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Introduction

Coastal Carolina University is committed to providing a safe and secure environment for our community and guests and does its part to ensure the safety of everyone. All members of the campus community share in the responsibility of making the campus a safe place to study, work, and live. The campus is in Conway, S.C., nine miles west of Myrtle Beach. Coastal Carolina University has more than 9,800 undergraduate and graduate students enrolled. Approximately 3,800 students live in campus residential facilities. Coastal Carolina University also employs more than 1,000 full-time and part-time employees.

Education, the business of Coastal Carolina University, can take place only in an environment in which each student and employee feels safe and secure. Coastal Carolina University recognizes this and employs security measures to protect the members of its community. Although the area, with its small-town feel and neighborly attitude, is perceived to have a relatively low crime rate, no campus is totally isolated from crime.

Consequently, crime prevention remains a high priority.

The incidence of crimes that occurred in reportable areas during the preceding three calendar years is listed in this report. Coastal Carolina University’s students, faculty, and staff are informed of the publication by email and directed to the site of the report. Prospective employees and students are also informed of how to access the information.

The Coastal Carolina University Department of Public Safety serves as the “clearinghouse” in the statistical gathering of crime data from campus security authorities and reporting of statistics involving pertinent criminal incidents, arrests, or referrals. These offices routinely compare and reconcile gathered information to minimize multiple postings for the same reported criminal incidents or arrests. Likewise, statistics from the required geographical areas pertinent to the University are requested from the Conway, Myrtle Beach, North Myrtle Beach, and Georgetown city police departments and the Horry and Georgetown County police and sheriffs’ departments, annually. All figures reported are incorporated in the statistical tables in this report, which is published once a year on or by Oct. 1 for disclosure to the University community and the public. Offense definitions used are from the FBI’s Uniform Crime Report (UCR).

This information is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998.
Police Protection

The primary objective of the Department of Public Safety is to provide a safe, healthy environment that enhances the campus learning experience and complements the University’s educational mission.

The department provides full-service police protection to the campus community. The Police Division of the Department of Public Safety is a fully independent law enforcement agency that reports to the president of the University and is responsible for law enforcement, criminal investigations, emergency response, and campus awareness education.

Police officers are sworn and certified officers with comprehensive arrest powers in the state of South Carolina. These officers have graduated from the South Carolina Criminal Justice Academy and are tasked with law enforcement activities that include patrolling campus and monitoring activity, responding to calls for service, and investigating criminal activity. Within their authority, which includes all University-owned, leased, or controlled property as well as the adjacent streets and sidewalks, University police officers have the authority to enforce all applicable federal laws, state laws, Horry County and Conway city ordinances, and University regulations.

These law enforcement powers are granted to the officers who are appointed by the governor and commissioned by the South Carolina Law Enforcement Division (SLED) as state constables under Title 23, Chapter 1, Article 60, Code of Laws of South Carolina, 1976, as amended. University officers work closely with the Conway and Myrtle Beach police departments, the Horry County Police Department, and the local contingent of the State Law Enforcement Division to handle any incidents that occur off campus. The Department of Public Safety and the Division of Student Affairs ensure that safety and security policies and procedures are uniformly executed and conveyed in a clear and consistent manner to the student body.

Security officers also patrol the campus to assist the campus community. Security officers are not police officers and they do not have arrest powers, although they can write campus parking tickets. Security officers are tasked with monitoring activity on campus, opening and closing buildings, providing limited motor vehicle assistance and safety escorts, and controlling access at the residential areas of campus.

The fire safety officers are within the Department of Public Safety. They are responsible for fire and safety code enforcement and for fire and safety education on campus. These officers maintain and inspect the fire systems on campus, respond to fire alarms, monitor buildings for fire prevention and safety purposes, and assist with medical emergencies.

Department of Public Safety officers patrol the campus 24 hours a day by motor vehicle, bicycle, golf cart, and on foot. Officers are in radio communication with each other and the Department of Public Safety communications center.

The communications center is staffed 24 hours a day, every day. The communications center is responsible for taking telephone requests for service, dispatching officers, and monitoring alarm and video systems. All public safety personnel may be reached by calling 843-349-2177 (non-emergencies) or 843-349-2911 (emergencies). The offices of the Department of Public Safety are in the Public Safety
building at 255 University Blvd.

The on-campus emergency telephone number is 2911 (from off campus, this number is 843-349-2911). This number directly connects any campus telephone with the Department of Public Safety and should be used when fire, police, or medical response is required. This number is published in the University telephone directory and the Verizon and Horry Telephone Cooperative telephone directories. In addition to the telephone emergency number, outdoor emergency call boxes provide one-button instant communication with the Department of Public Safety and are located around campus.

Support services provided by the Department of Public Safety include permanent, yearly, and temporary vehicle registration for on-campus parking; assisting motorists with minor vehicle problems; providing crime prevention lectures and services; providing bicycle registration services; and maintaining the University’s lost and found department.
**Crime Prevention Efforts**

The active cooperation and participation of all members of our community are essential in order to combat crime successfully. One of the most effective actions anyone can take to prevent crime is to quickly report anything that appears suspicious. Reports can be made to the Department of Public Safety or to any campus security authority.

Through the Live Well Office series, ongoing education programs on personal safety and security; rape prevention and response; date rape; substance abuse; self-defense; and resistance to burglary, larceny, and vandalism are available throughout the school year. These programs reinforce the training and information presented in AlcoholEdu for College, Sexual Assault Prevention for Undergraduates, and Chant Life classes. Resident advisers are encouraged to offer programs throughout the year to students in their areas on varying personal safety topics.

The University participates in awareness programming throughout the year with programs like Mid-term Meltdown and Wally’s Big Day Out. Through these awareness programs, members of the University community learn more about the University’s efforts to enhance their safety and become aware of their own personal stake in their own security and that of others.

All incoming students, faculty, and staff are provided with training that educates them on University policies that concern sexual assaults, sexual violence, sexual harassment, stalking, and violence on campus, including domestic violence, Title IX issues, and related topics. This education covers the definitions of crimes and offenses, options for reporting and intervention, risk reduction, indicators of abuse, and the potential actions of an attacker. The University sanctions and responds to a report of any of these offenses. All current employees, including student employees, must also complete these trainings. Incoming students receive this information through Sexual Assault Prevention for Undergraduates, which includes a live performance and discussion training focusing on sexual violence and bystander intervention. Faculty and staff receive this information during the employee intake process.

