents' personal and intrapersonal development in order to make academic success more likely.

### Academic Initiatives

Academic initiatives are programs, services, facilities and learning communities that support the academic needs and goals of our residents. University Housing is committed to establishing relationships with faculty and staff in order to maximize the availability of academic resources to our residents including regular interaction between faculty and residents outside the classroom.

University Housing also includes academic initiatives within an RA's training and as part of that position. It is essential because the RA may be the first staff member who notices any signs of a resident who is not engaged in his or her own academic career. RAs are integral in fostering and cultivating an environment and community that places academics as a core priority.

### EXAMPLES OF ACADEMIC INITIATIVES

#### • Academic Support

In the beginning of the spring semester, University Housing identifies those residents who are on academic probation. These residents will receive a personal letter from their CC which provides academic resources and an offer to meet one-on-one to discuss academics and anything else.

#### • Hall Resource Teams (HRTs)

Each residential community will have an HRT comprised of individuals who represent University resources that are critical to University Housing's mission to provide a foundation of care for resident safety and success. Members of the team, working in collaboration with the CC and RAs, will include a public safety officer and a counselor. This team will not only provide educational programming to the residents and training to the staff, they will work to be present within the community by intentionally being visible and available.

#### • House Calls Program

During the fall semester, faculty and staff visit our freshmen communities in an effort for residents to have intentional interactions outside of the classroom, allowing residents to get to know faculty and staff on a personal level. Furthermore, faculty and staff will benefit by gaining a better knowledge of what the living environment is like for this generation of college student.

#### • Study Zones

During peak study times (mid-terms and finals), CCs and RAs will designate locations within their communities as quiet, study-only locations.

#### • "Sweet Success" Academic Excellence Recognition

All on-campus residents who are on the Dean's List or President's List are invited to attend a dessert social. University faculty and staff who are invited to attend include the provost, academic deans, faculty who have received the HTC Distinguished Teacher-Scholar Lecturer Award, the vice president for Campus Life and Student Engagement and the senior director of University Housing.

#### • Tutoring

As part of our ongoing efforts to bring academics into the residence halls, we also have tutoring opportunities available. In collaboration with our Learning Assistance Centers, we offer tutoring several nights of the week in our residence halls. A schedule with times and locations will be distributed each semester.

### COASTAL Living Engagement Model

Living on campus at Coastal Carolina University provides you with the greatest possibility of being fully engaged in Teal Nation. Each year, University Housing offers more than 700 active programs and more than 500 passive initiatives fulfilling the seven COASTAL Living themes: community, overall wellness, academic success, self-discovery, transition, appreciation for diversity and leadership. You will find that your RA will make immediate efforts to get to know you – including meeting with you individually in the first two weeks to learn about who you are and what your goals are. You will have opportunities to forge strong relationships with others in your community, develop the skills necessary to succeed both academically and in the world, take on leadership roles that will prepare you for life post-college, and learn about yourself and those around you.

### CINO TIE (Tradition, Integrity, Excellence)

University Housing is pleased to support the Office of New Student and Family Programs in the annual CINO TIE experience for new students. University Housing sponsors the Friday late-night event that provides an exciting end to the Move-In Day experience for students. In addition, RAs assist with promoting and ensuring that students attend mandatory components of the CINO TIE weekend, including New Student Convocation.

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## Second-Year Experience (SYE)

The SYE program is designed to assist transfer and second-year residents with their transition and the challenges associated with being an SYE resident in University Housing. Through intentional programming, our goal is for SYE residents to be successful not only in the classroom but also at CCU and help them prepare for their junior and senior years. Through this program, we will connect residents to faculty to further engage them in the learning process and focus advising on connecting the resident to who they are now and who they hope to become in the future. Overall, we will increase their satisfaction by connecting them to various involvement opportunities at CCU and connect their strengths to academic success.

## First 54

A major campus tradition, First 54 is a Universitywide collaborative effort to provide programs for students to attend on each of the first 54 days of the academic year. Research shows that students who get involved on campus during this time period are more likely to be successful in college. University Housing offers a number of large-scale events during the First 54, including Rock the Block, Tie Dye with RHA, and the SYE Grill and Chill events. In addition, each community plans a major communitywide program during the First 54. For more information, refer to your First 54 calendar.

## Special Interest Housing

We offer a variety of special interest housing options that are categorized as either Resident Interest Groups (RIGs) or Living Learning Programs (LLPs). University Housing collaborates with campus partners to incorporate into these programs specified tutoring, advising and faculty involvement. RIGs allow for students to live within a common community that has a specific focus, supported by a campus department that specializes in that focus. Residents of our LLPs live in a common community; however, the focus is of an academic nature with a specific academic partner. Furthermore, residents living in an LLP are all registered for a minimum of one common academic course.

## Teal After Ten

Teal after Ten is a Universitywide initiative to provide late-night programming to students throughout campus. As part of the initiative, every community hosts one recurring Teal after Ten program each month. In addition, University Housing works with Counseling Services and Student Activities to provide one off-campus Teal after Ten program to students every semester. All Teal after Ten events are free and open to all CCU students.

## SERVICES AND ADMINISTRATIVE INFORMATION

### Access Control

#### Electronic Access

Several types of doors (exterior and suite doors) are secured electronically. Residents living in communities with these types of doors will have electronic access granted on their CINO Cards. Because a resident's CINO Card grants access to community space, residents must report their card as lost or stolen from the menu after logging in and selecting "Report Lost Card" online at [coastal.edu/cinocard](http://coastal.edu/cinocard).

#### Keys

All residents receive keys and, in some cases, electronic access via

the CINO Card during the check-in process, and occupancy begins upon receipt of one's key. Keys are issued to provide residents with 24-hour access to their assigned space when University-operated residences are open and to allow all residents to secure their belongings and themselves at all times. University Housing reminds all of its residents that our communities are only as safe as we make them together. While University Housing provides access and security, **it is the responsibility of each resident to use their keys and CINO Cards appropriately and keep these items with them at all times.** Residents are prohibited from copying keys.

#### Lockouts

If a resident is locked out of his or her room, the resident must go to the appropriate 24-hour community desk with a photo ID to be issued a loaner key and key fob. Loaner keys and key fobs are provided as a courtesy, but must be used responsibly. Loaner keys and key fobs are not "spare" keys. Loaner keys and key fobs must be returned within 30 minutes. Failure to return a loaner key within 30 minutes may result in a nonrefundable \$75 lock change administrative fee being assessed to the student's account as part one of the lock change process. The remaining lock change costs for key fob, key tag and cores will be assessed to the student's account after a lock change occurs or the next business day, whichever is earlier. In cases of emergency lock changes, the \$75 lock change administrative fee and remaining costs for materials and labor will be charged simultaneously.

All residents will be provided two lockouts free of charge each semester. Each additional lockout will result in a unique \$50 lockout fee and may result in action under the Code of Student Conduct. Please refer to [coastal.edu/housing](http://coastal.edu/housing) for a more complete explanation of University Housing's lockout protocol, schedule of fees and conduct actions.

#### Lost or Broken Keys and Key Fobs

Residents must report lost or broken University Housing keys to their 24-hour community desk immediately. Residents will be responsible for the costs associated with replacing keys, key fobs, key tags and lock cores. A nonrefundable \$75 administrative lock change fee will be assessed to a student's account upon reporting a lost or broken key or upon failure to return a loaner key within the required time frame. An additional fee for materials will be assessed when the lock change occurs according to the following schedule:

- University Place 1 or 2 bedrooms..... \$120\*
- University Place 3 or 4 bedrooms..... \$200\*
- Eaglin Hall, The Gardens, Ingle Hall and Chanticleer, Tradition, CINO and Teal suites..... \$120\*
- Eaglin Hall, Ingle Hall and The Woods 4-bedroom suites..... \$200\*
- Key fob ..... \$20\*
- Broken or bent key..... \$25\*

*\*Please note these rates are subject to change, and current amounts will be posted online.*

#### Room Entry

University Housing reserves the right to enter resident rooms for the purpose of health and safety inspections to confirm occupancy, and make improvements or repairs. University Housing may confirm occupancy without notice, or enter a resident's room where there is possible threat to life or property or where the general welfare of residents or the University community is concerned. All University Housing staff who enter will be wearing photo identification, name badge or University Housing-issued apparel.

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## Entry into Resident Rooms

Approved Coastal Carolina University officials may enter University residential spaces for inspection at any reasonable time for several reasons, including but not limited to:

- **Health and Safety Inspections** - RAs may conduct monthly room inspections. During this time, the RAs will check for maintenance concerns, cleanliness and adherence to Housing rules and regulations. RAs will open and inspect University-owned property (e.g., cupboards, dishwasher, refrigerators, laundry machines) to ensure proper working order and cleanliness.
- **Plain View Searches** - If a Coastal Carolina University official or University Housing staff member notices an illegal item in plain sight or a violation within a resident's space, the item may be confiscated. An incident report may also be filed depending on the nature of the violation.
- **Confiscations** - If an item is found that is a violation of University policies, then it may be confiscated by a University official and held until a conduct meeting can be arranged. The item may or may not be given back with the understanding that if it is returned to the resident, it must leave Coastal Carolina University campus immediately.
- **Maintenance and Repair Work** - Maintenance requests that are submitted by the resident, University Housing staff, etc., will require that a staff member enter to make the necessary repairs. University Housing maintenance or custodial staff may also enter if a problem in another space impacts your space or vice versa. Any violations encountered will result in notification of the appropriate staff member.
- **Emergency Conditions** - A staff member may enter a residents' space during a facility, environmental, or weather-related event or disaster to make sure that all residents have vacated a given space.
- **Occupancy Verification** - A University Housing staff member may enter residential spaces to confirm occupancy and vacancies.
- **General Welfare** - Staff may enter a space in the interest of residents' health and well-being. Examples include investigating a missing student and our Learn to Lock-It program.

When entering a resident's room, a University representative should follow the following procedures:

- Knock loudly, identify themselves, their position, and ask to be admitted to the room. In the absence of a response, the University official must knock again and indicate loudly that he or she is "keying in" or "entering" the room.
- With the exception of the maintenance staff, the representative will have another staff member present when entering a resident's space (if the residents are not home).

## AMENITIES AND SERVICES

### Cable Service

University Housing has contracted with HTC Cable to provide housing facilities with cable service. Residents should use the Cable TV Trouble Checklist found online ([coastal.edu/housing](http://coastal.edu/housing)) to troubleshoot any problems prior to submitting a maintenance request. Any issues remaining after going through the checklist should be reported at *MyCoastalHome*. Additional features including DVR, On-Demand programming, and premium channels are not available. A channel lineup can be found at [coastal.edu/housing](http://coastal.edu/housing), but may be changed without notice.

### Communication

University Housing uses a resident's Coastal Carolina University email address as the primary method for communicating relevant and important information. Residents should check their CCU email on a regular basis; failure to do so does not absolve an individual from the responsibility of being aware of and acting upon the important information shared through CCU email.

### Equipment Checkout

Residents are able to check out equipment (e.g., vacuum cleaners, pool cues, pool balls, sporting equipment and other game equipment) by showing their CINO Card at the 24-hour community desk. Residents must return equipment in the same condition it was at checkout and make sure that the vacuum cleaners are empty before returning the equipment.

### Insurance and Liability

Coastal Carolina University and University Housing are not responsible for lost, stolen or damaged personal property, including clothing, valuables, money, textbooks, computers, electronic devices, bicycles, musical instruments and sports equipment resulting from theft, malfunction of mechanical equipment, water damage or other causes. Each resident is encouraged to confirm that his or her family's homeowner's insurance policy covers student housing or acquire renter's insurance available through most major insurance carriers.

### Laundry

All residents have easy access to free and unlimited personal laundry facilities. Laundry facilities are located in Eaglin, Ingle, Chanticleer, CINO, Teal and Tradition halls and on each floor of Azalea and Magnolia halls. All University Place apartments are equipped with a washer and dryer that do not require coins. The University's low-water, high-efficiency washing machines work best with laundry detergent labeled "HE" (high efficiency).

The laundry facilities in Eaglin, Ingle, Chanticleer, CINO, Teal and Tradition halls are designed to save residents time. Laundry View ([laundryview.com](http://laundryview.com)), a web-based tracking system, lets residents know which machines are available and, later, when their clothes are ready. Residents can also save time by checking the online time chart to see when their laundry room is busiest and then plan accordingly.

It is important for both properly cleaning the clothes and for the care of the machines that you do not overload the machines. There must be at least a couple of inches between the clothes and the top of the machines. Residents may be held financially responsible for damages to machines that are overloaded. Overloading machines, as well as failing to clean lint traps, can lead to fire and damage to your clothing. Please be sure that you do not have sleeves, straps, strings, etc. hanging out the door before starting the machines as this could cause the doors to pop open during the cycle, flood the laundry room and delay your laundry.

Laundry rooms are closed from 7 to 8 a.m. Monday through Friday for cleaning. Any abandoned laundry will be collected daily at 7 a.m. Unclaimed items will be donated after 30 days. Residents attempting to locate missing laundry may contact their Community Coordinator.

### Mail Services

Each resident is assigned a box at the campus post office, which also serves as a certified UPS and FedEx receiving point. The post office is located in Sands Hall. The mailing address for all residents living in University-operated housing is:

Student name  
CCU # \_\_\_\_\_  
107 Founders Drive  
Conway, SC 29526



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Residents can find their post office box number and mailing address on WebAdvisor. Physical addresses for each building can be found online ([coastal.edu/housing](http://coastal.edu/housing)), posted in your community, or by asking a staff member. Residents are not permitted to have personal mail sent to the 24-hour desks; the desk staff members are not permitted to take responsibility for the items.

## Recycling

Each community will have access to a University-administered recycling program. Recyclable items include newspapers, magazines, junk mail, computer paper, cereal boxes, aluminum cans, aluminum foil, steel cans, glass jars and bottles, and plastic bottles and jugs (remove and discard lids and tops). More information is available at [coastal.edu/sustain](http://coastal.edu/sustain) or call 843-349-6954.

## Student Computing Services and Wireless Internet

All residents living in campus housing have unlimited, 24-hour access to the internet through the University's local area network (LAN). Each room features either a hard-wired, high-speed 10BaseT Ethernet connection or wireless Ethernet access. Residents experiencing problems with email or their internet connection should contact Student Computing Services (SCS), located in Kearns Hall, at 843-349-2908, or via the online help form, at [coastal.edu/services/scs](http://coastal.edu/services/scs). Computer labs are available to residents 24 hours a day in Eaglin, Ingle and University Place Grand Strand Activity House. Print stations are also available at the desks at Tradition, Chanticleer, CINO and Teal halls. Residents are encouraged to download anti-virus software to their devices; consult with SCS for more information.

Please note: Students must register all gaming consoles through SCS to gain internet access for online gaming ([coastal.edu/services/scs](http://coastal.edu/services/scs)).

## OCCUPANCY MANAGEMENT

### Abandoned Property

Belongings left in one's room, suite or apartment after the end of the license agreement term or after a resident checks out, whichever is earlier, will be considered abandoned property and will be disposed of accordingly. During the license agreement term, a certified letter will be sent to the permanent address on file for residents whose property is abandoned detailing the timeline for necessary action to prevent disposal. Following the end of the license agreement term, property will be discarded without notification.

### Break and University Closures

University Housing closes for winter break and during the summer terms in order to properly maintain our facilities and to properly train and prepare our in-hall staff. In addition, the University may order a closure due to a facility, environmental, or weather-related event or disaster. Limited housing may be available with specific permission and after specific need is verified. Being a resident granted permission to remain during breaks is a privilege, not a right. Anyone violating policies during break times will be removed immediately. University Housing does remain open during Thanksgiving and Spring breaks. Guests are not permitted during the breaks.

Winter break is not included in the academic year license agreement term. Returning residents may leave their belongings if they follow the closing instructions of the University Housing staff, but they must check out with the staff and exit the buildings during the break.

