Members Present: Del Altman, Jackie Andrews, Jillian Ernest, Theresa Greene, Paula Holt, Brian Rothenberger, David Russell, Rodney Sessions, and Sandy Williams (Chair)

Members Absent: Jody Davis, Jesse Gaither, Matt Hogue, Meg Hurt, Harriette Louis, Caroline Madden, Vicky Rabon, and Frankie Weeks

Approval of Minutes
A motion to accept the August 14, 2012 minutes was made by Rodney Sessions and seconded by Paula Holt. Sandy Williams asked for acceptance- minutes were accepted with amendments and approved by unanimous “aye.”

Old Business

Employee Orientation
The project is moving forward as shared previously.

FMLA Discrepancies
A suggestion was made to look at Faculty and Staff FMLA differences. HR is still looking into this.

SAC E-mail
SAC sent out a reminder e-mail on September 17 about the website.

CCU Dependent Scholarships
A suggestion was made that the new CCU dependent scholarship should be addressed for divorced situations. The University will use 2 of 3 qualifications proposed in the last meeting 1) The parent or legal guardian must claim the dependent person on his/her federal income tax return or 2) be responsible, under court order, to pay child support and the cost of the dependent person’s college education.

Notice Board Accessible
The notice board is still online and accessible under Campus Resources –This is the best way to handle the car pooling issue.

Reserved Spaces
It was suggested that perhaps some of the reserved spaces in singleton lot could be given up. Sandy Williams reported that they cannot be given up at the present time.

SAC Suggestion boxes
Paula Holt presented a color rough draft for the sticker to cover the SAC boxes- with the suggestion to change the people to more business casual, the draft was approved with changes by Del Altman and seconded by Rodney Sessions.

**NEW BUSINESS**

**Suggestion boxes**
No suggestions at this time

**E-mail suggestions**
Suggestion: It would be good to have an app made available for the students, families, and employees' of the university buildings and give direction on how to get them. Matt Hogue spoke with Abdallah Haddad who is in the process of completing a downloadable application for the university. Matt will have more information at a later date.

**Adjournment**
The meeting adjourned at 10:45 am

**Next Meeting**
The next SAC meeting will be held on Tuesday, October 16, 2012 at 10:30 am in Wall 222.