The Department of Public Safety offers a free bicycle registration program for the campus community. The program is designed to help deter bicycle theft on campus. All bicycles on campus are to be registered.

An online property registration service for other types of property is also offered. This service is administered through the Department of Public Safety website and allows any community member to register any property that is easily stolen. The database enables the Department of Public Safety and the owner to safely maintain a record of serial numbers and descriptions in case the property is taken.

Rape Aggression Defense (R.A.D.) classes are offered by the Department of Public Safety through the physically active lifestyles (PALS) classes to female students, faculty, and staff during the school year.
The Individual’s Responsibility

Although Coastal Carolina University works hard to ensure the safety of all individuals in the community, students and employees must take responsibility for their own personal safety and that of their personal belongings. Everyone is encouraged to report crimes so that investigations can take place. The Department of Public Safety believes that almost every violation committed on campus is avoidable. As part of the University’s educational mission, the department attempts to advise community members on ways to reduce their chances of experiencing crimes against themselves or their property.

The Coastal Carolina University crime prevention program is based on two concepts: first, eliminate or minimize criminal opportunities whenever possible; second, encourage everyone to be responsible for their own security and the security of others. Simple, common-sense precautions are the most effective means of maintaining personal security.

Some examples of these precautions include:

- Students walking across campus or to parking lots at night should consider dialing 843-349-2177 to use the Department of Public Safety escort services, particularly if they feel something is “not right.” The Department of Public Safety employs trained students as members of the “Chauncey Patrol” whose main responsibility is the safe transport of individuals across campus.
- Students living in residential facilities should always keep their room doors locked and should never prop open room or exterior doors.
- Residents of the residential facilities are expected to follow all University Housing rules regarding their guests and must always escort their guests.
- Any harassing or obscene phone calls should be reported to the Department of Public Safety at once.
- Bicycles should be registered with the Department of Public Safety, have a valid decal, and be secured with a good lock. Bicycle registration is available online at www.coastal.edu/services/safety_and_security/publicsafety/trafficandparking/.
- Cars should be locked and parked in well-lit areas with all valuable items removed or locked in the trunk.
- Students and employees should notify the Department of Public Safety or University Housing staff of any individual present in a building or on campus who appears to have no legitimate business there or who arouses suspicion in any way.

Further information about campus safety can be obtained from the Department of Public Safety at 843-349-2711 or on campus at 255 University Blvd.

Procedures for Reporting Emergencies and Criminal Activity on
Campus

Students, faculty, and staff are encouraged to report any criminal activity, suspicious situations, or emergencies to the Department of Public Safety. Public Safety employees may be reached at the following telephone numbers:

**Emergencies:**
- 2911 from campus buildings
- 843-349-2911 from any residence hall or outside telephone

**Non-emergencies:**
- 2177 from campus buildings
- 843-349-2177 from any residence hall or outside telephone

The Department of Public Safety will, when deemed appropriate, provide timely warning reports to the campus community regarding specific crimes occurring on campus. Information will be made available using the CCU (Coastal Carolina University) Alert system, the mass notification system, the University website, the Department of Public Safety webpage, mass emails, the online emergency information center, campus electronic message boards, the Department of Public Safety Facebook page, and/or announcements affixed to bulletin boards in all campus buildings.

Information may also be reported to on-call community coordinators (CC) or resident advisers (RA). These individuals have contact with the Department of Public Safety and can assist student residents after normal working hours. Off-campus crimes are reported to the appropriate agency:
- Conway Police Department (843-349-1790) for incidents in the city of Conway.
- Horry County Police Department (dial 911 for emergencies or 843-915-5350) for incidents in the unincorporated areas of Horry County.
- Myrtle Beach Police Department (911 for emergencies or 843-918-1382 for nonemergency issues) for incidents that occur in the city of Myrtle Beach.

Emergency call boxes with blue overhead lights are located in conspicuous locations around campus. In addition, red emergency telephones have been placed in selected campus buildings to allow for easy access to campus police. University community members should familiarize themselves with the locations of these devices and are cautioned to use them for emergency purposes only.

**Anonymous Reporting Program**

Crimes or suspicious activities can also be reported anonymously by using the Department of Public Safety anonymous reporting webpage. Anonymous reports can also be texted to, or reported to the person answering, 843-349-8477 (843-349-TIPS). All information submitted is strictly confidential.

**Fire Protection**

Fire Safety, a division of the Department of Public Safety, takes a proactive approach to ensure the
University’s safety. The responsibilities of this division are numerous, but the common goal is protecting the University community.

The Fire Safety Division is responsible for planning and administering the University’s fire prevention and life safety inspection programs. This includes review of all new building construction and renovations to ensure compliance with University fire protection standards and applicable state, local, and national fire, and life safety standards. In addition, this department is responsible for investigating the causes of fires, explosions, chemical hazards, accidents, and related emergencies. Based on the investigations, Fire Safety Division staff recommend changes to improve safety standards and to reduce the recurrence of such accidents.

Fire inspections are conducted every week. Department personnel inspect each building for fire and other safety hazards. Also, fire exit drills are conducted in University buildings. The purpose of these drills is to assure that the University is as safe as possible, and, if an emergency does occur, everyone is familiar with what actions to take. The first week of October is National Fire Prevention week, which is observed at the University.

Environmental Health and Safety is responsible for the disposal and storage of hazardous materials. Material Safety Data Sheets are maintained by the University and are accessible to all employees for review.

Environmental Health and Safety also maintains health and safety policies for the University and the emergency call boxes located throughout the University campus.

Fire Safety Systems

All residence facilities on the Coastal Carolina University campus are equipped with fire sprinklers and fire alarm systems. The fire alarm systems and the automatic sprinkler systems are monitored electronically 24 hours a day, seven days a week, and 365 days a year by the Department of Public Safety communications center. The University employs an alarm technician who maintains and tests the fire alarm systems in accordance with the National Fire Protection Association (NFPA) standard 72.