When residential facilities close (e.g., winter break, weather-related event, etc.), residents are provided instructions on how

to prepare their room and belongings for their departure. These instructions are distributed via CCU email, community meetings and/or Closing Newsletter. Community meetings are conducted by University Housing staff and scheduled well in advance of closing to distribute critical information and answer questions. Residents are expected to follow the procedures to prepare their room for the closure (e.g., take out trash, unplug electrical items, etc.).

## Extended Stay Residents

While early and late stay requests add challenges to the room renewal process, we recognize that there are times when there are University needs for residents to arrive early or stay late, such as residents participating in University-sponsored activities occurring outside the regular academic term (i.e., student-athletes whose sport is in competition or mandatory practices and training are held outside of a standard academic term, Orientation Leaders, University Housing Staff, etc.). Advisers/coaches/etc. must make a request and these residents must complete an Extended Stay Agreement at *MyCoastalHome* in order to be granted permission to be an extended stay resident. All appropriate fees and forms apply. To review the Extended Stay policy (STUD-CLSE-334) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies).

## Check-In

It is vital that you review your Room Inspection at *MyCoastalHome* and attend all meetings related to your check-in to the residential facilities. These meetings include, but are not necessarily limited to, a community meeting each semester.

## Checkout

Residents departing University Housing or changing rooms are required to check out of their space. In addition to the details provided in the University Housing License Agreement, your RA and the Housing Assignments Services Team will provide information in the weeks leading up to the end of each semester that will assist you in completing your checkout. This information will include checklists for proper cleaning and checking out of a space. Residents should sign up for a checkout appointment with their RA at least 48 hours in advance of the time they wish to leave. Residents are expected to vacate their residential space within 24 hours of their last exam each semester.

At the time of checkout, the RA will conduct a preliminary inspection of the room/apartment to determine if damages exist and if the room is clean. Your RA will utilize your Room Inspection form during your checkout appointment. It is the responsibility of residents to clean their room/apartment, remove their belongings and trash, and report any damages that have occurred while living in their room/apartment. Damages, missing items and/or cleaning that no one claims responsibility for will be divided equally among those living in the room/apartment.

Be advised that personal property left in a room or apartment after a resident has moved out shall be considered abandoned and will be removed and disposed of at the resident's expense. In every case possible, items will be donated rather than thrown in the trash.

A full-time staff member will conduct a more thorough inspection once checkouts are complete to ensure that all damages have been identified and properly charged. Additional charges may be assessed at this time for damages to the room/apartment, failure to return room keys, and/or improper checkout.

## Express Checkout

While it is preferred for residents to check out with their RA, the Express Checkout option is available for those residents who must leave quickly or during the late night/early morning hours. Express Checkout allows residents to turn in their key and properly check

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out without a scheduled appointment with an RA. An RA and full-time staff member will later inspect the room for damage and cleaning and assess appropriate charges. By selecting the Express Checkout option, a resident opts to:

- Follow all check out and cleaning instructions;
- Decline the benefit of having an RA present to conduct a formal checkout prior to their departure;
- Waive right to appeal any damages, cleaning, or other checkout charges and;
- Complete the Express Checkout process in the following order:
  - o Resident picks up an Express Checkout Envelope from the 24-hour community desk.
  - o Resident removes all belongings from the room and cleans the room and any shared spaces thoroughly.
  - o Resident locks room door(s).
  - o Resident completes information on the Express Checkout Envelope and signs it.
  - o Resident retains the yellow copy.
  - o Resident places the key in the envelope, seals the envelope and places the envelope in the University Housing Drop Box located near the 24-hour community desk. Failure to return the key will result in lock change charges.

## Involuntary Reassignment or Removal from Housing

Pending the outcome of a formal conduct proceeding, University Housing reserves the right to reassign residents to other locations or remove them outright from University Housing. The decision to reassign or remove a resident shall be made by the senior director of University Housing or their designee.

## Request to Reduce Occupancy of Room

Depending on occupancy and space availability, residents may have the ability to declare a double- or triple-occupancy room private after the occupancy verification process is complete in the third week of each term. A resident living in a private room pays an additional fee each semester. All of the room furniture must remain in the room, including the second/third bed. Once a resident has established a private room, the resident will continue to be charged the private room fee for the current academic year, unless the resident provides written notice to University Housing by the first day of classes for the next term or the University notifies the resident that due to space limitations, that the private space has been removed. Private rooms are never guaranteed.

Residents who live in spaces that are eligible to be “declared private” will be offered the option in writing and charged 125 percent of their original rate for all the days the assigned space is declared private. In addition, residents living in a triple-occupancy room can request the occupancy to be reduced to double; the two residents living in the room must agree and will share the 125 percent rate increase.

## Room Selection Process

Each spring semester, current residents are offered an opportunity to go through a housing selection process for the following academic year. Information about this process will be distributed during the spring semester. Please contact University Housing administration if you have any questions.

## Room Changes and Consolidation

No room changes are allowed for the first two weeks or the last

two weeks of the fall semester and for the first two weeks and after Spring Break in the spring semester. Residents interested in changing rooms must submit a request at *MyCoastalHome*; only room changes approved in writing by a CC or University Housing are allowed. All room changes are on a first-come, first-served basis based on space availability.

Residents found occupying any space other than the one assigned to them will be required to move back to their assigned space and may be assessed associated fees. Residents who allow an unassigned resident or guest to occupy their room may also receive a charge to their student account and face action under the Code of Student Conduct. Residents who spread out and occupy a vacant space hindering the ability to move someone into that vacancy will be required to move their belongings out of the way for the new resident and may be charged at a daily rate for occupancy of both spaces.

University Housing reserves the right to require residents to change rooms and halls with proper notice and in cases of administrative necessity or to protect the safety, security, community integrity and academic success of any resident. University Housing will use this right to facilitate consolidation of several residents to as few apartments, suites or rooms as possible. Residents without roommates are in the consolidation process and must either choose a roommate, be prepared to accept a new roommate or accept a change of assignment. The empty space must be kept ready for a new roommate to be assigned at any time. Common areas, including shared bathrooms, must also be kept clean and ready for use by newly assigned roommate.

## Room Inspection Form

Residents will receive a Room Inspection form at *MyCoastalHome* to review within 48 hours of check-in. This form should be used to document the current condition of the room and its contents (e.g., furniture, carpet, windows, shelving, etc.). It is vital that residents carefully examine the room and make any necessary changes to the form, documenting any problems/damages found. The Room Inspection form will be used at checkout to assess the condition of the room at that time. Any damages in the room/apartment that were not documented on the Room Inspection form at check-in will be considered new damage, and the student's account will be charged for these items.

## University Housing License Agreement

The housing license agreement is an academic year agreement (fall and spring semesters). Summer semester is separate from the academic year. You will have an opportunity to review and agree to it online through the online housing application. A copy of the current University Housing License Agreement is available at [coastal.edu/housing](http://coastal.edu/housing).

## MAINTENANCE AND FACILITY OPERATIONS

### Air Conditioning / Heating Systems

University Housing works hard to ensure that our residents are as comfortable as possible in their buildings and employs several versions of heating and cooling systems for this purpose. In Eaglin, Ingle, Chanticleer, CINO, Teal and Tradition halls, chiller systems are specifically designed to automatically adjust to conditions inside and outside of the building. The hot-to-cold and cold-to-hot transition times will result in the need for residents to adjust layering of their attire. The units in The Woods and The Gardens are thermostat-controlled and have preset standard settings. University Place apartments have individual heat pumps for cooling and heating that are thermostat-controlled but are not designed

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for drastic adjustments. It is not uncommon for residents to adjust their thermostats down extremely low with the hope that the apartment will cool down more quickly. This will not work. Setting the thermostat too low typically results in the unit freezing up and not cooling at all until the unit is turned off and thawed. This can also cause unnecessary wear or damage to the equipment and may result in repair charges. Repairs to air conditioning/heating systems may not be deemed an emergency depending on the outside temperature.

## Circuit Breakers

As is true in your home, circuit breakers will automatically turn off, or trip, if the amount of electrical power being used exceeds their design specifications. University Housing reserves the right to require residents to remove or discontinue use of items – even those typically approved for use – should the problem persist. This is most often true in Eaglin and Ingle halls. Should a resident have a loss of power, they should contact one of our 24-hour community desks and/or submit an online maintenance request.

## Dishwashers

In order to maximize the efficiency of the dishwasher provided, you are advised to pre-rinse all dishes. Failure to adequately remove food from dishes may result in dried-on food and clogged drains.

## Garbage Disposals

A garbage disposal is a machine that grinds food waste and allows it to be washed down the sink drain. In order to avoid problems, the following are directions on how to use a garbage disposal and keep you safe:

1. Food to be disposed of should be placed in the disposal while the disposal is OFF.
2. Turn on the cold water.
3. Turn on the garbage disposal.
4. Listen until you hear the food clear the disposal.
5. Turn OFF the disposal. Let the water run 15 to 30 seconds more to flush the pipe.
6. Turn the water off.

Improper use of garbage disposals can be dangerous. Keep your hands far from moving parts. Please follow these guidelines:

- Always run water while using the disposal.
- Starchy food like rice and pasta can cause disposals to clog and create plumbing problems. Limit the quantities of this type of food that you dispose of in your garbage disposal.
- Bones, cornhusks and other high-fiber items should not be put in the disposal as they may clog the drain.
- Keep eating utensils and other items from falling into the disposal.

## Hazardous Materials

Items such as motor oil, gasoline or batteries may not be discarded in the dumpsters. To dispose of hazardous material, you must take them to your local dump station. Most hazardous and combustible chemicals are not to be stored in University Housing facilities.

## Health and Safety Inspections

University Housing will conduct inspections that include a thorough evaluation of all private and public areas of the apartment or room, a minimum of twice a semester. Repairs or replacement of damaged items and their associated charges as well as action through the student conduct system may result from these inspections. These inspections could be as often as monthly and

University Housing reserves the right to conduct more frequent inspections as necessary. During these inspections, we will be opening refrigerators, closets, drawers, etc., as part of the inspection of the facilities. Items such as piled, dirty clothing; open or old food; dirty dishes; unkempt bathroom facilities (dirt, mold, mildew, etc.); and bothersome odors are serious health hazards to the community and are prohibited.

## Interruption of Services

There may be times when services (e.g., water, electricity, phone, Ethernet connection, cable, HVAC, etc.) are interrupted and repairs are needed and/or preventative maintenance is scheduled. Whenever possible, advance notice of such outages will be communicated via fliers, email, mobile text, and/or voicemail messages. In certain situations (e.g., severe weather, emergencies, accidents, etc.) advance notice may not be possible. In the event of an interruption in service, every effort will be made to correct the problem as quickly as possible.

## Maintenance Requests

Residents should report facility emergencies immediately (e.g., electrical problems, leaks, lack of hot water, and clogged or overflowing toilets) by calling their RA – 24/7 – or the University Housing office, at 843-349-6400, during normal business hours as well as entering it at *MyCoastalHome*.

Residents should report nonemergencies, such as burned-out light bulbs or failing smoke detector batteries, at *MyCoastalHome*. Residents who fail to report maintenance issues that cause subsequent problems will be held financially responsible for all damages. University Housing will not have knowledge of or be able to repair unreported maintenance issues.

Residents are responsible for entering maintenance requests and monitoring the completion, which can be done at *MyCoastalHome*. Facilities and maintenance staff will be in direct contact with the resident who enters the request.

Routine maintenance requests will only be accepted at *MyCoastalHome*, and it is the exclusive method that prompts action. The University will not be at fault if a request is not made through standard procedure. Emergency maintenance issues should be submitted promptly via phone to on-call staff (numbers posted in your community). Community Desks and the University Housing main office (843-349-6400). Submission of a routine or emergency maintenance request may result in a charge to a resident's account for the cost of the repair.

## Mold and Mildew

Humidity inside buildings in the state of South Carolina is often high, which can result in the growth of mold and mildew; both can cause allergic reactions and other health issues. Mold thrives in damp areas with low air flow. When air absorbs moisture and makes contact with cooler surfaces, condensation develops and creates an ideal environment for mold spores to attach and grow. Similarly, if moist air is confined to an area with limited air flow, mold is likely to develop. Common types of mold are avoided and removed by controlling the moisture source, circulating dry air and cleaning surface residue. Mild allergy agitation and organic odor are the common concerns; however, some residents may be concerned that they have a dangerous strain of "black mold." While it is true that some mold strains are extremely dangerous, these strains are very rare. Early intervention and collaborative staff efforts are the key to successfully addressing all mold reports and caring for residents. The following are suggestions for preventing and treating mold and mildew:

- Residents should clean regularly.



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- When liquids are spilled, clean and dry the whole area, including under furniture.
- Do not leave curtains or window coverings closed all day, trapping condensation; open curtains or window coverings to allow air circulation.
- Do not leave the bathroom door closed after showering. This traps moisture in the bathroom.
- Hang up damp towels and clothes to dry completely.
- Do not place furniture directly against windows. Leave a bit of space.
- Reduce quantity of uncontained items and clothes.
- Leave HVAC running to keep dry air circulating; make sure air vents are not blocked.
- Do not leave windows and doors open for extended periods of time.
- Submit a maintenance request immediately if a door or window does not close properly.
- Do not allow damp laundry to sit in a pile for long periods of time.
- Do not have items against or around HVAC vents, including closets in your space.
- If microbial growth is observed, smelled or otherwise sensed, a maintenance request must be submitted immediately at *MyCoastalHome*.

## Pest Control

University Housing contracts with an off-campus company for monthly pest control services. Residents can and are encouraged to assist in the effort to control pests by keeping rooms/apartments clean; keeping food in sealed containers; and keeping doors/windows closed. When a continual or severe pest problem arises, residents should put in a maintenance request to report the problem. Extreme and seasonal changes in weather, as well as construction near our facilities, may trigger the appearance of insects and other pests in our facilities.

## Syringe / Needle Disposal

Residents should not place exposed hypodermic needles directly into trash containers, but must use an approved Sharps container. Residents can contact Student Health Services about the purchase of an approved Sharps container.

## Trash Removal

Residents shall dispose of all trash in the dumpsters located throughout the parking areas. Failure to do so may result in a charge.

## Water Leaks

Leaks in faucets, toilet tanks and other plumbing equipment can waste water, ruin costly fixtures, and increase fuel and labor bills. Please report leaks to your 24-hour community desk immediately. Failure to report problems can lead to mold and mildew and possible charges to residents.

## SAFETY, SECURITY AND EMERGENCY PROCEDURES

The following information details the many ways University Housing at Coastal Carolina University partners with you, the residents, to keep us all safe in order to prevent crime and to most appropriately respond to emergencies.

## Blue Light Emergency System

Blue Light Emergency notification stations are strategically placed in several outside locations on campus. When activated, the system provides direct contact with the Public Safety dispatcher and immediate officer response.

## Community Safety Precautions

While we believe that our campus is a safe environment, crime can occur. It is important to remember that our communities are only as safe as we make them. The following precautions should be taken to help protect you against crime:

- Lock your room/apartment door when you leave – even if you are just “running down the hall.” It is best to get in the habit of locking the door at all times.
- Ask who is there before opening the door or yelling “come in.”
- Do not prop open exterior doors.
- Keep your keys and CINO Card in your possession at all times. Do not loan your keys or CINO Card to anyone for any reason.
- Don’t walk alone, especially at night.
- Report any suspicious activity to Public Safety immediately.
- Let your roommate know where you are going and when you will be returning.

## Doors

All doors should remain closed and locked when not in use. This includes entry doors into buildings, room/suite/apartment doors, room doors, and emergency doors. This is a precaution to ensure that only those with approved access enter our facilities.

### • Building Access

Residents of a particular building are the only people who have access to that area, and those individuals should not give their CINO Card to any other person to gain access.

