Staff Advisory Committee
Minutes
Tuesday, November 27, 2012 @ 10:30 a.m.
Dawsey Conference Room (SNGL 112)

Members Present: Sandy Williams (Chair), Jackie Andrews, Jody Davis, Jillian Ernest, Meg Hurt, Harriette Louis, Caroline Madden, Rodney Sessions, Frankie Weeks, Del Altman, Paula Holt

Members Absent: Jesse Gaither, Theresa Greene, Matt Hogue, Vicky Rabon, Brian Rothenberger, David Russell

Approval of Minutes
A motion to accept the November 6, 2012 minutes was made by J. Ernest and seconded by M. Hurt. The minutes were approved by the members.

Old Business
Reserving space in the HTC Center
C. Madden checked with Conference Services and found that there is not a requirement of having food catered in order to reserve space in the HTC Center.

Singleton Building parking lot reserved parking
S. Williams reported that the reserved parking area is designed as requested by the President’s office and appears to be utilized as planned.

Informational signs around campus
M. Hogue reported (via email to S. Williams) that he had reviewed the signage at HGTC and that we are working on signs similar to the ones they (HGTC) have reminding students to pay their bill on time and registration deadlines but with a different layout as per Stacie Bowie’s request.

New Business

New Suggestions
There was a suggestion stating that wireless internet access is needed at Atlantic Hall. We are going to share this suggestion with J. Gaither for him to share with Abdallah Haddad.

There was a suggestion that the lounge in the Coastal Science Center needs new couches and TV’s. We will forward this request to Sallie Clarkson.

Web Page Comments (s)
None

Adjournment
The meeting was adjourned at 10:52 a.m. with a motion from F. Weeks and seconded by H. Louis.

Next Meeting
The next SAC meeting will be held on Tuesday, December 18, 2012 at 10:30 a.m. in Singleton 112.