The Fire Safety Division inspects the fire sprinkler systems in accordance with NFPA 25 and contracts with South Carolina licensed sprinkler contractors for annual testing and recertification of all fire sprinkler systems on campus. The Fire Safety Division also contracts with South Carolina licensed vendors for the annual inspection and certification of all fire extinguishers on all Coastal Carolina University campuses. They also use South Carolina licensed contractors for the testing and certification of commercial kitchen hood systems and clean agent fire extinguishing systems.

The Fire Safety Division inspects fire extinguishers on a monthly basis during its inspection of campus buildings apart from those located within a housing unit. The Fire Safety Division also tests all on-campus fire pumps on a weekly basis and contracts for the pumps to be annually tested and
recertified.

Residential facilities with kitchens are equipped with ABC fire extinguishers in the unit, and residential facilities without cooking facilities are equipped with ABC fire extinguishers in the shared areas.

*Fire Evacuation*

Evacuation of any University building is mandatory whenever a fire alarm sounds. Sounding of fire alarms or tampering with fire safety equipment, including fire extinguishers, fire sprinklers and fire sprinkler piping, exit signs, emergency lighting, smoke detectors, and the fire alarm systems, is strictly prohibited.
## Fire Statistics

<table>
<thead>
<tr>
<th>Date Reported</th>
<th>Nature of the Fire</th>
<th>Date and Time of Fire</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>03/23/2018</td>
<td>Burn to Door</td>
<td>03/23/2018 - 0900</td>
<td>Sandhills A, B, 120, 122 Bronze Loop</td>
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<tr>
<td>06/05/2018</td>
<td>Food</td>
<td>06/05/2018 - 1043</td>
<td>Low Country G, H, 232, 236 Teal Loop</td>
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<tr>
<td>09/07/2018</td>
<td>Food</td>
<td>09/07/2018 - 1343</td>
<td>Tradition Hall, 3400 Elvington Loop</td>
</tr>
<tr>
<td>12/03/2018</td>
<td>Trash in Stove</td>
<td>12/03/2018 - 1205</td>
<td>Sandhills E, 128 Bronze Loop</td>
</tr>
<tr>
<td>12/12/2018</td>
<td>Electrical- HVAC</td>
<td>12/12/2018 - 0641</td>
<td>Dogwood Hall, 130 Township Circle</td>
</tr>
<tr>
<td>02/25/2019</td>
<td>Food</td>
<td>02/25/2019 - 0024</td>
<td>Oak Hall, 100 Township Circle</td>
</tr>
<tr>
<td>03/03/2019</td>
<td>Food</td>
<td>03/03/2019 - 2211</td>
<td>Piedmont 1085 Residence Blvd.</td>
</tr>
<tr>
<td>03/25/2019</td>
<td>Unintentional, Item left in Dishwasher</td>
<td>03/25/2019 - 1721</td>
<td>University Place Dining Hall 945 Residence Blvd</td>
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<tr>
<td>07/13/2019</td>
<td>Natural – Lightening Strike/Electrical Failure</td>
<td>07/13/2019 - 1652</td>
<td>Low Country, 212 Teal Loop</td>
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<td>10/08/2019</td>
<td>Overheated HVAC Motor</td>
<td>10/08/2019 - 0750</td>
<td>Sandhills, 120 Bronze Loop</td>
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<td>10/27/2019</td>
<td>Food</td>
<td>10/27/2019 - 0536</td>
<td>Pat Singleton-Young Hall, 3900 Elvington Loop</td>
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<td>11/04/2019</td>
<td>Food</td>
<td>11/04/2019 - 2041</td>
<td>Dogwood Hall, 130 Township Circle</td>
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<td>Unintentional - Oven Fire</td>
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<td>Blue Ridge, 985 Residence Blvd</td>
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<td>Unintentional - Food on Stove</td>
<td>08/25/2020</td>
<td>Piedmont, 1020 Residence Blvd</td>
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</tbody>
</table>
Access to Campus Facilities

Except for student residential areas, most of the University facilities are open to the community during day and evening hours. When the University is officially closed, buildings are secured and only faculty, staff and pre-approved students with proper identification are admitted.

The University’s trespass policy, enforced by the Department of Public Safety, is as follows: Only those persons having legitimate business with Coastal Carolina University, or members of the University community and their invited guests, are permitted in a University building. The University reserves the right to exclude from all premises all persons not conforming to acceptable behavior standards. Those who disregard this warning are considered in violation of criminal trespass (under South Carolina code provisions) and are liable for prosecution.

University police officers may serve verbal or written trespass notices to persons posing a threat to the community and may make immediate arrests of persons in secure areas where they have no legitimate business. If a person served with a prior trespass notice reappears on campus, or if a person is found in a posted facility with no legitimate purpose in that building, he or she is subject to immediate arrest.

Campus Security Authority (CSA)

In addition to campus law enforcement, students and employees are encouraged to report criminal offenses to campus security authorities (CSAs) on our campus. Individuals may not want to reveal their identity or press charges in certain situations. Consistent with those preferences, they can report an incident to one of the following employees so that an anonymous report can be forwarded to the Department of Public Safety for statistical purposes:

- University Housing staff, including the director, any assistant or associate directors, community coordinators, and resident advisers.
- Student Activities staff, including the director, the director of fraternity/sorority life, the coordinator of student leadership programs, the coordinator of student programs, the coordinators of volunteer services, or any faculty and staff who advise student clubs and organizations.
- Athletics staff, including the director of athletics, any assistant or associate directors, all team head coaches, athletic trainers, and athletic advisers.
- Campus recreation staff, including the director, the assistant director, the coordinator of intramurals, the coordinator of club sports, and the coordinator of outdoor programs.
- University administrators, including the provost, the vice president for Student Affairs, dean of students, the director of Student Health Services, the director and assistant director of Intercultural and Inclusion Student Services, the director of Career Services, career
counselors, the director of the Center for Global Initiatives, the deans of the various colleges, any assistant or associate deans, and accessibility coordinators.

Crimes may be reported to anyone listed here. The CSA is responsible for providing statistical information on crimes reported to them for inclusion in this report. Statistical information will also be requested from area police agencies.