### • Door Propping/Tailgating

Propping any sort of door is strictly prohibited. Any resident found propping a door will be documented and may face conduct action.

### • Room Access

Residents’ keys belong to CCU and are only issued to individual residents. They may not be lent or given to any other person. You should always lock your door when leaving your room/suite/apartment.

**If you lose your keys, you should report it immediately to University Housing. If you lose your CINO Card, you should report it to Campus Card Services at 843-349-4000 and online at [coastal.edu/cinocard](http://coastal.edu/cinocard) by selecting Report Lost Card.**

## Emergency Contact Information

- **Resident students** - Each student living in University-operated residences is required to review and update their emergency contact information on record prior to occupying an assignment. Residents expecting to be away for an extended period of time (more than 24 hours) during non-break periods should always let at least one person in the residence hall know of their whereabouts.
- **All students** - All enrolled students, regardless of living circumstances, are expected to regularly review and update their emergency contact information and local address information through the Office of the Registrar. Students are

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solely responsible for the accuracy of their information and for making applicable changes through the Office of the Registrar throughout their enrollment at the University. The University will reference this information in the event of an emergency and/or if a student is reported to be missing. When a student under the age of 18 and not emancipated is determined to be missing, the University will notify a custodial parent or guardian as listed in the emergency contact information provided to the Office of the Registrar.

## Fire Safety Equipment

**These safety devices may not be tampered with nor disabled in any way.** Anyone found tampering with, disabling or interfering with fire safety equipment is subject to disciplinary action and possible removal from housing and/or criminal charges. Fire safety equipment includes: room, suite, apartment, main entry and exit-only doors; fire extinguishers; sprinkler heads; exit signs; smoke detectors; windows; emergency lights; pull stations; fire panels; evacuation plans; and stairwells. Residents should not place any items/belongings in hallways/pathways or in front of exits because they can become hazards during an emergency.

## Fire Evacuation

You should assume that any/all fire alarms are real. If you hear an alarm, you should gather your keys and ID and exit the building immediately! You must obey the direction of all CCU staff in an emergency. Move far away from the building and remain calm. You will be given permission to re-enter the building when the threat has been cleared. Do not re-enter the building without permission from Fire Safety staff or University personnel.

## Holiday Decorating Guidelines

During the holiday seasons, for most residents decorating their living space is a fun and festive way of enjoying those holidays for most residents. These guidelines were developed to ensure a safe and enjoyable residence hall living experience for everyone. If you have any questions, please consult your Community Coordinator. Please remember that all University Housing Community Living Guidelines remain in effect.

- Life safety equipment may not be tampered with, altered, decorated or covered up. Life safety equipment includes: exit signs, fire alarm pull stations, smoke detectors, sprinkler heads and emergency lights. The fire hose/extinguisher cabinet and electrical panels may not be covered and/or blocked.
- The ceiling lights may not be dimmed. Light bulbs may not be taken out of their sockets. Decorations near or around the ceiling lights must have an 8-inch clearance.
- All lighting used to decorate must be UL approved/ listed; this includes string/rope lights. Use caution with decorative lighting.

Make sure lights do not come in contact with flammable objects (curtains, papers, tissues, etc.). Ensure that lights are not a tripping hazard and do not block pathways.

Decorative lights are never permitted to be attached to the ceilings.

All decorative lights must be unplugged when you leave your room/apartment and unplugged before you go to sleep.

- Live trees are not permitted in any facility. Bales of hay are not permitted.
- The cooking facilities in the kitchens may not be used

for decorating or blocked by decorations.

- A clear path of departure must be maintained at all times. Hallways, doorways and common areas must be free of obstruction. Furthermore, a clear line of sight to the exit must be maintained.
- Hanging decorations improperly may damage the paint and walls. Residents will be held accountable for any damages. Decorations may never be attached to or hung from the ceiling or exposed pipes.
- Per the Community Living Guide, nothing is permitted to be attached to, or hung from, balconies at University Place. In addition, decorations are not permitted on windows. Exterior doors may not be decorated, unless a University Housing staff member is facilitating a door decorating program.
- Hallway decorating contests/door decorating contests: These types of programs may only be facilitated by University Housing staff; decorations must be pre-approved by the staff member. Decorating may begin two days prior to the day of judging. All decorations must be removed within 48 hours of the conclusion of judging.
- Haunted houses: These programs may not be conducted in assigned residential spaces and may only be facilitated by University Housing staff with written pre-approval. Related decorations must be removed within 48 hours of the approved event.
- During the academic year, when classes are in session, all holiday decorations must be removed within 48 hours after the holiday. If the holiday occurs during winter break, all decorations must be removed prior to the break.

## Missing Student Policy

A student may be considered missing if he or she is reported absent from the University for more than 24 hours without any known reason, the absence is contrary to the student's usual pattern of behavior, or there is a perception of unusual circumstances. All reports of missing students will be directed to the Coastal Carolina University Department of Public Safety which, with Campus Life and Student Engagement and University Housing (if applicable), will investigate each report and determine whether the student is missing in accordance with this policy. To review the policy (STUD-CLSE-322) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies).

## Personal Evacuation Plan

In the event of a facility, environmental, or weather-related event or disaster that results in a University closure, students will need to make use of the Personal Evacuation Plan they each submit as part of their housing application at *MyCoastalHome*. Most students travel on their own or with friends and roommates to a designated relative or friend's home out of the area. Since Personal Evacuation Plans can be updated throughout the year, students should discuss potential rides and sheltering options with other students who need transportation. While the University will provide as much notice as possible so that students can make arrangements and provide for their own safety and welfare, it is important to plan ahead. Again, residents will be required to share their Personal Evacuation Plan at *MyCoastalHome* when completing their housing application and have the opportunity to update it throughout the year.

## Severe Weather

When thunderstorms, tornadoes or other severe weather is in the

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area, residents should seek shelter immediately, preferably away from windows, on ground levels, and in a hallway in the center of a building. Residents should use the stairways, not elevators, as severe weather often is accompanied by power outages.

If the National Weather Service issues a hurricane warning for the area, residents will be advised to travel home or inland or to a Red Cross emergency shelter before the onset of severe weather. The University will not operate as a designated shelter and will not provide a shelter-in-place option in University-operated residences. In case of evacuation, residents should update their Personal Evacuation Plan at *MyCoastalHome* so the University knows where they are going including contact information. University Housing will remain closed until such time as all services have been restored and it has been deemed safe to reopen. There will be no refund, proration, or adjustment of charges or fees for the time the University, building or specific unit is closed due to facility, environmental, or weather-related events or disasters. More information is available at [coastal.edu/services/safety\\_and\\_security](http://coastal.edu/services/safety_and_security).

## COMMUNITY GUIDELINES

The following listing of policies and procedures are intended to be used in conjunction with the Code of Student Conduct, University Housing License Agreement and additional information published by University Housing throughout the academic year. Residents who violate University Housing Community Guidelines may receive a warning, monetary sanctions, a cancellation of their license agreement and removal from University, and/or suspension or dismissal from the University. These guidelines are referenced in the Non-Academic Conduct Code within the Code of Student Conduct (CSC, IV, C. 13).

### a. Advertising and Posting

Advertisements and postings must be approved as per University policy prior to being placed in residential areas and will only be distributed or posted by University Housing staff. Approved postings may be delivered to the University Housing office for distribution. Other forms of posting including, but not limited to, chalk writing, banners, etc., must be specifically approved by University Housing. Solicitation in and around the residential facilities, especially door-to-door, is also strictly prohibited. Items including banners, signs and posters may not be hung in windows nor from balconies. In respect for the greater community, residents are restricted from decorating or posting any materials on the exterior of their main suite or apartment door.

### b. Balconies/Patios, Banisters, Elevated Walkways and Stairwells

Sitting, standing or hanging on, sliding down, or climbing over balcony railings or banisters is unsafe and is therefore prohibited. Nothing is permitted to be attached to balconies or rails, including hammocks. Balconies may not be used to store bicycles, trash, paper or other combustible items. The use of grills or other sources of flame is prohibited in these areas given the risk of fire. University-owned furniture must remain within the apartment or suite; it is not permitted on balconies or where it is exposed to weather and the elements.

### c. Bicycles, Bicycle Storage and Other Wheeled Devices

The use or storage of bicycles (and all other motorized or nonmotorized vehicles including two-wheeled electric-powered scooters) are prohibited in both common and private spaces within the residential facilities and breezeways. Bicycle racks are provided around your residential facilities and around campus for your use. Bicycles locked or chained to stairwells, balconies, trees, or any University Housing or private property other than bicycle racks

may be subject to removal and impounding. Motorized vehicles must be parked in a parking space. Other wheeled devices such as skateboards, scooters and/or rollerblades are not to be ridden or worn inside the residential facilities/hallways/breezeways. Residents are strongly encouraged to register their bicycle with Public Safety online at [coastal.edu/safety/police/bikes](http://coastal.edu/safety/police/bikes).

### d. Cleanliness

Residents are expected to maintain their assigned space in a clean and sanitary manner. Failure to maintain a properly clean space is prohibited. Residents are responsible for reporting problems of mold and mildew due to facilities issues. Residents identified as being responsible for offensive odors, will be asked to eliminate the cause of the odor. An offensive odor is ANY odor or aroma of such intensity that it becomes apparent and is offensive to others. Any odor can become offensive when it is too strong. Some examples are: perfume, cologne, air freshening spray or a large amount of dirty laundry. University Housing staff will address offensive odors when complaints are received.

### e. Ceilings and Pipes

Hanging or attaching items from the ceilings and exposed pipes is strictly prohibited.

### f. Community Resources/Amenities

Each community is provided resources that may be freely used, reserved or checked out from a community desk such as gaming and sport equipment, laundry facilities, etc. Misuse, abuse or damage to these resources may result in restricted privileges for the community or individual residents and/or replacement fees/restitution.

### g. Common Space Usage

Furniture and equipment located in common spaces throughout the residential facilities are intended for community use. Inappropriate use, rearranging, removing or damaging this furniture and equipment is prohibited. Any of the above may result in action through the student conduct system. Access may be restricted to common spaces as a result of misuse and cost for cleaning/repair may be shared by members of the greater community.

### h. Damage to University or Student Property

Damage to facilities and/or property is prohibited (including University Housing facilities and property and the property of fellow residents) and may result in restitution through the student conduct process. Residents are responsible for their room, suite and/or apartment and all its furnishings, fixtures and equipment within. Any damages or untidiness must be reported promptly and properly. Any materials (i.e., markers, paint, glitter, glue, fingernail polish, etc.) that are spilled or mark University Housing property (i.e., furniture, carpet, walls, etc.) that permanently alters or requires deep cleaning is also considered damage and will result in charges assessed to the responsible student's account. Any unreported damages discovered by staff during the year, during a proper checkout or following an improper checkout may result in charges to your student account.

A current list of some standard damage and cleaning costs can be found on [coastal.edu/housing](http://coastal.edu/housing). The list is not all inclusive and costs are subject to change without notice based on fluctuating costs of materials. If you feel that you have received a fee by mistake, please submit a letter of appeal to your Community Coordinator.

### i. Decorations

In order to protect and preserve University Housing facilities, residents may not make changes to the walls, ceilings, doors, floors or furnishings that result in damage, necessitate repair, or permanently alter the original appearance. Nails, screws, adhesives and other items that may leave holes or residue or remove paint



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from any surface are prohibited. As a general guideline, if your walls are drywall you may use push pins or thumb tacks; if your walls are painted blocks or bricks you may use pull tab release or adhesive hooks as long as they are removed properly and do not damage the wall. With the exception of University-endorsed decorations done by University Housing staff, all decorations on doors and windows are prohibited.

## **j. Doors and Building Access**

Residents should feel safe and secure in their communities. They should be able to gain appropriate access to their buildings, rooms, apartments or suites whenever necessary – except during residence hall closures. To that end, exterior doors may not be propped open at any time. It is not advisable that interior doors be propped unless all the residents of a room agree that it is allowed and at least one resident is at home and able to see the open door at all times. Interior door propping will be governed by the roommate agreement.

Additionally, lobbies, breezeways, hallways, stairwells and elevators must remain clear and secure at all times. Please report any area that is not accessible or secure to your RA or another University Housing staff member. Use of emergency exit or exit-only doors is permitted only in an emergency situation (e.g., building alarm, fire, etc.). Adding or changing locks, deadbolts, chain locks or other access control hardware to any door is prohibited.

## **k. Extended Stay Housing/University Closure**

Residential facilities are closed for winter break, during the summer terms and during University-ordered facility, environmental, or weather-related events or disasters. When residential facilities close (e.g., winter break, weather-related event, etc.), residents are expected to follow instructions on how to prepare their room and belongings for their departure which is distributed via CCU email, University Housing staff and/or Closing Newsletter. Guests are not permitted during the breaks.

During winter break, only those residents participating in a University-sanctioned program or event will be permitted to remain in the halls. Those residents that meet this requirement must fill out an Extended Stay Request at *MyCoastalHome* and have it approved by University Housing by the published deadline. Approved residents will be charged a fee. Extended stay is a privilege, and those found in violation of any rules and regulations will be removed immediately. To review the Extended Stay policy (STUD-CLSE-334) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies).

## **l. Failure to Report a Violation**

Residents are urged to report violations of the Code of Student Conduct and University Housing Community Guidelines, especially in situations where a violation of these policies may endanger the violating student, other students, or University or personal property.

## **m. Fire Safety**

### **i. Equipment and Evacuation**

Tampering with, removing or misusing fire safety equipment such as a smoke detector, sprinkler head, fire extinguisher, emergency exit sign or other relevant signage is strictly prohibited. Violators may be subject to immediate removal/eviction from the University Housing system and may result in criminal charges. Nothing may be attached to or hung from any fire safety device. Failure to evacuate promptly – using only stairwells – when the fire alarm sounds or to remain outside until given expressed permission by a University Housing staff member to re-enter is also a violation of the fire safety community standard. During evacuations, (if safe to do so) residents should remember to close and lock their doors.

## **ii. Pavilion Fireplace**

The Tradition Pavilion fireplace may only be used during University Housing events under the supervision of authorized staff. Fireplace use without University Housing permission, including official email confirmation, is a violation of the University Housing Community Living Guide and Code of Student Conduct. Users of the Tradition Pavilion are responsible for properly discarding trash and recycling after use. If a spill or damage happens during use, please report to the Tradition Hall Community Desk.

## **iii. Kitchen Usage**

University Housing offers residents the ability to cook food in kitchens, in University Place, the Woods, the Gardens, and in community kitchens in Tradition, Chanticleer, CINO and Teal halls. Residents who choose to utilize these kitchens are expected to do so in a responsible manner, which includes being responsible for their own safety, the safety of others, and the cleanliness and safety of the facilities. At no point may food be left unattended. When finished cooking, confirm all heat sources are turned to the “off” position and cool. All cooking items should be washed and surfaces wiped down.

All kitchens are equipped with sprinkler systems and a fire extinguisher. Never attempt to move food or kitchen equipment that is on fire. Call 843-349-2911 immediately.

## **n. Furniture**

Each assigned space is fully furnished and residents may not bring additional/extra or personal furniture into their room/suite/apartment, without written authorization from the director of University Housing or designee. Prohibiting personal furniture such as couches, futons, chairs, bean bags, etc. decrease the likelihood of infestations, bacteria and other issue from upholstered furniture. It also reduces the likelihood of ingress and egress issues. Common area furniture may not be moved or relocated into rooms or apartments for any reason.

## **o. Gambling and Commercial Enterprises**

Residents are granted limited and specific use of their assigned space through University Housing License Agreement and gambling (e.g., dice, cards, athletic) or operating a commercial enterprise (i.e., any activity for which a resident is paid fees for services) in University-operated housing is prohibited.

