Staff Advisory Committee
Minutes
Tuesday, March 12, 2013 @ 10:30 a.m.
EHFA 101

Members Present: Del Altman, Jesse Gaither, Theresa Greene, Matt Hogue, Paula Holt, Meg Hurt, Harriette Louis, Vicky Rabon, Brian Rothenberger, David Russell, Rodney Sessions, Frankie Weeks, Sandy Williams

Members Absent: Jackie Andrews, Jody Davis, Jillian Ernest, Caroline Madden

Approval of Minutes
A motion to accept the February 19, 2013 minutes was made by R. Sessions and seconded by T. Greene. The minutes were approved by the members.

Old Business
J. Davis brought up a concern that he has in reference to student workers on campus. He would like to see a way that we can obtain information on past performance of students who have previously worked in other areas of campus. For example, if a student was terminated from a position on campus for being insubordinate, there should be a record of that somewhere. V. Rabon checked with Human Resources on this matter and received the following email response from Kim Sherfesee, Director of Compensation and Operations:

“You mentioned today that the Staff Advisory Committee has brought forth another request – To see if there is a way a hiring supervisor of student workers can determine if they have worked elsewhere on campus previously. The “Student Employment Profile” form that students complete when they apply online asks the question “Were you ever employed at Coastal Carolina University?” and “If yes, what department?”. Supervisors should consider this response when evaluating applicants. We are planning to roll out Student Assistant Supervisory training this summer. We will provide some helpful hints related to this topic.”

New Business:

Suggestion Boxes
None

Web Page Comments
Suggestor commented that they would like to see more places on campus open for dining during Spring break to accommodate Faculty and Staff.

S. Williams forwarded this request to Sandy Baldridge, Manager of Contractual & Business Services. Sandy spoke with Jeff Stone, Food Service Director, and he said they are already looking into keeping Subway and the Cino Grill open in the future.
Suggestor emailed the following:

“We often find where offices my update their staff regarding changes but fail to update their student workers. Therefore the student workers will give out incorrect information (due to not knowing any different) even though they may be "front line" in customer service. Is there a way to request that all offices try to keep everyone including student workers informed regarding updates or changes. To better assist in our customer service initiative they need to be informed. Permanent, temporary or student worker- they are all part of our staff.”

M. Hogue agreed to forward this information on to Eileen Soisson, Director of Service Excellence, for her to possibly include in future training sessions.

Additional discussion items
Dana Booth, Benefits Specialist, sent word by V. Rabon that there will be another Benefits Fair this October. The Staff Advisory Committee could put out brochures on the Human Resources table during the event or could have members occupy a table during the event. Members voted to occupy a table.

Adjournment
The meeting was adjourned at 10:50 a.m. with a motion from M. Hurt and seconded by F. Weeks.

Next Meeting
The next SAC meeting will be held April 2, 2013 in SNGL 112.