**Campus Emergencies**

Campus emergencies may take many forms: environmental, manufactured, or natural, to name a few. In the case of any campus emergency, the University will inform the community by a variety of methods. The primary methods are email and text alerts through the CCU Alert system to all subscribed members. The CCU Alert system will notify members with a short message or messages advising the nature of the emergency and the proper actions for University community members to take. Other information will be made available through indoor and outdoor notification systems, email, door-to-door notifications, phone trees, and the University webpage.

**Emergency Response and Evacuation Procedures**

The University’s comprehensive emergency management program addresses the full spectrum of threats and hazards, including natural, technological/accidental, and adversarial/human caused. Hazards or emergency situations that pose an immediate threat to the health or safety of students, faculty, and staff have been identified and incorporated into emergency plans and standard operating procedures.

Emergency situations are sudden and without warning. Preparing for emergencies on campus is a shared responsibility among the faculty, staff, and students. While the University is committed to managing any crises that may occur on campus, we can increase our efficiency as a campus if everyone is prepared. Students, faculty, and staff are encouraged to review the hazard-specific emergency procedures.

**Emergency Notification**

Coastal Carolina University considers the safety of its students, faculty, and staff to be paramount. The Department of Public Safety officers patrol the campus 24 hours a day and are in communication with the Department of Public Safety communications center. The communications center is staffed 24 hours a day, every day and is responsible for taking phone requests for service, dispatching officers, and monitoring alarm and video systems. The communications center also serves as the 24-hour warning point for the campus community.

In the case of a rapidly developing emergency, like an active shooter incident, the chief of the
Department of Public Safety or designee may authorize an emergency notification for the safety of the community before the Emergency Management Team can be assembled. The chief or designee will use information gathered from officers at the scene, calls received in dispatch, eyewitness information, and/or personal observation to determine if an immediate emergency notification must be sent. The type of incident and the immediate and ongoing threat to the community will be the factors used to determine if this is needed. If an emergency notification is determined to be needed, the CCU alert and other available and appropriate systems will be used to alert the community of the incident. The location of the incident and the type of threat will determine the content of the message sent. The message will include the appropriate instructions for members of the community to follow. As soon as practical, the Office of the President will be notified of the incident and the reasons for the alert to the community.

The University has a comprehensive emergency notification system that utilizes multiple methods of communication. Coastal Carolina University will notify and/or warn students, faculty, and staff utilizing the following methods of communications within the emergency notification system:

- CCU Alert – Emergency text messages provide time-sensitive notifications to subscribers’ cellphones. Students, faculty, and staff can sign up for [CCU Alert here](#).
- Mass notification system – An audible message projected by speakers indoors and out to inform the campus of an emergency.
- Mass emergency emails – The University has the ability to send mass distribution emails to all students, faculty, staff, and all CCU Alert subscribers who provide an email address.
- University website – The University homepage [www.coastal.edu](http://www.coastal.edu) and/or [www.coastal.edu/emergency](http://www.coastal.edu/emergency) will provide pertinent status updates and information related to ongoing emergencies or incidents.
- Social media – Follow us on Twitter (@CCUchanticleers) and on Facebook (/Coastal Carolina University).
- CHANT411 – A University information service that provides a central point of contact for information by telephone or through email at chant411@coastal.edu.
- Door-to-door notification for students living in University Housing.
- The University marquee on U.S. 501 will display emergency notifications and updates.
- Local media may provide emergency notifications and updates via live television, radio, and on their websites.

**Emergency Response**

For small-scale emergencies, the area administrator or dean of a college working with the Department of Public Safety may be sufficient to resolve the crisis. In the event of a potential emergency on campus, the administrative officials at the scene will coordinate and communicate with the Department of Public Safety and University administration. If the emergency situation continues to develop, the Emergency Management director will be notified to coordinate and request additional resources. As soon as is practical, the Office of the President will be notified of any emergency. Only the University president or representative has the authority to declare an emergency.
Procedures and processes are in place for the effective delivery of comprehensive emergency management to support the University community in the event of an emergency or disaster. The Emergency Management director will convene the Emergency Management Executive Group (EMEG) and the Emergency Management Team (EMT) for campus emergencies that require a coordinated response or for potential emergencies that may affect the campus community or facilities. The EMEG provides direction and addresses any executive level policies relating to the emergency.

The EMEG consists of:

- University president.
- Provost.
- Senior vice president/university counsel.
- Senior vice president for finance and administration/Chief Financial Officer.
- Vice president for Human Resources and Equal Opportunity.
- Vice president for Executive Initiatives/Chief of Staff.
- Director of Athletics.
- Vice president for Student Affairs.
- Vice president for Auxiliary Enterprises.
- Vice president for University Marketing and Communication.
- Chief information and technology officer.

The associate vice president for University Marketing and Communication. CCU has a dedicated team of staff and faculty to provide a mechanism where information can be shared, and resources can be organized to support the University’s emergency response and recovery efforts. The Emergency Management Team (EMT) has the authority to make decisions, communicate with the University community and the public, and determine the scope of the University’s response and involvement in any emergency.

The members of the EMT are listed below:

- Emergency Management Executive Group.
- Chief of Public Safety.
- Coordinator of Risk Management and Strategic Planning.
- Fire marshal.
- Executive Director of Student Life.
- Dean of Students.
- Director of Accessibility and Disability Services.
- Director of University Recreation.
- Director of CHANT411.
- Director of Scheduling and Event Services.
- Director of Counseling Services.
- Director of Environmental Health and Safety.
- Director of Facilities Planning and Management.
- Director of Facility Operations.
- Director of Financial Services.
- Director of Food Services.
- Director of Human Resources.
- Director of Procurement Services.
- Director of Student Health Services.
- Director of Transportation Services.
- Senior Director of University Housing.
- Director of Contractual and Business Services.

**Emergency Operations Center**
If the incident complexity and/or severity escalate and local resources are exhausted, activation of the Emergency Operations Center may be required. The EOC consists of staff selected to represent their areas in the EOC and able to direct personnel and requisition material to support the EMT in operating before, during, and after an emergency. The members of the EOC have been selected to fit into the national standard Emergency Support Functions (ESF) defined by FEMA.

The EOC acts as a central clearinghouse of information during an emergency allowing for the efficient application of resources to resolve the incident. The EOC members can physically assemble in a specially prepared space to facilitate face-to-face communication, or they members may work remotely if their function allows it. Only the members of the EOC needed to resolve the incident are activated to support the EMT.