## **p. Guests**

Residents are held responsible for the behavior of their guests. A guest is defined as any person in a room, suite, apartment or building to which they are not assigned, which includes a resident of another CCU residential community. Consequences for guest behavior may be financial, legal or result in action under the Code of Student Conduct. University Housing reserves the right to remove a registered or unregistered guest from its facilities at any time and to restrict future guests for any resident.

### **i. Responsibility for Guests**

Guests must be escorted by a resident at all times in order to be present in the residential facilities. Guests will never be issued keys by University Housing and residents should never allow a guest of any type to borrow their keys or CINO Cards. Residents are responsible for the actions of their guests at all times and bear full responsibility for educating guests about University policies and procedures.

### **ii. Overnight Guests**

Residents must use the Overnight Guest Request form available from their 24-hour community desk to gain permission to host same-gender guests. Residents may not have guests more than three consecutive nights and five nights in a month. Overnight guest requests will only be

# 2017-2018 COMMUNITY LIVING GUIDE

approved by the CC after receiving the signatures of all roommates and/or suitemates and the RA three days prior to the guest's arrival. Parking passes for approved guests are provided by Public Safety. Approved guests should keep a copy of the completed form with them that includes the CC's signature as the approver during the duration of their stay. Approved guests should keep a copy of the completed form with them that includes the Community Coordinator's signature as the approver during the duration of their stay. Overnight guests are prohibited during the first and last two weeks of each semester and during breaks (Thanksgiving, winter and spring breaks).

### iii. Cohabitation

Cohabitation is strictly prohibited and will be deemed to have occurred when a person not assigned to a specific space uses that room as if they are assigned to that space. Accessing an assigned space while the assigned residents are not home, keeping clothing or personal items in another's assigned space, and regularly sleeping in or using the restroom facilities in a space to which one is not assigned are examples of cohabitation. Residents who allow an unapproved resident or guest to occupy their room may also receive a charge to their student account and be held responsible under the Code of Student Conduct.

### q. Hall Sports, Physical Play and Pranking

Residents may not participate in any sport, horseplay or physically rough play inside the residential facilities due to the potential for damage, injury, and/or setting off the fire safety sprinkler system. This includes, but is not limited to, bouncing, throwing or kicking of balls and/or other objects, rollerblading or roller-skating, throwing a Frisbee®, tag, wrestling, or water fights/games. Furthermore, playing pranks on fellow residents is strictly prohibited. Aside from the negative repercussions to relationships, real damage to facilities and safety concerns are often the result of pranks.

### r. Improper Checkout/Housing Closure

Failure to properly check out of one's assigned space will result in a \$100 charge. Improper checkout will include not making, failing to be present for, being more than 15 minutes late for and failing to be prepared for a checkout appointment, as well as failure to properly execute an express checkout. Any resident found to have left his or her assigned space for the semester, academic year or after having withdrawn from the University without checking out will be charged for improper checkout.

### s. Ingress and Egress

Residents are required to maintain a clear path for ingress and egress. Furniture, clothing, and power, network and other cords may not block walking paths to doors and windows. The corridors within the suites in Chanticleer, CINO, Teal and Tradition halls are not intended to be used as living spaces. They are corridors and must be clear of furniture, trash, cords, etc. at all times.

### t. Keys and Identification Cards

Residents must keep their keys and CINO Card on their person at all times. Keys are issued along with assignments and will only be issued to the assigned resident. Residents may not allow guests, parents and family members, or other residents to borrow their assigned keys or CINO Card. Keys must be turned in during the checkout process and in accordance with University Housing staff instructions. Residents who fail to return their key will be charged a re-core fee to their student account regardless of whether it was lost, stolen, destroyed, etc. Excessive lockouts are considered irresponsibility with keys and are therefore prohibited.

### u. Prohibited Items

University Housing reserves the right to determine if an item is disruptive to the community or presents a safety risk and may

instruct a resident to remove an item from the residential facilities. The following list is not intended to be an exhaustive, but rather a representative list of items prohibited in the residence halls:

#### i. Alcohol Containers

University Housing is a community that discourages alcohol misuse and is committed to educating residents about decisions to possess items that may encourage alcohol consumption. The use of alcoholic beverage containers (cans, bottles, kegs, etc.) as decorations or for any other purpose regardless of your age is prohibited. This includes beer bong, shot glasses, martini glasses, yard or half-yard glasses, beer pong tables, or other devices used to drink alcohol, with or without alcohol in them.

#### ii. Appliances

Refrigerators are provided in The Woods, University Place and The Gardens. However, residents are permitted to bring one (1) refrigerator so long as it does not exceed 4.6 cubic feet and is approved by Underwriters Laboratories (UL). One UL-approved microwave (less than 1,000 watts) is also permitted. Residents are advised to limit the number of appliances in their spaces, especially in Eaglin and Ingle halls, due to limited space and limited electrical power capacity. University Housing reserves the right to require residents to remove or discontinue use of appliances should they become a safety or disturbance issue.

#### iii. Candles and Incense

Since candles, incense and the like constitute a fire hazard, they are not permitted in the residential facilities (including, but not limited to, candles with or without wicks, candle warmers, gifts or mementos, decorative items, warmed wax, and similar devices). Materials used for decoration that present a fire hazard (e.g., live trees, hay, etc.) are also prohibited.

#### iv. Cinder Blocks

Cinder blocks, bricks, blocks of wood and any other materials which may damage flooring or become a tipping hazard in the residential facilities are not permitted. Residents may complete a maintenance request for their bed to be lifted by University Housing staff, or purchase plastic risers no higher than 12 inches high (these typically look like square mini traffic cones).

#### v. Electric Heaters and Personal Air Conditioners

Given the fire safety hazard and additional load on residence hall electrical systems, electric heaters and personal air conditioners (e.g., window fans) are not permitted. Each residence hall has a fully operational heating and cooling system. If you find that the system is not operating as you expect, please submit an online maintenance request and consult your RA if the problem continues.

#### vi. Fuels / Combustible Materials

Any combustible fuel or material (e.g., lighter fluid, oil, gasoline, charcoal, propane or kerosene) is strictly prohibited. These items must be removed from the residential facilities immediately. All associated costs for proper disposal will be assessed to the responsible resident(s).

#### vii. Non-UL Approved Lights/Extension Cords/ Multi-Plug Adapters/Electrical Hazards

Only one surge protector strip is allowed per double outlet. Rewiring of resident rooms by non-University employees is not permitted. Neither University Housing nor Coastal Carolina University is responsible for any damage to electrical equipment (computers, TVs, phones, appliances, etc.) caused by power surges or lightning. All appliances, lights and cords used in University Housing facilities must be UL approved

# 2017-2018 COMMUNITY LIVING GUIDE

and deemed nonhazardous by University Housing. (UL stands for Underwriters Laboratories which performs safety testing for the Occupational Safety and Health Administration.)

## viii. Open Heating Elements

Any appliance or device typically used at home or in an office environment that has an open heating element and does not have an automatic shut-off feature is prohibited. If your assigned space includes a kitchen, you may bring small countertop appliances that have an automatic shutoff feature engaged at all times as long as it does not disrupt the academic environment and meets the approval of your Community Coordinator.

## ix. Pets

No pets are permitted in the residential facilities with the exception of fish contained in a tank equal to or less than 10 gallons (per apartment, suite or room). A fish is defined as legless, cold-blooded, aquatic vertebrate animal with fins, gills and scales. Pets belonging to guests and family members are prohibited from visiting the residential facilities. The resident will be responsible for all costs associated with the possession and removal of the animal (e.g., damaged furniture, cleaning fees, pest control, etc.). Residents are restricted from feeding or leaving food outside the buildings for animals.

Emotional Support Animals (ESAs) must receive approval through the Office of Accessibility and Disability Services prior to bringing the animal into the residential community. While service animals do not require approval, residents are encouraged to communicate with University Housing in advance of moving in. To review the Service and Companion Animals policy (STUD-CLSE-340) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies).

## x. Smoking/Tobacco

Coastal Carolina University prohibits smoking in all campus buildings, including all residential facilities. The Tobacco-Free Policy prohibits the use of all forms of tobacco and smoke-related products. Smoking is prohibited in all residential facilities spaces and/or common areas. A minimum charge of \$50 will be assessed if evidence of smoking is found in a room/apartment or any interior common area/space. To review the tobacco-free campus policy (UNIV-EHS-431) in detail, consult the University Policies website at [coastal.edu/policies](http://coastal.edu/policies).

## xi. Wireless Routers and Internet Switches

High-quality internet service is provided throughout the or apartment. Ultimately, these devices will disrupt the continuity and security of the provided network.

## v. Quiet Hours/Courtesy Hours

In order to maintain an environment conducive to study and sleep, residents are responsible for turning down sound systems or discontinuing noisy activity immediately if requested by others to do so. Please remember that other residents may live above, below, and beside you in every direction, and you have a responsibility to prevent noise and activity that can be heard by other residents whenever possible. Noise heard two doors away in Eaglin and Ingle Halls or from outside one's apartment/suite door in every other community will generally be understood to be a violation of quiet hours. Furthermore, car stereo volume and general noise exterior to the building may have a negative impact on interior residential environments.

### QUIET HOURS ARE AS FOLLOWS:

- **Sunday – Thursday: 10 p.m. to 10 a.m.**
- **Friday and Saturday: 11 p.m. to 11 a.m.**
- **24/7 quiet hours are in effect from the evening prior to Study Day through exam week at the end of each semester and will be clearly posted and strictly enforced.**

It is important that each resident make an attempt to confront any resident who may be creating a disturbance before contacting your RA or CC so long as you are confident your safety is not in question.

Additionally, any noise or distraction that disturbs residents is not conducive to academic success and personal health and, therefore, courtesy hours are in effect 24/7 throughout the year. Excessive noise will never be tolerated no matter the time of day or night and will be subject to documentation without warning. Please reference this community standard when requesting that your fellow residents cease any loud or distracting behavior.

## w. Roommate Agreements

Failure to uphold, respect or abide by a roommate agreement is unacceptable. Roommate agreements are not intended to be exhaustive contracts between roommates, but they do serve as clear statements of expectations between those living together and the staff who support them.

## x. Screens and Windows

Using a window as an entrance or exit is prohibited (unless in case of emergency). Also, removal of any screen or window is prohibited. Items including banners, signs and posters may not be hung in windows. In respect for the greater community, residents are restricted from decorating or posting any materials on windows. This includes window paint and decals. This is also to ensure the health and safety of students and emergency personnel. Residents may not take any action that may cause damage to the window or screen. If in need of repair, the residents should submit an online maintenance request. In order to protect those individuals who may be walking outside the facility, no objects of any type may be thrown, dropped, pushed out of, placed outside of, or allowed to fall from any residential space.

## y. Trash / Littering

All trash must be deposited in the dumpsters provided. Residents will be charged a minimum of \$25 for each bag, box or uncontained item found in public areas such as hallways, breezeways, lobbies or anywhere other than the designated dumpsters. Littering is also prohibited (this includes paper, cans, bottles, bags and boxes of trash).

## z. Weapons, Projectiles, Ammunition and Explosives

Coastal Carolina University is a weapon-free campus. This applies to the residence halls and apartments. University Housing strictly prohibits the use, possession and storage of weapons of any kind in the residential facilities. Weapons include, but are not limited to, firearms, simulated firearms, BB guns, pellet guns, water guns, dangerous chemicals, any explosive device (including fireworks), ammunition, nun chucks, brass knuckles, butterfly knives, slingshots, swords, knives with a blade larger than 3 inches, paintball guns/equipment, bows and arrows, darts and other materials that can be used to intimidate, threaten or endanger others are prohibited on campus. Possession of a weapon may subject you to eviction from the residence halls/apartments as well as the University. Furthermore, throwing any object or trash from/toward windows, ledges, roofs or balconies is prohibited.

### Housing Opening and Closing Dates

- **Aug. 18** – New and transfer student check-in
- **Aug. 19-20** – Returning student check-in
- **Dec. 15** – Housing closes for fall semester at noon
- **Jan. 7** – Housing opens for spring semester at 8 a.m.
- **May 4** – Housing closes for academic year at noon



# STUDENT LIFE • FRATERNITY AND SORORITY LIFE

## OFFICE OF STUDENT LIFE

[coastal.edu/osl](http://coastal.edu/osl) • 843-349-2301

### Mission

The Office of Student Life provides opportunities which empower students to capitalize on their collegiate experience by taking an active role inside and outside the classroom. Through collaborative relationships, we develop students who are successful, engaged, responsible citizens of the global community.

### *Seize the opportunities of today to prepare for tomorrow!*

#### NEW STUDENT AND FAMILY PROGRAMS

- Transition to college
- Welcoming our new students
- Employment opportunities
- Connection for families

#### LEADERSHIP AND CIVIC ENGAGEMENT

- Learn leadership skills
- Volunteer in the community
- Alternative break programs

#### FRATERNITY AND SORORITY LIFE

- Lifelong friendships
- Professional growth and networking

#### STUDENT ACTIVITIES AND PROGRAMS

- Homecoming – plan it and participate
- Student Involvement and Leadership Awards
- Concerts, magicians, comedians, Bingo and much, much MORE!

#### STUDENT ORGANIZATION RESOURCE CENTER

- More than 120 student organizations
- Find your place at [coastal.collegiatelink.net](http://coastal.collegiatelink.net)

#### LIB JACKSON STUDENT UNION

- Employment opportunities
- \$2 movies: Friday-Saturday
- Game Room: Xbox, PlayStation, pool tables and more

#### VETERANS STUDENT SERVICES

- Student Veterans of America chapter
- Veterans Lounge
- Service for veterans and their families

### Connect with us!

[coastal.edu/osl](http://coastal.edu/osl)  
843-349-2301  
Lib Jackson Student Union B-213



@CCUInvolved



CoastalStudentLife

## FRATERNITY AND SORORITY LIFE

[coastal.edu/osl/greek](http://coastal.edu/osl/greek) • 843-349-2336

Coastal Carolina University has more than 18 active, nationally affiliated fraternity and sorority organizations: eight fraternities, nine sororities, and one co-educational organization that are all organized under three governing councils. These organizations are committed to cultivating personal and professional growth while serving the campus and community.

Fraternity and Sorority Life offers an opportunity for students to develop their leadership skills while learning a greater appreciation for a true fraternal experience. Participation in Fraternity and Sorority Life offers students a well-rounded co-curricular experience, as well as an opportunity to enhance communication skills and build character while promoting high academic standards.

### College Panhellenic Council

The College Panhellenic Council (CPC) hosts a formal recruitment process each fall semester. Any female student who is registered in a minimum of 12 credits and has a 2.5 cumulative GPA may be eligible to register and participate. Each sorority has individual academic requirements, which may vary and should be discussed with chapter leadership. Prospective members are eligible to participate in recruitment their first semester and must complete online registration prior to the start of recruitment.

### Interfraternity Council

Interfraternity Council (IFC) chapters host informal recruitment during the spring semester and formal recruitment during the fall semester. Any male student who is registered in a minimum of 12 credits and has a 2.7 cumulative GPA may be eligible to register and participate. Prospective members are eligible to participate in recruitment their first semester and must complete online registration prior to the start of recruitment.

### National Pan-Hellenic Council

The National Pan-Hellenic Council (NPHC) chapters have individualized intake processes whereby potential candidates seek membership. To participate in membership intake, students must have 12 to 24 credit hours completed at CCU. Each organization has individual academic requirements, which may vary and should be discussed with chapter leadership.

For more information about Coastal's fraternity and sorority community, attend Greek 101 the first week of the semester, contact the Office of Fraternity and Sorority Life at 843-349-2336, visit the website at [coastal.edu/osl/greek](http://coastal.edu/osl/greek) or email [greek@coastal.edu](mailto:greek@coastal.edu).  
**Twitter:** @CCUOFSL

To find information about student organization conduct violations and the Tucker Hipps Transparency Act report, visit [coastal.edu/osl/greek](http://coastal.edu/osl/greek).



# VETERANS SERVICES

## OFFICE OF VETERANS SERVICES

coastal.edu/students/veteranstudents • 843-349-4124



### Mission

To assist veterans in making the transition to college from the military and the transition to the workforce after college; to utilize the Veterans Success Team to retain and graduate veterans, service members, and their family members; and to conduct training for staff and faculty on issues that pertain to these military-connected students.



### Green Zone

The concept of the "Green Zone" originates from the Green Zone in Iraq, a safe place to be. This training was developed by the sociology department at Old Dominion University, which willingly shared it with other colleges across the nation.

The training is designed to familiarize staff and faculty with the culture of the military, the structure of the military and to provide overall information about veterans who are students here. At the last census, there were more than 600 military related students attending Coastal Carolina University.

Staff members who have completed the "Green Zone" training should have a "Green Zone" sticker displayed outside of their office door. Veterans face many issues in making the transition to civilian life, making the transition to the college environment, navigating college departments and discovering the resources available to them. Knowing someone is concerned, willing to listen and be able to offer guidance can be the difference in success or failure.



### Mission

The mission of the Coastal Carolina Student Veterans Association is to meet the academic, philosophical, social and political needs of veterans, service members, and their dependents; to develop and maintain a veteran identity within the Coastal Carolina University community; to advocate for and promote issues related to military-connected students; assist veterans transitioning from the military into the college environment; assist military-connected students with the transition to graduate school or the workforce; and to promote community leadership and service to the nation.



# MULTICULTURAL STUDENT SERVICES

## MULTICULTURAL STUDENT SERVICES

[coastal.edu/multiculturalservices](http://coastal.edu/multiculturalservices) • 843-349-2863

Multicultural Student Services offers cultural development opportunities grounded in social justice for students, faculty, staff and the community through a variety of programming and involvement. Through this, the department collaboratively creates a safe, supportive and inclusive campus environment that encourages achievement and success for all.

### PROGRAMS AND SERVICES

#### Leadership Challenge Program

Leadership Challenge is designed to get underrepresented students involved with campus life as a means of reinforcing their identity with the University. Students are involved in a variety of programs that provide positive experiences for growth and development.

#### Freshman Mentoring Program

Students Navigating and Advising Peers (SNAP) is a traditional mentoring program. Freshmen are assigned upperclassmen mentors who contact them at least twice a week during the first six weeks of the semester. Then, programs are planned to aid with adjusting to college life.

The “First Thursday” programs are a major part of the SNAP Mentoring Program. Topics are presented based on feedback from the freshmen and the mentors. Workshops are planned and implemented each first Thursday of the month.

#### Heritage Celebrations

These programs are designed to increase the awareness of different cultures for all students. They are presented throughout the academic year and include African-American, Asian, Latinx and Native American celebrations.

The Cultural Celebration is an event that highlights many different cultures in a festival-type format. It is designed to involve all areas of campus in celebrating different cultures through history, music, dance and food.

#### Diversity Workshops

These workshops are presented to First-Year Experience (FYE) classes to increase awareness of diversity, inclusion and cultural differences. The workshops address issues of power, prejudice and discrimination as a way to engage students in discussion and sharing their perceptions. All presentations focus on various aspects of diversity and social justice.

#### African-American Initiative for Males (AAIM)

This initiative is designed to provide a venue for African-American males to come together, share common concerns and discuss issues that affect them. A series called “Barber Shop Talk” provides an opportunity for students to share their concerns. Information and resources are provided to assist them. Motivational speakers are another way the program tries to address the concerns of the students.

#### Women of Color (WOC) Program

This program is designed to provide a venue for women of color to come together and share common concerns and discuss issues that affect them on and off campus. “Empowerment Sessions” are one avenue used for student expression and to provide guidance and information.

#### LGBTQ+ Initiatives - Safe Zone

These initiatives are designed to actively raise awareness and provide education to students, faculty and staff about the important issues faced by individuals in the LGBTQ+ community.

#### Advisement and Mentoring for Student Organizations

The office staff serves as advisers for several clubs and organizations, as well as mentoring the officers and attending meetings.

#### Community Service

The groups and initiatives administered by the office are heavily involved in community service. They participate in many of the efforts sponsored by the University, such as the American Heart Association Heart Walk, the American Cancer Society Relay for Life, Great Day of Service, Habitat for Humanity, and the Martin Luther King Jr. Day of Service, etc.

### Multicultural Student Organizations

- African-American Association (AFRO-AM)
- African-American Initiative for Males (AAIM)
- Alpha Kappa Alpha Sorority, Inc.
- Alpha Phi Alpha Fraternity, Inc.
- Alpha Psi Lambda Fraternity
- The University’s Gospel Choir: Coastal Inspirational Ambassadors (CIA)
- Delta Sigma Theta Sorority, Inc.
- Kappa Alpha Psi Fraternity, Inc.
- NAACP
- Phi Beta Sigma Fraternity, Inc.
- PRIDE
- Teal Temptation
- Women of Color (WOC)



# LGBTQ+ SERVICES

## LGBTQ+ Services

### Safe Zone Program

[coastal.edu/multiculturalservices/safezone](http://coastal.edu/multiculturalservices/safezone)

Twitter: @CCUSafeZone

#### What is Safe Zone?

The Safe Zone Program is based on the commitment of CCU's faculty, staff and students to value cultural diversity and the needs of lesbian, gay, bisexual, trans\* and queer (LGBTQ+) students, faculty and staff. The Safe Zone Program provides a visible network of volunteers for trans\*, bisexual, gay, lesbian, queer, and other individuals seeking information and assistance regarding sexual orientation, gender identity, harassment, and/or discrimination. Safe Zone Allies participate in a training session and commit to the Safe Zone Program mission. Individuals interested in learning more about how to support and advocate for the LGBTQ+ community are able to attend a two-hour Safe Zone level two training.



## PEOPLE RESPECTING INDIVIDUAL DIVERSITY AND EQUALITY (PRiDE)

Coastal Connections:

[coastal.collegiatelink.net/organization/PRiDE](http://coastal.collegiatelink.net/organization/PRiDE)

Facebook: [facebook.com/groups/CCUPRiDE](https://facebook.com/groups/CCUPRiDE)

#### What is PRiDE?

PRiDE seeks to actively raise awareness about the important issues faced by the LGBTQ+ community, in addition to advocating for the equality of LGBTQ+ students through collaborative activism, both on and off the campus. PRiDE as an organization also serves as a supportive environment for LGBTQ+ students and allies on campus, offering students a chance to share their own personal experiences while simultaneously learning from the experiences of others. Furthermore, the organization collaborates with other student organizations and departments around campus.

#### Annual LGBTQ+ Events:

- National Coming Out Day
- Trans\* Awareness Week
- Drag Celebration
- Second-Chance Prom
- Day of Silence

#### Additional resources:

[Multicultural Student Services](#)

843-349-2863

Lib Jackson Student Union A102

[Women's and Gender Studies](#)

843-349-2934

Kearns Hall

[Counseling Services](#)

843-349-2305

Counseling Services



# CAREER SERVICES

## CAREER SERVICES CENTER

[coastal.edu/career](http://coastal.edu/career) • 843-349-2341

Planning for a career requires careful attention. At CCU's Career Services Center, **our job is to help your student be successful** from start to finish. Our services include:

### CAREER ASSESSMENT TESTING

Career assessment testing helps your student make an informed career decision by understanding his/her unique interests, values, personality and skill sets. CCU Career Services offers free assessment testing including TypeFocus, Strong Interest Inventory and the Myers-Briggs Type Indicator (MBTI).

### CAREER AND MAJOR ADVISING

CCU career counselors offer professional guidance to help students explore potential career paths and job opportunities that are right for them.

Utilize Career Services now! In an Intern Bridge national report, 81 percent of graduating college seniors stated they would have chosen a different major had they had career counseling early in their college years.

### INTERSHIPS

Internships provide valuable, practical work experience that helps position students as more viable, competitive candidates when searching for jobs post-graduation. Students can work as interns during their fall, spring or summer semesters and earn a grade by enrolling in an internship course in their fields of study.

Almost 2,000 CCU students completed an internship experience during the 2015-2016 school year.

### RESUMÉ REVIEWS AND INTERVIEW PREPARATION

CCU career counselors are available to help construct and review resumés, cover letters and other application materials. Career counselors also conduct mock interviews with students to practice and promote interviewing readiness.

### JOB SEARCH ASSISTANCE

Students can learn how to find and locate job openings relevant to their academic background and experience. In speaking with a CCU career counselor, students will discover unique job search strategies specific to their career fields.

To meet with a career counselor, schedule an appointment by calling 843-349-2341.

### CAREER FAIRS AND EVENTS

Students and alumni can take advantage of multiple career fairs and events each year to connect with employers. Signature annual events include our Fall Internship Fair, Spring Career Fair, Teacher

Recruitment Day, National Career Development Week and various Employer Information Sessions.

## ONLINE TOOLS



**CHANTS JOBLINK** is an online job search engine that allows students to view and apply for internships and jobs posted locally and nationally. Click on the JOBLINK icon on the CCU Career Services home page to gain access.

## Resumé Builder

**RESUMÉ BUILDER** offers views of sample resumes for different majors, and students can create their own professional resumés from a list of different templates. Create an account by clicking on the Resumé Builder icon on the CCU Career Services homepage.



**CAREERSHIFT** is an aggregate job board and employer information site available to CCU students and alumni. Click on the CareerShift icon on the CCU Career Services home page to gain access to national job postings and employer information.

### CHANTS CAREER HANDOUTS

Browse our database of valuable and useful career-related handouts. Handouts are made available in our office and online at [coastal.edu/career/handouts](http://coastal.edu/career/handouts). Chants Career Handouts are organized by topics pertaining to resumes and cover letters, interviewing, job and internship search, and more.



[/ccucareerservices](https://www.facebook.com/ccucareerservices)



[career@coastal.edu](mailto:career@coastal.edu)



[/ccucareer](https://www.linkedin.com/company/ccucareer)



[coastal.edu/career](http://coastal.edu/career)



[/ccucareer](https://www.pinterest.com/ccucareer)



843-349-2341

# DEAN OF STUDENTS OFFICE

## DEAN OF STUDENTS OFFICE

[coastal.edu/deanofstudents](http://coastal.edu/deanofstudents) • 843-349-4161

The Dean of Students Office at Coastal Carolina University works to partner with students, their families, faculty and staff to promote the holistic development of students. The team in the Dean of Students Office focuses on student advocacy, crisis management and personal accountability. A student at Coastal Carolina can be most successful once they are connected to the University. Additionally, a student that is connected to the University is less likely to make decisions that are detrimental to the college journey.

### Student Advocacy and Intervention

Personal, social and academic concerns are typical challenges for college students. However, when these concerns interfere significantly with a student's success, it may be time to seek assistance.

The Student Advocacy and Intervention process works to:

- support students in managing all aspects of their personal, social and academic success;
- address questions or concerns about utilizing various campus resources;
- assist students who are struggling to function academically, socially or mentally as a result of a personal challenge or crisis; and
- aid students in identifying and navigating offices both on and off campus to meet their respective needs.

As part of this process, our office offers Attendance Notifications for students in emergency situations who are unable to notify faculty. The Attendance Notification is a courtesy notice that informs faculty of a student's expected period of absence. In addition, professors have the option to submit Faculty Absence Alerts for students who have accrued excessive and unexplained absences. Our office then reaches out to these students in an effort to offer resources and provide support.

More information about the student advocacy and intervention process can be found at [coastal.edu/deanofstudents](http://coastal.edu/deanofstudents).

### Student Conduct

The student conduct process is aimed at investigating, responding to and resolving instances of alleged misconduct both on campus and in the surrounding communities in order to foster a safe academic and social environment for all students. This process operates within the guidelines of the Code of Student Conduct in order to determine students' levels of responsibility for cases of misconduct based on a preponderance of information available.

With the assistance of hearing officers, as well as the Student Conduct Board, the process seeks to serve the entire campus community, especially those brought through the process, by educating students through their decision-making.

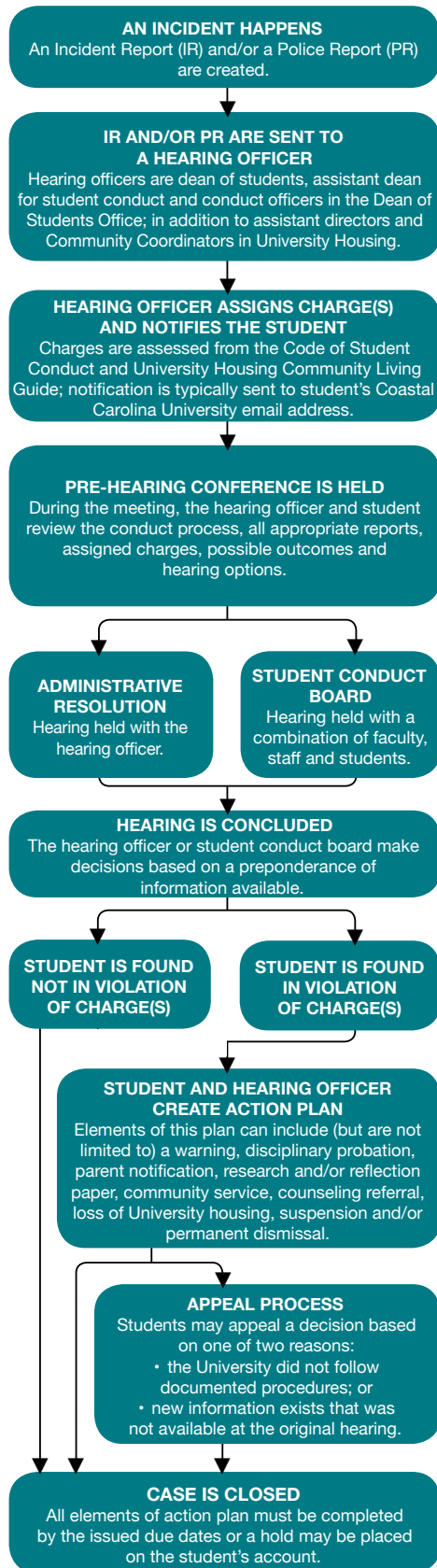
More information about the student conduct process can be found at [coastal.edu/conduct](http://coastal.edu/conduct).

The Core Action Plan (CAP) outlines disciplinary actions for students who violate University alcohol and drug policies. Please refer to the CAP chart at [coastal.edu/conduct](http://coastal.edu/conduct).

### Step UP!

Coastal Carolina University adopted the comprehensive bystander intervention program, Step UP! The program was originally developed at the University of Arizona and teaches students how to engage in pro-social behavior to help prevent their peers from suffering from negative behavior. Facilitators throughout Coastal Carolina University have been trained to conduct the Step UP! workshops.

## STUDENT CONDUCT PROCESS





## STUDY ABROAD

[coastal.edu/studyabroad](http://coastal.edu/studyabroad) • 843-349-2684

### Study Abroad Adviser for Semester and Affiliate Programs

Lori Patterson

[lori@coastal.edu](mailto:lori@coastal.edu) • 843-349-2684

### Study Abroad Adviser for CCU Faculty-Led Short-Term Programs

Darcy Coughlan

[dcoughlan@coastal.edu](mailto:dcoughlan@coastal.edu) • 843-349-2445

Studying abroad is an exciting opportunity for Coastal students to round out their education, and experience with other cultures and countries first-hand. Studying abroad is also a rewarding experience that lets students develop valuable career skills; study subjects from different cultural perspectives; experience adventure and personal growth; and, depending on the location, gain proficiency in a foreign language.

Students may participate in a broad range of study abroad opportunities, including CCU faculty-led short-term programs, CCU semester/academic year exchange programs, and partner affiliate programs.