**Fire Emergency**

The first rule is do not panic. Become familiar with emergency exits, fire alarm, and extinguisher locations in your residence and in your academic buildings. In the event of a fire, pull the nearest fire alarm to notify others and leave the building immediately. Evacuate and call the Department of Public Safety at 843-349-2911 (or 2911 from on-campus telephone) to ensure the alarm was received. All residence facilities are equipped with smoke detectors and fire extinguishers. Apartments are equipped with smoke detectors and fire extinguishers.

Emergency Evacuation

During an emergency, an evacuation of campus buildings may be necessary. Coastal Carolina University does not inform residents in advance about the designated evacuation staging locations because they are dependent on multiple factors, such as the time of day and nature of the threat or emergency. The Department of Public Safety and fire safety officers at the scene will provide directions for community members. The University community can familiarize themselves with the proper emergency evacuation procedures by reviewing the Building Evacuation Procedure. The evacuation of residential facilities will also involve University Housing representatives with community coordinators and resident advisers performing specific tasks as stated in University Housing Crisis Response Guidebook Testing Emergency Response and Evacuation Procedures.

An evacuation drill is conducted for residential facilities once a semester and once in the summer for residential facilities that are in use. Evacuation drills at CCU are used to educate and train occupants on issues specific to their building. Fire Safety, the Department of Public Safety and University Housing work together to test the emergency response, evacuation procedures, and the activation of emergency systems and equipment. These drills are unannounced and conducted during daytime and nighttime hours to comply with the International Fire Code. During the drill, staff directs the evacuees to the identified evacuation meeting point to address the students. Fire Safety personnel teach/review the evacuation meeting point location, inform the students about the sprinkler system, and define the misuse of the sprinklers, point out the locations of smoke detectors and fire extinguisher's locations,
and make sure the students know their 911 address, which is different than the building name.

Fire Safety documents drill information such as the location, start and end time, number of people participating, the unannounced status, and any issues that arose. If any emergency systems fail or malfunction during the drill, the CCU alarm tech is notified. All findings, including areas for improvement, are documented in a report, and filed in the Fire Safety office. The report is also used to follow through with the Fire Safety office, Department of Public Safety, and University Housing on the identified areas of improvement before the next drill. Resident advisers and community coordinators also have mandatory hall meetings to address safety and emergency procedures throughout the year. University Housing maintains emergency response and evacuation procedures within the University Housing Crisis Response Guidebook. The guidebook is publicized annually for University Housing staff as well as other first response agencies. Members of the University community can familiarize themselves with the basic emergency evacuation procedures by reviewing the Building Evacuation Procedure.

Timely Warnings

Depending on the circumstances of the crime, especially in all situations that could pose an immediate threat to the community, the Department of Public Safety may issue a timely warning utilizing all methods of communication through the emergency notification system (listed above), and a copy of the notice may also be posted in each residence hall and classroom building and, on the campus, electronic message boards. This information will be shared through other means such as bulletins, crime alert notices, the Department of Public Safety webpage, and/or the campus newspaper/website.

Crime Log Information

The University community is kept aware of reported incidents on campus through a variety of sources as listed above. In addition, the police crime log information appears on the Department of Public Safety website. For those without access to the internet, or those wishing to view a hard copy of the most current information, the Department of Public Safety will make the crime log for the most recent 60-day period open for public inspection during normal business hours, Monday through Friday, 8 a.m. to 5 p.m. Portions of the log beyond 60 days (about 2 months), if not immediately available, will be made accessible within two business days of a request for public inspection. The log will not leave the premises, but notes may be taken of entry information. Other outlets that inform community members about campus crime and crime-related problems include social media, and the Annual Safety and Security Report. This report can be viewed on the Department of Public Safety webpages, or a hard copy report is available upon request at the Department of Public Safety office at 255 University Blvd.

Victims have the option of keeping their report of sexual assault in confidence, protecting their right to anonymity, only when making a report or seeking services through the University’s Counseling Services or Student Health Services departments. Reports made to these entities will be kept completely
confidential, if requested. Reports made to the Department of Public Safety are treated confidentially, except as appropriate, necessary, and required to investigate the allegations. When notified of a crime, the assigned investigator will work closely with the victim to resolve the problem. The victim retains the right to drop or decline prosecution of the case at any time and to choose whether to pursue the case through the criminal justice system, the student conduct system, or both.

**Alcohol and Drug Policies**

The University recognizes, supports, and enforces all laws related to alcohol and other drugs. The University does not offer a safe haven from applicable laws of criminal behavior. A detailed explanation of the policies governing possession, use, and distribution of alcohol and other drugs at Coastal Carolina University can be found in the [University Policies](#).

South Carolina state statutes prohibit certain activities regarding alcoholic beverages or drugs. Convictions for these violations of South Carolina law could result in fines, loss of driver’s license, and imprisonment. University sanctions could include penalties ranging from counseling or educational programming to suspension/expulsion from the University. The University follows a policy of core action plans for drug and alcohol offenses for student violations.

Coastal Carolina University adheres to strict policies against the illicit use of drugs and alcohol among students and employees. University police officers enforce all South Carolina laws and University policies concerning the purchase, possession, consumption, sale, and storage of alcoholic beverages and drugs, including the following:

- Public intoxication.
- Driving under the influence of alcohol or other drugs.
- Purchase or possession of alcoholic beverages by a person under 21.
- Selling, giving, or providing alcoholic beverages to a person under 21.
- Presentation of false or improper identification in order to obtain alcoholic beverages.
- Distribution, use, or possession of drugs, controlled substances, and drug paraphernalia.
- Possessing an open container of beer, wine, or other alcoholic beverage in a moving vehicle or in an area where such possession is prohibited.
- Providing or selling alcoholic beverages to any person who at the time of sale or exchange is visibly under the influence of alcohol.
- The unlawful or unauthorized manufacture, distribution, dispensation, possession, or use of alcohol and other drugs in the workplace is prohibited.
- Impairment in the workplace from the use of alcohol or other drugs (except the use of legal drugs for legitimate medical purposes) is prohibited.
- Alcoholic beverages may not be possessed, distributed, or consumed at events open to the general University community and held on University property, except when specific written approval has been obtained for the event in advance.
- Sponsors of an event where alcohol is present are responsible for assuring that all persons in attendance at the event comply with state alcohol law and University alcohol policy.
• No person shall possess or distribute an illegal drug, as defined by South Carolina law. Such possession or distribution is prohibited in any building or on any property owned or operated by the University. Possession is defined to include any area or property for which the person is responsible.