### 2017 Short-Term CCU Faculty-Led Study Abroad Opportunities

Each year, the University offers short-term study abroad programs that are led by CCU faculty. The programs take place typically during Spring Break, Maymester and Summer II, and last between one week to three weeks. In this year alone, 184 students have participated in 13 short-term programs!

CCU is proud to announce that it will be offering 18 programs in the 2017-18 academic year to the following countries: United Kingdom, Spain, Italy, Czech Republic, France, Germany, Cyprus, Mexico, Ecuador, Jamaica, Bahamas, China, Japan and South Africa. For a full list of short-term programs, visit [coastal.edu/studyabroad](http://coastal.edu/studyabroad).

### Semester/Academic Year CCU Exchange Programs

Every year, more and more Coastal Carolina University students decide to study abroad for a semester or academic year. Coastal has established partnerships with specific universities around the world that allow students to pay, in most cases, Coastal's in-state tuition rate. This study abroad opportunity is called an "exchange."

Below is a list of universities that Coastal currently has an established exchange partnership with for the 2017-18 academic year. Additional agreements are in the planning stages and will be announced as they become available.

### Undergraduate Programs

- Australia - Deakin University
- Australia - James Cook University
- China - Beijing Language and Cultural University
- Ecuador - Universidad San Francisco de Quito
- Ecuador - Universidad San Francisco de Quito GAIAS
- England - University of Exeter
- France - Ecole Supérieure du Commerce Extérieur in Paris
- France - Ecole de Management de Normandie
- Germany - Hochschule Bonn-Rhein-Sieg University of Applied Sciences in Rheinbach
- Germany - Hochschule Koblenz RheinAhrCampus Remagen
- Germany - Hochschule Mainz University of Applied Sciences

- Germany - Hochschule Rosenheim
- Japan - Osaka Gakuin University
- Japan - Nagoya University of Foreign Studies
- Italy - Academia dell'Arte, Arrezo
- Italy - University degli Studi de Brescia
- Spain - CEU San Pablo
- Spain - Universidad Europea de Madrid

### Graduate Programs

- Germany - Hochschule Mainz University of Applied Sciences (MA.IB)

### Partner Affiliate Programs

Alternatively, CCU students also have the option to study abroad on programs offered through "third-party providers," which are independent companies that contract with universities all over the world to provide study abroad opportunities to university students. These programs can last anywhere from one week to an academic year. CCU has affiliate agreements with the following companies: ISA, IES, API, AIFS, CIsabroad and Semester at Sea. Tuition and other fees are determined by the third-party provider and not by Coastal Carolina University. These programs can range in cost.

### International Internships

There are numerous international internships available that offer multiple credit courses, and some of these are paid internships! While the Office of International Programs and Services (OIPS) will assist students later in the process, students should first visit Career Services to learn more about international internship opportunities. For more information, visit: [coastal.edu/career](http://coastal.edu/career) or contact Robert Bulsza at [rbulzsa@coastal.edu](mailto:rbulzsa@coastal.edu).

### Planning Early is Critical

Choosing to study abroad is one of the best decisions a student can make, and we are thrilled you are considering a semester, academic year or short-term program. There are many important academic, financial and logistical considerations that go into studying abroad, which require careful and early planning.

OIPS is readily available to help students identify and apply for a study abroad program that best suits their academic and personal goals.

### Getting Started

- Visit the Study Abroad website at [coastal.edu/studyabroad](http://coastal.edu/studyabroad) for current information about CCU study abroad/education abroad opportunities, scholarship opportunities and required criteria.
- Students who participate in the CCU approved semester/academic year exchanges as well as programs through third-party providers are **required** to meet with the OIPS to begin the application and the process of selecting and approving courses.
- Apply for a passport or check to make sure that your passport is valid for six months after your anticipated return from the program.
- Visit the Office of Financial Aid and Scholarships if you plan to use aid/scholarships for program costs.
- Students should contact or visit the OIPS if they have any questions or need additional information about studying abroad. We are available if you have questions or concerns.

# STUDY ABROAD

## Frequently Asked Questions

### ► What are the benefits of studying abroad?

Students develop crucial life skills, maturity, independence, and academic and professional attainment.

Our student survey indicates that the top reasons our students want to study abroad are

- travel and see new places;
- personal enrichment;
- greater awareness of world cultures;
- enhance job skills, increase job opportunities; and
- increase independence and self-confidence.

### ► What criteria do students need to meet to study abroad?

In order to be eligible for study abroad programs, students must have a GPA of 2.5, but most of our semester-long study abroad programs require at least 3.0 GPA to participate. Students with extensive disciplinary interventions at CCU may not be recommended for study abroad programs.

Students typically study abroad their second or third year for a semester and/or academic year, but the process should start well before then. For CCU short-term programs, students need to meet the prerequisites of the course offerings and meet the 2.5 GPA requirement in order to apply.

### ► Typically, how long are study abroad programs?

Programs last anywhere from one week to a full academic year.

### ► Do students need to speak another language to study abroad?

No, students do not need to know another language to study abroad. Our exchange partner institutions offer courses in English. There are options in English speaking countries, but we encourage students to take a foreign language, if feasible.

CCU short-term programs are also taught in English unless the class offered is a foreign language course.

### ► Will the credits earned while abroad transfer back to CCU to count toward my degree?

Yes, but students MUST check with OIPS before choosing a study abroad program, as requirements vary and preapprovals of the courses to be taken abroad are required by the student's college. Courses not passed with an equivalent grade of C or better will not transfer into CCU degree programs. All short-term study abroad programs through CCU are already offered with CCU credits attached to them and/or provide clearly noted preapproved transfer of credits from partners abroad.

### ► Do students graduate on time if studying abroad?

Yes, with careful and early planning. It is critical that students consult with the study abroad office and his/her academic adviser to ensure courses needed are offered. It is equally important that students earn a C or better in the course(s) to ensure transfer credit. Students might also consider CCU short-term program offerings, as many of the programs include specific preapproved courses that satisfy specific degree requirements. By participating in a short-term program and taking courses offered at a reduced tuition rate, students may easily stay on their academic track.

### ► Where will I live while abroad?

Housing varies by program and includes options such as carefully vetted homestays, student apartments and/or residence halls. Details about the types of housing available to students as part of their study abroad program can be found on our website: [coastal.edu/studyabroad](http://coastal.edu/studyabroad).

### ► How much does a study abroad program cost?

In general, the costs to study abroad are comparable to normal college or university costs. Programs range in price based on duration and location. Details about cost can be found on our website: [coastal.edu/studyabroad](http://coastal.edu/studyabroad).

### ► Is financial aid available at CCU for my expenses to study abroad?

Financial aid toward study abroad programs is available, but each student's eligibility varies so it is important to seek the advice of the Financial Aid Scholarship Office. CCU also offers more than \$30,000 in internal scholarships to support study abroad opportunities. Additional external scholarships are also available. Please visit [coastal.edu/studyabroad](http://coastal.edu/studyabroad) for more details.

### ► How does the University approach health and safety issues in education abroad?

One of the chief concerns students and parents have as they begin looking into studying abroad has to do with safety and security beyond the borders of the United States. While no one can guarantee the safety of students in any location (the United States or any other country) or eliminate all risks from traveling and studying abroad, Coastal Carolina University is committed to taking all reasonable steps to ensure that students are not placed in locations or situations that expose them to undue risk.

To that end, we carefully monitor the U.S. State Department travel warnings and public announcements and communicate regularly with our overseas partners about safety and security concerns or issues. Further, we carefully monitor recommendations made by the Centers for Disease Control regarding health concerns worldwide and recommend that students follow these recommendations for their study abroad destinations. In addition to monitoring security, safety and health issues and concerns worldwide, we require that students be insured with health and travel accident insurance coverage (emergency, evacuation, and repatriation). Each and every student who plans to participate in a study abroad program MUST participate in pre-departure orientation sessions.

### ► Who can answer questions about studying abroad?

The Office of International Programs and Services is involved in each step of the study abroad process from answering questions about programs to processing the transfer credits and everything in between and after.

For more information, we encourage you to first visit our website at [coastal.edu/studyabroad](http://coastal.edu/studyabroad) and then reach out to us with your questions. Lori Patterson can help answer questions regarding semester exchange and third-party programs, and Darcy Coughlan can provide information about CCU faculty-led short-term programs.

# INTERNATIONAL STUDENTS



## LIST FOR INTERNATIONAL STUDENTS

The Office of International Programs and Services (OIPS) is here to help you throughout your study period. We are located in the Lib Jackson Student Union, Room A-109.

1

Working in the U.S. requires authorization. Please visit the OIPS to apply for authorization. You can work up to 20 hours per week during the semester.

6

You are required to bring your immigration documents to OIPS every semester within 10 days of your arrival. Be sure to bring the following: immigration documents, health insurance and a copy of your class schedule.

2

Internships are an important part of your education. Please visit the OIPS to apply for authorization to complete a paid or volunteer internship.

7

F-1 and J-1 international students must have health insurance coverage while in the U.S. Please visit the OIPS for more information on requirements.

3

Before you make any changes to your academic program, visit the OIPS. This includes changing your major, dropping below full-time enrollment, changing your graduation date and more!

8

Change rooms on campus? Moving to a new apartment? You are required to notify the OIPS within 10 calendar days of your new address to remain in compliance with immigration.

4

Full-time enrollment is 12 credits (undergraduate) or nine credits (graduate) of traditional lecture classes. Consult the OIPS before enrolling in distance/online classes.

9

Don't forget to get your DS-2019 or I-20 signed before traveling outside the U.S.

5

Get involved on campus! The variety and abundance of ways to get involved are one of the unique benefits of studying in the U.S.

10



# INFORMATION TECHNOLOGY • CINO CARD

## INFORMATION TECHNOLOGY SERVICES

[coastal.edu/its](http://coastal.edu/its) • 843-349-5000

[coastal.edu/services/scs](http://coastal.edu/services/scs) • 843-349-2220

The Office of Information Technology Services (ITS) is committed to providing you with optimal technological resources and services that will facilitate academic and professional success. Nearly all students bring their own computers to campus; new students are encouraged to bring laptop computers to take advantage of their mobility and the ubiquitous access of online services.

The Office of ITS provides network and computing services to all Coastal Carolina University students and constituents. Wireless internet access is available throughout University Housing, academic buildings, the library and other areas on campus. All University Housing (with the exception of The Gardens) are wired with high-speed Ethernet connections for each student's use. Students are expected to abide by and reference the Network and Computing Policy at [coastal.edu/its/policies](http://coastal.edu/its/policies) to ensure a successful experience using the University network.

ITS-Student Computing Services (SCS) is proud to offer personalized support for Coastal Carolina University students' technology and technical needs, including but not limited to:

- Diagnosing technical issues and/or answering questions related to Moodle
- Troubleshooting technical issues with computers, University accounts and technology devices
- Assisting with antivirus services and software downloads
- Providing general-access computer labs, printers and micro-computer labs for use on campus
- Assisting with technology academic projects
- Assisting with University Housing technology
- Providing in-person and online technology training (e.g., email, Moodle, WebAdvisor and more)

### When can I access my Coastal Carolina University email account?

As an applicant, you received an email containing a link which allows you to set up your University account to access WebAdvisor within one to three days of your initial application to Coastal Carolina University. Therefore, you should have already set up your account and chosen security questions and answers. For security and privacy reasons, the security questions, answers and passwords must not be shared with anyone.

An email account is generated for students upon payment of the enrollment deposit. You will use the same login for WebAdvisor to access your Coastal Carolina University email and Moodle accounts. To access your email, visit the Student Info page at [coastal.edu/info/students](http://coastal.edu/info/students) and click on 'Email' to log in. Please check your email account regularly, as official University communications will be sent to this email address.

### What if I lose my email password?

You may reset your password at [coastal.edu/search/inc/password](http://coastal.edu/search/inc/password). You will be prompted for account specific information. Once you have successfully entered this information, you will be presented with a change password page.

### Are computers required for any majors?

All students enrolling in computer science, information systems or information technology are required to have a laptop/notebook computer. It is recommended that all graphic design

majors acquire a MacBook Pro. Laptop computers are strongly recommended for chemistry, marine science, mathematics, and Wall College of Business majors. Discuss with your adviser or review your academic major's website for additional computer recommendations.

General computer recommendations are available at [coastal.edu/services/scs](http://coastal.edu/services/scs).

### What if I don't have a computer?

There are many computer labs and technology resources on campus that serve the various academic needs of all students. Help desks are available at many of the computer labs, and laptop checkouts are available for students in the library. Locations and hours of SCS computer labs can be found at [coastal.edu/services/scs](http://coastal.edu/services/scs).

### What kind of software applications do I need?

All students are required to have an up-to-date antivirus application on their computers. A free antivirus application is provided to each student. Please visit SCS online at [coastal.edu/services/scs](http://coastal.edu/services/scs) for more information on software application requirements and purchases.

I have additional questions about how to use email, Moodle for class, WebAdvisor, and/or other technologies I will be using while a student at CCU. How do I get assistance?

Please visit Student Computing Services at [coastal.edu/services/scs](http://coastal.edu/services/scs) for more information, computing lab locations and contact information, frequently asked questions, and online tutorials.

## CAMPUS ACCOUNT AND NETWORK TERMS AND POLICIES

Users of computer accounts and the internet assume full responsibility for their account usage and actions. You should refer to the official policies and procedures document at [coastal.edu/its/policies](http://coastal.edu/its/policies) and the Student Handbook for more information on general terms and the requirements for application and computer usage.

## CINO CARD

[coastal.edu/cinocard](http://coastal.edu/cinocard) • 843-349-4000

The CINO Card is the University's official photo identification card. Students can stop by the CINO Card office in Baxley Hall to have their photo taken and receive their card.



# CINO CARD • CCU MAIL SERVICES

The card has multiple uses on campus and should be carried at all times to identify yourself as a member of the University community.

- Gain access to the HTC Student Recreation Center, Kimbel Library, residence halls and many campus events.
- Borrow books from the Kimbel Library.
- Pick up tickets to athletic and cultural events.
- Use meal plan at on-campus dining facilities.
- Pay for food and services on campus with your CINO Cash account.
- CINO Cash can also be used at more than 20 different off-campus locations.

## HOW DO I GET A CARD OR WHAT IF I LOSE MY CARD?

There is no charge for the initial card and the first two replacements. Any additional cards are then \$20. To obtain a new or replacement CINO Card, you should bring a picture ID (driver's license, passport, etc.) and your seven-digit University-issued student number (which can be found on your class schedule) to the CINO Card Office in Baxley Hall.

### CINO Card DON'TS:

- **Do not** lend your card to anyone for any reason.
- **Do not** photograph your CINO Card and reproduce it in print or on social media.

## CCU MAIL SERVICES

[coastal.edu/mailservices](http://coastal.edu/mailservices) • 843-349-2156

**Window Hours of Operation**  
**Monday - Friday 8 a.m. to 5 p.m.**  
**Closed Saturday and Sunday**  
**24/7 access to mailboxes**

## Frequently Asked Questions (FAQ)

### 1. How do I send letters and packages from campus?

Mail Services has two drop boxes at Sands Hall: a teal mailbox is located on the wall outside of Sands Hall, and the other is located inside the building. To mail packages via the U.S. Postal Service, please bring them to the Mail Services counter and a staff member will be glad to assist you.

### 2. What forms of payment are accepted?

Mail Services accepts cash, checks and credit/debit cards.

### 3. Does Mail Services sell envelopes and other mailing supplies?

Yes, Mail Services has a variety of supplies for mailing, including:

- Postage stamps
- Stamped envelopes and postcards
- Legal-size envelopes
- Padded envelopes
- Priority mail supplies
- Express mail supplies

### 4. How do I send FedEx or UPS packages?

Only PRE-PAID UPS and FedEx packages are accepted at CCU Mail Services. You may drop off the package at Mail Services to be picked up by the respective delivery service. UPS pickups are at 4 p.m., while FedEx pickups vary throughout the day.

### 5. What time does the mail go out?

Regular U.S. Postal Service mail is dispatched to the Conway Post Office twice a day. The last dispatch is at 3:30 p.m. Monday through Friday. Our window is closed on Saturday and Sunday. Students have access to their CCU mailboxes 24/7.

### 6. What address should I use to receive mail and/or packages?

YOUR NAME  
CCU # \_\_\_\_\_  
107 Founders Drive  
Conway, SC 29526

\*The student's five-digit mailbox number, which can be found on the student's WebAdvisor under Room Assignment.

### 7. How do I find my mailbox number and combination?

You should check WebAdvisor for this information; a student computer has been installed at the inside entrance to Mail Services for student convenience. Should you require further assistance, please bring your CINO ID to Mail Services and a staff member will help you locate your mailbox and combination. Please be aware that we cannot issue box numbers over the phone due to privacy issues.

### 8. How do I pick up my packages that have been sent to me?

If you live in University Housing, you will receive an email at 2 p.m. every day should there be a package received for you at Mail Services. You must come with your email and your CINO Card to get your package and a staff member will help you. We will not give out packages without ID. Please remember that checking **your** mailbox is your responsibility; we cannot check for you. Please do not come for your package until you receive the email from CCU Mail Services (even if your courier says it has been delivered, you have to wait for our email).

**Mail delivery and mailboxes are available only for students who live in University Housing.**

# BOOKSTORE • SUSTAIN COASTAL

## THE CHANTICLEER STORE

[coastal.bncollege.com](http://coastal.bncollege.com) • 843-349-2360

### Store Hours:

<b>Monday - Friday</b>	<b>7:45 a.m. to 6 p.m.</b>
<b>Saturday</b>	<b>9 a.m. to 4 p.m.</b>
<b>Sunday</b>	<b>11 a.m. to 4 p.m.</b>

### Open online 24/7

The Chanticleer Store is your resource for textbooks, school supplies, spirit apparel and convenience items.

### Save up to 80 percent on textbooks

- Rent or buy new, used or digital textbooks.

### Easy ordering (and pickup)

- Order online or through our mobile app with FREE in-store pickup.

### Go digital with YUZU®

- Yuzu® is a learning platform that delivers an enhanced digital reading experience with access to a broad digital catalog. Choose digital when shopping the bookstore website and visit [yuzu.com](http://yuzu.com) to learn more about features and compatibility.

### Textbooks

- A full refund will be given in your original form of payment if textbooks are returned during the first week of classes with the original receipt.
- With proof of a schedule change and the original receipt, a full refund will be given in your original form of payment during the drop/add period for original condition course material.
- No refunds will be given on unwrapped loose-leaf books or shrink-wrapped titles which do not have the wrapping intact.
- No refunds will be given on digital content once it has been accessed.
- Textbooks must be in original condition.
- No refunds or exchanges without original receipt.

## SUSTAIN COASTAL

[coastal.edu/sustain](http://coastal.edu/sustain) • 843-349-6954

Twitter: @SustainCoastal • Instagram: SustainCoastal

Sustain Coastal, in partnership with TD, is a department committed to transform Coastal Carolina University into an environmentally sustainable university through campus operations, student curriculum, engaging students through learning and outreach, and collaboration in the community through a sustainable stewardship of resources.

Sustain Coastal coordinates sustainable green projects and programs on campus and in the community, including recycling, water refill stations, waste reduction, conservation, alternative transportation, community clean-ups, as well as campus events such as the farmers markets, sustainability fairs, earth fairs and Campus Salvage Move-out. The office manages the student Eco-

Rep Leaders, the student Green Team and serves as an adviser to the Students for Environmental Awareness Club.

Student employment and internships in sustainability are available every semester and openings may be viewed on the University jobs website, [jobs.coastal.edu](http://jobs.coastal.edu), or by contacting the office.

Students may recycle their items at one of 10 drop-off locations in the residence halls.

### 1. Main Campus

Large teal recycling container, located between Ingle Hall and The Woods, near the basketball court and the Walk2Campus bridge

### 2. University Place (Piedmont)

Large, teal recycling container, located near the dumpsters in the parking lot

### 3. University Place (Grand Strand)

Green roll carts, located near Grand Strand Building 108 and the trash compactor

### 4. University Place (Low Country)

Green roll carts, located near Low Country Building 208.

### 5. University Place (Sandhills)

Small, teal container, located between Sandhills 128 and 130.

### 6. Gardens

Small, teal container

### 7-10. CINO, Chanticleer, Teal and Tradition halls

Small, teal container

**Get your free teal recycling bin at CHANT411 or University Recreation, email [recycle@coastal.edu](mailto:recycle@coastal.edu) or call 843-349-6954.**

### ITEMS YOU CAN RECYCLE AT CCU:

- Plastic bottles and jugs (No. 1-7)
- Aluminum and steel cans
- Glass bottles and jars
- Newspapers, junk mail, magazines, catalogs and phone books
- Computer paper, including shredded paper (bag the shredded paper)
- All cardboard, including cereal, pizza and snack boxes (flatten boxes)

### ITEMS YOU CAN'T RECYCLE AT CCU:

- Styrofoam packaging
- Disposable paper cups from Starbucks®, Einstein's or the CINO Grille
- Plastic utensils, lids or straws

Contact us to learn how you can recycle other items, such as shoes, ink cartridges, electronic waste, light bulbs, batteries, styrofoam cups, plastic bags and more.



# TEAL TRANSPORTATION • CAMPUS SHUTTLE

## TEAL TRANSPORTATION

Coastal Carolina University provides many transportation options that are effective and sustainable. The use of sustainable transportation can reduce parking demands, promote healthy lifestyles and help create a cleaner environment. Coastal Carolina University provides students the opportunity to use the following sustainable transportation options.

### Biking

[coastal.edu/recreation](http://coastal.edu/recreation)  
[ejavener@coastal.edu](mailto:ejavener@coastal.edu) • 843-349-5076

Bicycles are an easy and affordable way to get around campus, especially with convenient bicycle racks at every building. If you don't own a bicycle, University Recreation offers a free bicycle borrowing program called Coastal Cycles at the HTC Center Outdoor Center and at University Place. They currently have 550 cruiser bicycles, and each bike comes with a lock and helmet. Students need to bring their CINO Card with them to borrow the bike. Bikes can be borrowed for up to 30 days at a time. If you need your bicycle repaired, visit the Outdoor Center to see one of the bike techs. The campus also has a Bike Fix-It Stations located outside of the HTC Center and at the University Place Coastal Cycles location for free use anytime.

### Road Safety

Coastal Carolina University encourages all road users, including motorists and bicyclists, to respect each other and the law to provide a safe transportation environment. For more information on South Carolina Bicycle Laws, visit [pccsc.net/sc-bike-laws](http://pccsc.net/sc-bike-laws).

### Prevent Bike Theft on Campus

A few common sense guidelines to help keep your bike safe:

- Always lock your bike with a quality U-lock, even if you're only gone for a minute.
- Using two locks is even better than using one.
- Keep a copy of your bike's serial number in your wallet.
- Hide a business card or index card with your name and phone number inside the bike frame.
- Register your bicycle with CCU at [coastal.edu/intranet/safety/police/bikes](http://coastal.edu/intranet/safety/police/bikes).
- If your bike is stolen, this is the only way for us to help you get it back.

Report stolen bikes to CCU's Department of Public Safety at 255 University Blvd. or by calling 843-349-2177.

## FAQS FOR BICYCLISTS ON CAMPUS

### Do I ride with or against car traffic?

Cyclists must always ride in the same direction as traffic. When riding against traffic, cyclists cannot see traffic signals and signs, and are unpredictable and less visible to drivers. Cyclists are much safer when riding with the direction of automobile traffic.

### Where am I supposed to ride on the road?

Generally, a bike is supposed to be driven like a car: In the road, in the right-most lane that takes you to your destination, and as far to the right in that lane as "practicable." The law requires that a rider

should ride nearest the right-most side of a lane—but how far to the right may depend on conditions.

### Can I ride on a sidewalk?

Generally, you should not ride on the sidewalk. Sidewalks are surprisingly dangerous places to ride, as they have more hidden driveways, intersections and surface irregularities than roads. To make matters more complicated, there is no statewide law prohibiting sidewalk riding.

### Is it illegal for a driver to yell or throw things at me while I'm riding my bike? What can I do if this happens while on the road?

Yes, it is a CRIME for an occupant in a car to harass a cyclist. If it happens, get the driver's license plate number and call the police from the scene—do not wait to call until you return home. Wait for the police to arrive and file a report on what happened.

### Do I have to wear a helmet?

Not by law, but we encourage you to always wear a helmet.

### In an emergency, call Public Safety at 843-349-2911.

### Walking

With convenient sidewalks and designated pedestrian areas, getting around campus on foot is easy, affordable and sometimes the quickest way.

## CAMPUS SHUTTLE

[coastal.edu/campuslife/shuttle](http://coastal.edu/campuslife/shuttle) • 843-349-2671

The campus shuttle is operated by Coastal Carolina University and offers shuttle service between main campus, University Place, east campus and local areas. You can track the CCU campus shuttles at [chantshuttle.com](http://chantshuttle.com).

### CAMPUS SHUTTLE SCHEDULE

- **Teal Shuttle Monday-Friday Routes**  
(6:30 a.m. to 11:30 p.m.) Approximately every 15 minutes.  
University Place (Low Country, Blue Ridge, Piedmont), Main Campus, University Place
- **Bronze Shuttle Monday-Friday Routes**  
(6:30 a.m. to 11:30 p.m.) Approximately every 15 minutes.  
University Place (Grand Strand, Sandhills), Main Campus, University Place
- **Black Shuttle Monday-Friday Routes**  
(6:30 a.m. to 11:30 p.m.) Approximately every 15 minutes.  
Union Station, Coastal Science Center, Century Circle, Band Hall, HGTC, Main Campus, Union Station
- **Gold Shuttle Monday-Friday Routes**  
(7 a.m. to 3 p.m.) Approximately every 20 minutes.  
HTC Center, TD Sports Complex, Hackler Golf Course, KK Lot, GG Lot, Chanticleer East, Union Station, HTC Center
- **White Shuttle Monday-Friday Routes**  
(3 to 10 p.m.) Approximately every hour.  
Union Station, Myrtle Ridge Wal-Mart (last pickup at 10:30 p.m.), Chanticleer East, Union Station

# CAMPUS SHUTTLE

- **Black/White Shuttle Saturday-Sunday Routes**  
(6:30 a.m. to 11:30 p.m.) Approximately every hour.  
Union Station, Coastal Science Center, Band Hall, Myrtle Ridge Wal-Mart (last pickup at 10:30 p.m.), HGTC, Main Campus, Union Station
- **Teal/Bronze Shuttle Saturday-Sunday Routes**  
(6:30 a.m. to 11:30 p.m.) Approximately every 20 minutes.  
Union Station, University Place (all stops), Main Campus, Union Station

## STUDENT BREAK HOLIDAY SHUTTLE SERVICE

The holiday/break shuttle is a service offered to the Myrtle Beach Airport or the Florence Amtrack Station. Students are responsible to plan accordingly (leave early) so they do not miss their travel connections. CCU is not responsible for missed travel connections or flights. Shuttle service to and from area transportation centers is only provided on the dates listed below.

- **Shuttle from CCU to Myrtle Beach Airport:**  
Shuttles depart Union Station (main shuttle stop) at the top of each hour from 6 a.m. to 8 p.m. on Nov. 17-19, 2017, Dec. 12-16, 2017, and March 2-4, 2018.
- **Shuttle from Myrtle Beach Airport to CCU:**  
Shuttles depart the Myrtle Beach Airport at the top of each hour from 6 a.m. to 11 p.m. on Nov. 25-26, 2017, Jan. 6-8, 2018, and March 10-11, 2018.
- **Shuttle from CCU to Florence Amtrack Station:**  
Shuttles depart Union Station (Main Shuttle Stop) at 9 a.m. on Nov. 17-19, 2017, Dec. 12-16, 2017, and March 2-4, 2018.
- **Shuttle Florence Amtrack Station to CCU:**  
Shuttles depart the Florence Amtrack Station at approximately 6:30 p.m. on Nov. 25-26, 2017, Jan. 6-8, 2018, and March 10-11, 2018, OR LATER depending on the arrival time of the train and the time needed for students to complete their baggage pick-up.

## How can I get to Myrtle Beach International Airport?

During in-semester breaks and at holiday breaks, the Campus Shuttle departs for the Myrtle Beach Airport every hour from the main shuttle stop by the Student Union. Students can also take a taxi, and some companies offer a CCU discount. Students should call ahead, and show their CINO Card.

## How can I get to Wal-Mart?

On class days, the White line of the Campus Shuttle goes to the Myrtle Ridge Wal-Mart between 3 and 11 p.m. On weekends and student holidays, between 6:30 a.m. and 11:30 p.m., the Black/White line of the campus shuttle goes to the Myrtle Ridge Wal-Mart. Campus shuttle leaves regularly during these hours from the Main Shuttle Station by the Lib Jackson Student Union.

## TAXI

TAXI COMPANY	PHONE	DISCOUNT
• <b>Absolute Taxi</b>	843-333-3333	20 % off (six or less)
• <b>Absolute Limos</b>	843-333-3333	Call Randy for group discount (seven or more)
• <b>Anchor Taxi</b>	843-444-0101	\$5 to Broadway if more than eight (20 % off if less than eight)
• <b>Atlantic Cab</b>	843-457-3017	20 % to all locations
• <b>Beachside Cab</b>	843-223-8888	10 % off to Myrtle Beach



## ZIPCAR

[zipcar.com/coastalcarolina](http://zipcar.com/coastalcarolina) • 866-494-7227

This is a car-sharing, membership-based program which allows members to borrow a car anytime they need one – 24/7. Zipcars are located next to Palmetto Hall on main campus and at University Place.

Having a car on campus just got a whole lot easier.

- Cost - \$25 annual membership fee

Register at [zipcar.com/coastalcarolina](http://zipcar.com/coastalcarolina).

Your Zipcar card will be mailed to you.

- Hourly rates range from \$7.50 to \$9.50 per hour (depending on car and day).

### To reserve a car:

- Log in with created username and password.
- Choose the time slot that you want to reserve using the sliding bar.
- Reserve up to 3 days at a time.
- Pay online with a credit/debit card.

### How to use the car:

- To unlock the car, place your Zipcar member card onto the designated spot on the windshield.
- The keys are tethered inside the car.
- Always check the car for damage before use, and report any damage to the number on your member card.

### Benefits

Each reservation covers:

1. Driving (up to 180 miles per day\*)
2. Insurance
3. Gas card located in car for when you need to fill up.

\*Going more than 180 miles will cause additional fees per mile driven.

## Zipcars live on CCU's campus.

Zipcar gives you wheels when you want them.

Being on campus without a car isn't always easy. You can grab a bus, ride your bike or get a lift from a friend. But sometimes you just need a car. That's why Zipcars live right on campus.

Zipcar is an 18+ service that gives students access to shared cars parked right at Coastal Carolina. Cars are available by the hour or day, and gas and insurance are always included in the low rates. So the next time you want to get home to visit your parents or out on a road trip with your friends, check out Zipcar.

College students can join Zipcar for \$25 and get \$35 in driving credit so your first drive is on us.

Sign up today at [zipcar.com/coastalcarolina](http://zipcar.com/coastalcarolina) to take advantage of this great deal.