Many physical and psychological health risks are associated with the abuse of alcohol and other substances, including such things as difficulty with attention and learning; physical and psychological dependence; damage to the brain, liver, and heart; unwanted sexual activity; and accidents due to impaired judgment and coordination. The offices of Counseling Services, Student Affairs, or the Dean of Students Office can provide more information.

Student Health Services provides assessment of medical conditions and limited medical assistance to students. Educational programs addressing alcohol-related and drug-related issues, procedures, and penalties are offered in accordance with the Coastal Carolina University alcohol and drug policy outlined in the Student Handbook, available in the Dean of Students Office or on the web at Teal Pages (Student Handbook). The Student Handbook details offenses and discipline for students – ranging from actions under University procedures (probation, suspension, and dismissal) to incarceration for criminal violations. All community members are required to abide by the terms of the published policies as a condition of employment or student status. These handbooks meet federal standards of the Drug-Free Schools and Communities Act Amendments and the Drug Free Workplace Act as amended.

**Missing Student Policies**

If a member of the University community believes that a student is missing, whether the student resides on campus, all possible efforts are made to locate the student to determine his or her state of health and well-being through the collaboration of the Department of Public Safety, Student Affairs, and the Dean of Students Office. All campus resources will be guided by the Missing Student Policy.

If the student is an on-campus resident, University police will make a welfare entry into the student’s room. If the student resides off campus, the Department of Public Safety will formally enlist the aid of the appropriate neighboring police agency having authority. Concurrently, University officials will endeavor to determine the student’s whereabouts through contact with friends, associates, and/or employers of the student. Whether or not the student has been attending classes, labs, recitals, and scheduled organizational or academic meetings, or appearing for scheduled work shifts will be established.

If located, verification of the student’s state of health and intention of returning to the campus will be made. If appropriate, a referral will be made to Counseling Services and/or Student Health Services. If not located, notification of the student’s emergency contact within 24 hours of receiving the initial report is made to determine if they know the whereabouts of the student. If the student is an off-campus resident, appropriate emergency contacts or associates are encouraged to make an official missing person report to the law enforcement agency with jurisdiction. The University police will cooperate, aid,
and assist the primary investigative agency in all ways prescribed by law. If the missing student is an on-campus resident, the Department of Public Safety will open an investigation as the primary investigative unit.

All pertinent law enforcement agencies (neighboring municipal, county, or state) located along suspected travel corridors or place of original domicile will be notified and requested to render assistance, through direct telephone contact or visit, and/or radio transmission with a comprehensive “Be On the Lookout” (BOLO) message. Upon closure of the investigation, all parties previously contacted will be advised of the status of the case.

**Residential Facilities and Policies**

More than 4,600 students reside in 62 residential facilities on the Coastal Carolina University campus or in University Place, which is located half a mile from campus. Services and programs intended to enhance the quality of life and assure the safety of the resident student body are a major priority for Student Affairs, University Housing, and Department of Public Safety staff. The University does not supervise off-campus housing, such as homes or individual apartments. University Housing staff members live in the residential facilities and are on call 24 hours a day. Each building is staffed by a resident adviser. University Housing staff has contact with the University’s Department of Public Safety. The Department of Public Safety operates security checkpoints on the roads entering the campus residence living areas. The checkpoints serve as screening sites to permit resident students to enter the residence hall area while screening persons who do not have a legitimate reason to be in the area. Overnight guests must be discussed and approved by the roommates and/or suitemates prior to the guest’s arrival.

Live-in resident advisers and members of the University Housing staff receive training in enforcing residence hall security policies, community development, fire safety, and in improving the campus living experience. They are available during weekend and evening hours to assist students. University Housing provides coeducational housing in a variety of configurations. Residents must always escort their guests. All University residence facilities are closed during holidays and vacations and when the University is closed. Those few students authorized to live on campus during periods of low occupancy are registered with University Housing, and special security procedures are established.

The Department of Public Safety and University Housing facilities management personnel work diligently to make the residential facilities safe, but their efforts can be easily negated through residents’ lack of cooperation. The involvement of students in the campus security program is critical. Violations of the following precautions can expose residents to loss of property or possible physical harm. Students must assume responsibility for their safety, the safety of others, and the security of property by taking simple, common-sense precautions.

- Report unusual activities to the Department of Public Safety.
- Never admit unfamiliar people into hallways.
- Lock room doors and windows when leaving.
• Report lost keys immediately to University Housing staff.
• Report solicitors or unfamiliar people to the Department of Public Safety.
• Ensure that residence hall exit doors are NOT propped open.
• Become familiar with the locations of emergency call boxes.
• Ask visitors to identify themselves and who they are visiting.
• Be aware of your surroundings and of other people around you.
• Always carry your keys and NEVER loan them to others.
• If traveling at night, travel with a friend in well-lit areas or call for a safety escort.

Inspections surveying the security integrity of University Housing are conducted periodically. Repairs are made promptly, locks quickly replaced when keys are reported lost or stolen, and reports of potential safety hazards, such as broken windows, receive immediate response. Access to on-campus housing by University employees is on an “as needed” basis. All University repair and maintenance personnel must be in uniform to allow for easy identification by residents.

The Coastal Carolina University campus is well lit, and improvements in campus lighting are continually being considered, including the placement of high-intensity metal halide or sodium vapor lights on buildings, in parking lots, in areas with heavy landscaping, and along sidewalks and pathways frequently traveled by students.

Representatives from segments of the campus community, including students, Student Affairs, facilities management, and public safety staff, conduct lighting and shrubbery tours at least annually. Safety and security concerns are identified and recommendations for improvements made.

Visitors are always welcome both in academic buildings and residence areas. Information regarding University Housing policies and procedures is located on University Housing’s website. Residents must adhere to the guest visitation policy, escort guests always, and maintain responsibility for the actions of their visitors.