# zipcar



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843-234-3411



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## STUDENT DISCOUNTS AVAILABLE

18 holes \$25 with WALK or RIDE 9 holes \$15 WALK or RIDE  
Range balls: Large \$5 - Small \$3

**30% off merchandise**

## GOLF LESSONS

- Individual and group lessons
- Instruction by PGA professionals

## STUDENT MEMBERSHIPS AVAILABLE

Starting at \$350 for walking only. Cart fees are \$18 for 18 holes and \$10 for 9 holes.  
Benefits include:

- 30% off non-sale items in the Golf Shop
- Discount range balls
- Guest rates

FOR TEE TIMES AND INQUIRIES CALL 843-349-6600  
[coastal.edu/hacklercouse](http://coastal.edu/hacklercouse)







PROUD  
CCU SUPPORTER  
SINCE 2008

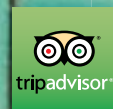
WE'RE YOUR NEIGHBOR

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## MYRTLE RIDGE FIREHOUSE SUBS



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### FOX'S PIZZA CONWAY

1867 HWY 544

843-234-9900

Welcome Students! Fox's Pizza of Conway wants to be your pizza place! We are just over 1 mile from CCU and we deliver to every student housing unit.

- 10% off non sale items for CCU students
- We take CINO
- \$7.99 Large 1 topping pizza special every Monday

Try our  
wings!

Try our Buffalo  
Chicken Pizza!

Next to Food Lion and Sonic





## This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, typical of notebook or school paper. The background is white, and there are no margins, text, or other markings present.

## NOTES

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# UNIVERSITY DIRECTORY

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## Academic Directory

## Phone

College of Business Administration .....	843-349-2071
College of Education .....	843-349-2773
College of Humanities and Fine Arts .....	843-349-2421
College of Science .....	843-349-2202
Experiential Learning .....	843-349-6417
Honor Programs .....	843-349-2267
Kimbel Library/Bryan Information Commons .....	843-349-2400
University College .....	843-349-2934
Women's and Gender Studies .....	843-349-6548

## Administrative Directory

Academic Outreach .....	843-349-2629
Academic Testing Center .....	843-349-4011
Admissions and Merit Awards .....	843-349-2170
Alumni Relations .....	843-349-2846
Athletics .....	843-349-2820
Bookstore .....	843-349-2360
Campus Dining .....	843-349-2255
Career Services .....	843-349-2341
CHANT411 .....	843-234-3411
Counseling Services .....	843-349-2305
Dean of Students .....	843-349-4161
Emergency .....	843-349-2911
Experiential Learning .....	843-349-6417
Finance and Administration .....	843-349-2115
Financial Aid and Scholarships .....	843-349-2313
Financial Services .....	843-349-2283
Graduate Studies .....	843-349-2394
Health Services .....	843-349-6543
Honors Program .....	843-349-2267
Housing .....	843-349-6400
Information Technology Services .....	843-349-2084
International Programs and Services .....	843-349-2684
Library .....	843-349-2400
Mail Services .....	843-349-2156
Multicultural Student Services .....	843-349-2863
New Student and Family Programs .....	843-349-2027
Provost, Office of the .....	843-349-2086
Public Safety .....	843-349-2177
Registrar, Office of the .....	843-349-2019
Student Accounts .....	843-349-2159
Student Life .....	843-349-2301
Student Health Services .....	843-349-6543
Transportation Services .....	843-349-2172
University Counsel .....	843-349-4101
University Recreation .....	843-349-2802
Vice President for Campus Life and Student Engagement .....	843-349-2302



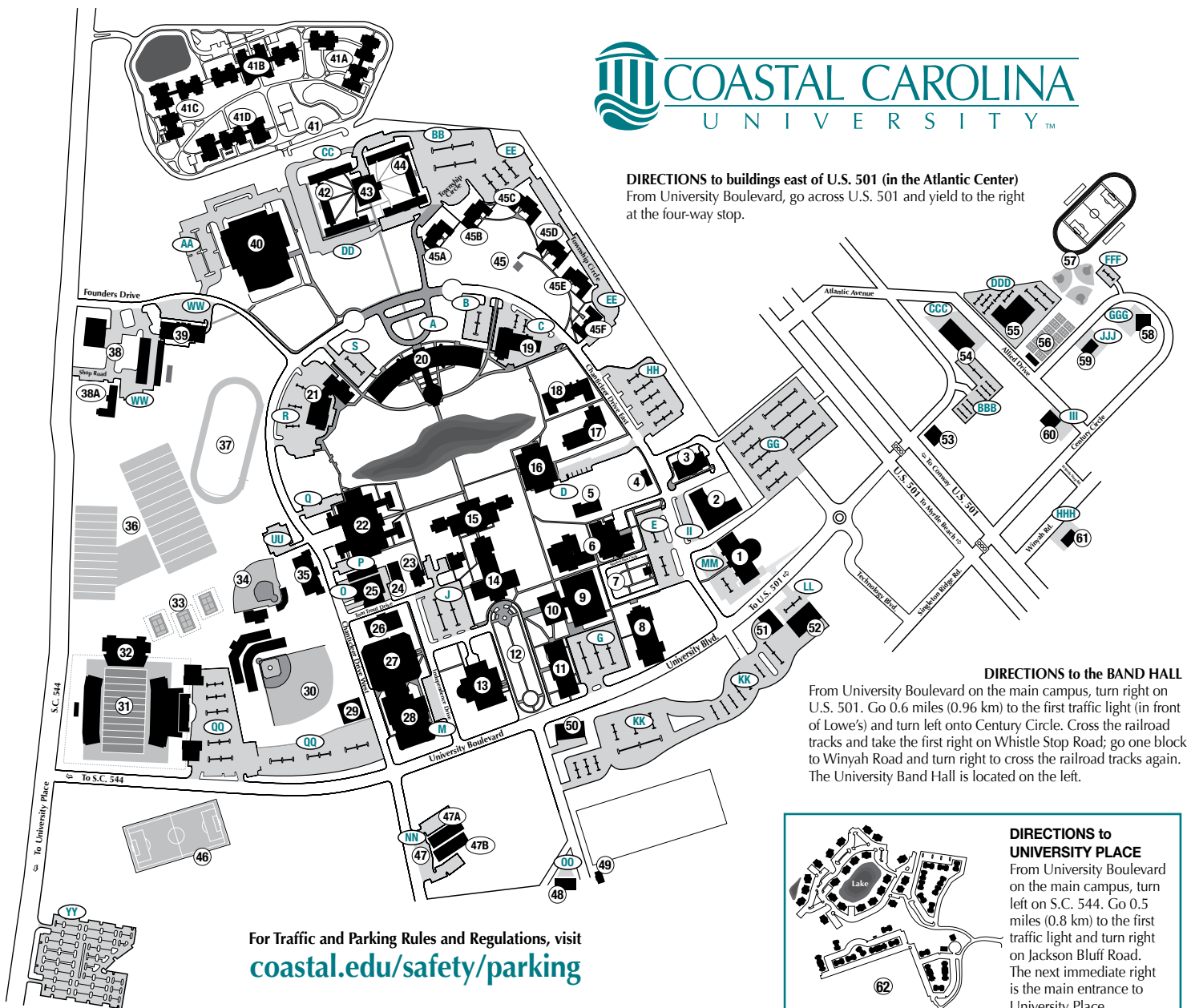
# CAMPUS BUILDING CODES

## Building Codes - Alphabetical by Code (Map Number)

<b>ADF1</b>	Adkins Field House (32)	<b>KLIB</b>	Kimbel Library (9)
<b>AHPR</b>	Atlantic Hall (58)	► <b>KRNS</b>	Kearns Hall (11)
<b>ARCA</b>	Arcadia Hall (35)	<b>LACK</b>	Lackey Chapel (50)
<b>ATNM</b>	Atheneum Hall (13)	<b>LAUR</b>	Laurel Hall (24)
<b>BAXL</b>	Baxley Hall (1)	<b>MNSE</b>	Mense Hall (4)
<b>BBHF</b>	Hitting Facility (29)	<b>PLSB</b>	Public Safety (51)
<b>BCMWF</b>	Burroughs & Chapin Center (54)	<b>PRIN</b>	Prince Building (14)
<b>BFHS</b>	Springs Brooks Stadium/Vrooman Field (30)	► <b>RGEH</b>	Eaglin Hall (42)
<b>BICL</b>	Bryan Information Commons (10)	<b>RRIH</b>	Ingle Hall (44)
► <b>BRTH</b>	Brittain Hall (21)	<b>SAND</b>	Sands Hall (39)
<b>BSMB</b>	Brooks Stadium/Benton Field (31)	<b>SCI</b>	Smith Building (16)
<b>CCBH</b>	Band Hall (61)	<b>SCX2</b>	Science Annex II (17)
<b>CEP1</b>	Central Energy Plant (5)	<b>SHCS</b>	Student Health Center (52)
<b>CSCC</b>	Coastal Science Center (55)	<b>SNGL</b>	Singleton Building (14)
► <b>EHFA</b>	Edwards Building (22)	<b>SOCC</b>	Soccer Stadium (46)
<b>EL</b>	Student Housing Complex (41)	<b>SOFT</b>	Softball Stadium (34)
<b>ETFS</b>	Department of Environmental Health and Safety/ Transportation (60)	<b>SPAD/GBT1</b>	Spadoni Park/Graham Family Bell Tower (7)
<b>FAC</b>	Facilities (38)	► <b>SRCC</b>	HTC Center (40)
► <b>FHDH</b>	Hicks Hall (43)	► <b>STCR</b>	Lib Jackson Student Union/CINO Grille (6)
<b>FSCB</b>	Chauncey's Choice (26)	<b>TENF</b>	Nichols Tennis Center (33)
<b>GARD</b>	Gardens Residence Halls (47)	<b>TNCX</b>	Stevens Tennis Complex (56)
<b>HACK</b>	Hackler Golf Course (JHGC) (48)	<b>TRAC</b>	Track and Field Facility (37)
<b>HAMP</b>	Hampton Hall (25)	<b>UP</b>	University Place (62)
<b>HCSA</b>	Horry County Scholars Academy (2)	► <b>WALL</b>	Wall Building (20)
<b>HGIF</b>	Thrash Learning Center/Driving Range (49)	<b>WB</b>	Kimbel Arena (27)
<b>HRPB</b>	Human Resources (53)	<b>WB</b>	Williams-Brice (28)
<b>INDO</b>	Indigo Hall (23)	► <b>WHEL</b>	Wheelwright Auditorium (8)
<b>INFD</b>	Intramural Fields (57)	<b>WOOD</b>	Woods Residence Halls (45)
<b>KESH</b>	Swain Hall (18)	<b>no code</b>	Athletic Practice Fields (36)
<b>KING</b>	Kingston Hall (3)		



**DIRECTIONS to buildings east of U.S. 501 (in the Atlantic Center)**  
From University Boulevard, go across U.S. 501 and yield to the right at the four-way stop.



#### DIRECTIONS to the BAND HALL

From University Boulevard on the main campus, turn right on U.S. 501. Go 0.6 miles (0.96 km) to the first traffic light (in front of Lowe's) and turn left onto Century Circle. Cross the railroad tracks and take the first right on Whistle Stop Road; go one block to Winyah Road and turn right to cross the railroad tracks again. The University Band Hall is located on the left.

#### DIRECTIONS to UNIVERSITY PLACE

From University Boulevard on the main campus, turn left on S.C. 544. Go 0.5 miles (0.8 km) to the first traffic light and turn right on Jackson Bluff Road. The next immediate right is the main entrance to University Place.

For Traffic and Parking Rules and Regulations, visit  
[coastal.edu/safety/parking](http://coastal.edu/safety/parking)

## Campus Map Key

- |  |   |   |
|--|---|---|
| 1 <b>Baxley Hall (BAXL)</b> (Rotunda-Welcome Center / Admissions / Financial Aid / Student Accounts / Registrar / CINO Card Office / Graduate Studies) | 21 <b>Brittain Hall (BRTH)</b>  | 44 <b>Ingle Residence Hall</b>  |
| 2 <b>Horry County Scholars Academy</b>   | 22 <b>Edwards Building (EHFA)</b> (Edwards College of Humanities and Fine Arts) | 45 <b>Woods Residence Halls</b>   |
| 3 <b>Kingston Hall</b>   | 23 <b>Indigo Hall (INDO)</b>  | 45A Palmetto 45B Elm 45C Dogwood  |
| 4 <b>Mense Hall (MNSE)</b> (R.O.T.C.)  | 24 <b>Laurel Hall (Photography)</b>   | 45D Maple 45E Cypress 45F Oak   |
| 5 <b>Central Energy Plant</b>  | 25 <b>Hampton Hall (Video / Media Services)</b>                                 | 46 <b>Soccer Stadium</b>  |
| 6 <b>Jackson Student Union (STCR) / CINO Grille</b> (Career Services / International Programs & Services)  | 26 <b>Chauncey's Choice (Dining Facility)</b>                                   | 47 <b>Gardens Residence Halls</b>   |
| 7 <b>Spadoni Park / Graham Family Bell Tower</b>   | 27 <b>Kimbel Arena (Intramural Basketball)</b>                                  | 47A. Azalea 47B. Magnolia   |
| 8 <b>Wheelwright Auditorium (WHEL)</b>   | 28 <b>Williams-Brice (WB) (Recreation Center)</b>                               | 48 <b>Hackler Golf Course (JHGC)</b>  |
| 9 <b>Kimbel Library (KLIB)</b>   | 29 <b>Hitting Facility</b>  | 49 <b>Thrash Learning Center / Driving Range</b>  |
| 10 <b>Bryan Information Commons (BICL)</b>   | 30 <b>Springs Brooks Stadium / Vrooman Field</b>                                | 50 <b>Lackey Chapel</b>   |
| 11 <b>Kearns Hall (KRNS)</b> (University College)  | 31 <b>Brooks Stadium / Benton Field</b>   | 51 <b>Public Safety</b>   |
| 12 <b>Blanton Park</b>   | 32 <b>Adkins Field House (ADF1)</b>   | 52 <b>Student Health Center</b> (Student Health Services / Counseling Services)               |
| 13 <b>Atheneum Hall (ATNM)</b> (Philanthropy / Alumni Relations)   | 33 <b>Nichols Tennis Center</b>   | 53 <b>Human Resources</b>   |
| 14 <b>Singleton Building (SNGL)</b> (University Administration)  | 34 <b>Softball Stadium</b>  | 54 <b>Burroughs &amp; Chapin Center (BCMw)</b> (School of Coastal and Marine Systems Science) |
| 15 <b>Prince Building (PRIN)</b> (Spadoni College of Education)  | 35 <b>Arcadia Hall (ARCA)</b> (Athletic Administration)                         | 55 <b>Coastal Science Center (CSCC)</b> (College of Science / Academic Testing Center)        |
| 16 <b>Smith Building (SCI)</b> (College of Science)  | 36 <b>Athletic Practice Fields</b>  | 56 <b>Stevens Tennis Complex</b>  |
| 17 <b>Science II (SCI2)</b> (College of Science)   | 37 <b>Track and Field Facility</b>  | 57 <b>Intramural Fields (INFD)</b>  |
| 18 <b>Swain Hall (KESH)</b> (College of Science)   | 38 <b>Facilities (38A. Facilities Administration)</b>                           | 58 <b>Atlantic Hall</b> (Procurement / Shipping and Receiving)                                |
| 19 <b>Academic Building (under construction)</b>   | 39 <b>Sands Hall (U.S. Post Office)</b>   | 59 <b>450 Century Circle</b>  |
| 20 <b>Wall Building (WALL)</b> (Wall College of Business Administration)   | 40 <b>HTC Center (SRCC)</b> (Recreation Center / Bookstore)                     | 60 <b>Department of Environmental Health and Safety / Transportation</b>                      |
|  | 41 <b>Student Housing Complex</b>   | 61 <b>Band Hall (CCBH)</b>  |
|  | 41A Chanticleer Hall 41B Tradition Hall   | 62 <b>University Place (Residence Halls)</b>  |
|  | 41C Teal Hall 41D CINO Hall   |   |
|  | 42 <b>Eaglin Residence Hall</b>   |   |
|  | 43 <b>Hicks Hall (Dining Hall)</b>  |   |