Safety and security procedures, room security precautions, and other topics are discussed with residents in crime prevention seminars, in residence hall meetings conducted by the resident advisers and housing staff, and in printed materials.

**Off-Campus Student Residences**

Off-campus housing includes apartments, private homes, and individual rooms or apartments within private homes. Crime prevention programs emphasizing what residents can do to help themselves are available. Conway and Myrtle Beach police, Horry County police, or other local law enforcement agencies respond to and investigate criminal incidents at off-campus residences. The University reserves the right to charge an organization or individual with a violation of campus policy for off-campus infractions based upon sufficient evidence but does not provide supervision for off-campus housing.
**Sexual Offenses**

The University recognizes that sexual violence is a serious threat to the University community, is a violation of University policy, is prohibited by Title IX and is a criminal act.

University policy provides that the investigation and other proceedings will be administered by University officials who receive annual training in issues related to sexual violence and its related offenses. The accuser and the accused are entitled to equal advisement during any proceedings. The standard of proof used to determine a violation has occurred is “a preponderance of the evidence.” The accused and the accuser will be provided with written materials that delineate their options for reporting and proceeding, the process that will be applied to determine an outcome, the results of any process applied to the incident, and any available University resources.

**Sexual Harassment**

Sexual Harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual’s participation in unwelcome sexual conduct.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient’s education program or activity.

Coastal Carolina University prohibits sexual harassment of employees or students. In addition, willful false accusations of sexual harassment will not be tolerated and may be prosecuted. The University does not condone sexual harassment, and individuals who engage in it are subject to disciplinary action.

All members of the Coastal Carolina community should contact Human Resources and Equal Opportunity (HREO) or the Title IX Coordinator if they observe or encounter conduct that may violate the University’s sexual harassment policy. Reports of alleged violations may also be made to an immediate supervisor. Complaints may be made to the next level supervisor if the immediate supervisor is the alleged harasser. Students can report alleged violations to deans or department chairs or to staff in Counseling Services. Any University employee who receives a complaint of sexual harassment is required to notify HREO in order to have complaints promptly processed under the informal and/or the formal complaint procedure.

Information essential to an investigation must be provided to HREO or the Title IX Coordinator and/or investigator upon request.

Alleged sexual harassment must be reported as soon as possible. Prompt reporting enables the
University to investigate the facts, determine if a violation of policy has occurred, and provide an appropriate remedy or take appropriate disciplinary action more effectively.

Prohibited acts of sexual harassment may take a variety of forms ranging from subtle pressure for sexual activity to physical assault.

Examples of the kinds of conduct included in the definition of sexual harassment include, but are not limited to:

- Threats or intimidation of sexual relations or sexual contact that are not mutually agreeable to both parties.
- Continual or repeated verbal abuses of a sexual nature including graphic comments about a person’s body, sexually suggestive objects or pictures placed in the work or study area that may embarrass or offend the person, sexually degrading words to describe the person or propositions of a sexual nature.
- Threats or insinuations that the person’s employment, pay, promotional opportunities, academic grading, classroom or work assignments, or other conditions of employment or academic life may be adversely affected by not submitting to sexual advances.

For employees of the University, these actions may include, but are not limited to, oral or written warnings, demotions, transfers, suspension without pay, or dismissal for cause. Students of the University may face sanctions under the Student Code of Conduct. Sexual harassment is a form of sex discrimination, prohibited under Title VII of the Civil Rights Act of 1964 for employees and under Title IX of the Education Amendments of 1972 for students. The South Carolina State Human Affairs Law also prohibits sex discrimination. Each dean, department chair, director, and supervisor are responsible for providing a work and educational environment free from sexual harassment.

Any University employee who feels that she or he has been sexually harassed and who wishes further information or who wishes to file a complaint should contact the Title IX coordinator. No one may be subject to restraint, interference, coercion, or reprisal for seeking information about sexual harassment, filing a sexual harassment complaint, or serving as a witness.

**Dating Violence**

Dating violence is violence by a person who has been in a romantic or intimate relationship with the victim that will be gauged by its length, type, and frequency of interaction.

**Domestic Violence**

South Carolina state law prohibits the following as criminal domestic violence:

**SECTION 16-25-20.** Acts prohibited; penalties; criminal domestic violence conviction in another state as prior offense.
(A) It is unlawful to:
(1) Cause physical harm or injury to a person’s own household member.
(2) Offer or attempt to cause physical harm or injury to a person’s own household member with apparent present ability under circumstances reasonably creating fear of imminent peril.

Coastal Carolina University has a policy of “zero tolerance” toward any type of violence, including domestic violence. Any reported incidents of these types of actions will be investigated in accordance with applicable University policy and state law. The University sanctions for these actions would follow the University’s written policies and may result in suspension or termination.

**Stalking**

Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for their own safety or the safety of others, or to suffer substantial emotional distress.

This type of conduct is a violation of state law and University policy. Any reports of this type of behavior will be investigated in accordance with applicable University policy and state law. The University sanctions for these actions would follow the University’s written policies and may result in suspension or termination.

**Crime Victims’ Rights**

These rights are provided under the South Carolina Constitution:
- The right to be treated with fairness and with respect for your dignity and privacy and informed of your legal rights.
- The right to be reasonably informed when the accused or convicted person is arrested, released from custody, or has escaped.
- The right to be informed of and present at all criminal proceedings where the defendant has the right to be present.
- The right to be allowed to submit either a written or oral statement at all hearings affecting bonds or bails.
- The right to be heard at any proceeding involving a post-arrest decision, a plea, or sentencing.
- The right to be reasonably protected from the accused or persons acting on his/her behalf throughout the criminal justice process.
- The right to confer with the prosecution after the crime has been charged, before the trial, or before any disposition, and to be informed of the disposition.
- The right to have reasonable access after the conclusion of the criminal investigation to all documents related to the crime against you before trial.
- The right to receive prompt and full restitution from the convicted person or persons.
- The right to be informed of any proceedings involving post-conviction action or hearing and to be present at any hearing.
- The right to a reasonable disposition and prompt and final conclusion of the case.
**Sex Offender Registry and Access to Related Information**

Incarceration may remove a sex offender from the streets, but it does nothing to prevent the offender from committing another crime when released. The Federal Campus Sex Crimes Prevention Act, enacted on Oct. 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already ordered to register in the state to provide notice, in compliance with state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. In South Carolina, convicted sex offenders must register with the county sheriff’s office where they reside. The sex offender information can be found on these websites:

- [www.sled.sc.gov](http://www.sled.sc.gov)
- [http://www.scag.gov](http://www.scag.gov)
- [http://sheriff.horrycounty.org](http://sheriff.horrycounty.org)

In addition, all persons convicted of violations under the laws of the United States or any other state substantially similar to an offense for which registration is required shall provide to the local agency (Horry County Sheriff’s Office) all necessary information for inclusion in the State Sex Offender Registry within 10 days of establishing a residence within South Carolina. Any person required to register shall also be required to re-register within 10 days following any change of residence.

Nonresident offenders entering a state for employment, to carry on a vocation, or as a student attending school who are required to register in their state of residence or who would be required to register under this section if a resident of South Carolina, shall, within 10 days of accepting employment or enrolling in school in the state, be required to register and re-register pursuant to this section (at the Horry County Sheriff’s Office). For purposes of this section, “student” means a person who is enrolled on a full-time or part-time basis in any public or private educational institution, including any secondary school, trade or professional institution, or institution of higher education.

Pursuant to South Carolina Code Ann. Paragraph 23-3-400 et seq., information on all registered adult sex offenders age 17 and over is provided on the SLED Sex Offender site. Information also is provided on the site for registered sex offender’s ages 12 to 16 for committing certain offenses. Requests for information on any other registered offenders under age 17 must be evaluated by SLED to determine whether the requestor is qualified to receive information on additional offenses for offenders under age 17. Requestors qualified to receive this information include victims of or witnesses to the offense; public or private schools; child day care centers; family day care centers, businesses, or organizations that primarily serve children, women, or vulnerable adults. Completing this evaluation requires the requestor to complete and furnish a written request on a specified form to SLED or a Sheriff’s office. A copy of this form may be obtained online and mailed or faxed to: Sex Offender Registry, c/o SLED, P.O. Box 21398, Columbia, S.C. 29221. The fax number is 803-896-7022.
SLED maintains a system for making certain registry information available by means of the internet. The information made available includes the offender’s name; if the offender is considered a predator; the offender’s sex, race, age, date of birth, height, weight, eye color, hair, and skin color; last reported address; any scars, marks, or tattoos; all aliases they have used or under which they may have been known; the date of conviction; the statute violated; and photograph, if available. The system is secure and is not capable of being altered except by or through SLED. Web addresses are:

www.sled.sc.gov
http://sheriff.horrycounty.org

The State Law Enforcement Division (SLED) website allows you to search for offenders by name, city, county, or ZIP code.

Registry information provided under law shall be used for the purposes of the administration of criminal justice, for the screening of current or prospective employees or volunteers, or otherwise for the protection of the public in general and children in particular. Use of the information for purposes not authorized by law is prohibited, and willful violation with the intent to harass or intimidate another can result in prosecution.

The Coastal Carolina University housing contract states that the University reserves the right to refuse a student’s being admitted to or remaining in housing if the student fails to meet University requirements or to adhere properly to University policies or regulations.

**Weapons Possession**

Firearms and dangerous weapons of any type are not permitted in the residential facilities or other University facilities, except when carried by law enforcement officers within their jurisdictions. Possession of a firearm on campus is a felony within South Carolina. Intentional use, possession, or sale of firearms or other dangerous weapons by students are strictly forbidden and violate University policy and state law. Violations can result in arrest and confiscation/destruction of the weapon/ammunition/prohibited item. Other weapons prohibited on campus include BB guns, air guns, hatchets, knives (blades 3 inches or longer), bows/arrows, explosives, fireworks, dangerous/noxious chemical mixtures, incendiary devices, propelled missiles, or other dangerous substances. Approval for temporary possession or use in extremely limited and specific situations is considered on a case-by-case basis and must be made to the Department of Public Safety.
Hate Crimes Reporting

2018 - No bias-related crimes were reported.

2019 - No bias-related crimes were reported.

2020 - No bias-related crimes were reported.

Unfounded Cases

2018 – A total of eight criminal cases were unfounded.
- Four larcenies
- Three stolen bicycles
- One sexual assault

2019 – A total of nine criminal cases were unfounded.
- One theft from motor vehicle
- Three damage to property
- One assault
- One suspicious vehicle
- Two stolen bicycles
- One burglary

2020 – A total of two criminal cases were unfounded.
- One assault
- One suspicious vehicle
## Crime Statistics 2018

Reports do not necessarily mean that a crime occurred or that arrests, or convictions resulted.

<table>
<thead>
<tr>
<th></th>
<th>On-Campus</th>
<th>Residential Facilities</th>
<th>Non-Campus</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations - referrals</td>
<td>890</td>
<td>874</td>
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<tr>
<td>Drug law violations - referrals</td>
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<tr>
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<tr>
<td>Domestic violence</td>
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<td>Arson</td>
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<tr>
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<td>Burglary</td>
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* Crimes reported in the “Residential Facilities” row are also included in the “On Campus” category.

** Includes reports to the Department of Public Safety and to other campus resources.
**Crime Statistics 2019**

Reports do not necessarily mean that a crime occurred or that arrests, or convictions resulted.

<table>
<thead>
<tr>
<th></th>
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<td>Dating violence</td>
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<td>Robbery</td>
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</table>

* Crimes reported in the “Residential Facilities” row are also included in the “On Campus” category. **Includes reports to the Department of Public Safety and to other campus resources.
**Crime Statistics 2020**

Reports do not necessarily mean that a crime occurred or that arrests, or convictions resulted.

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<tr>
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</table>

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Additional Resources

More information about campus safety and security may be obtained from the Coastal Carolina University Department of Public Safety website at coastal.edu/safety, or from one of the following offices:

**Department of Public Safety**
*David Roper*
*Chief of Public Safety*
*843-349-6532*

**Division of Student Affairs**
*Peter Paquette*
*Vice President for Student Affairs*
*843-349-2300*

**Dean of Students Office**
*Peter Paquette*
*Dean of Students*
*843-349-4161*

**University Housing**
*Kathy Daley*
*Senior Director of University Housing*
*843-349-6407*