Members Present: Del Altman, Dana Booth, Sandy Cannone, Judy Davis, Bertha Fladger, Jesse Gaither, Judy Hawkins, Paula Holt, Caroline Madden, Jessica Marquet, Lynn Silver, and Sandy Williams

Members Absent: Robyn Diven, Theresa Greene, Matt Hogue, David Russell, and Melissa Todd

Approval of Minutes: A motion to accept the April 15, 2014 minutes was made by L. Silver and seconded by C. Madden. The minutes were approved by the members.

Old Business

Follow up discussion on the following items:

- Suggestion: “Can the Wall Building stop be moved to the traffic lane that is in front of Wall, adjacent to Chanticleer Drive? It would make this shuttle stop similar to the one at the Student Center. Over time could all shuttle stops not be on the roadways?”

  S. Williams reported that this is a major walkway for students coming from University Housing to the Wall Building and would not make a safe area for bus to pull off as a stop. A bus pull off will be considered with the plans for the next Academic/Classroom Building.

New Business

Suggestion Boxes:

- There was a suggestion requesting new food options, warm food, better food and service for students and staff.

  While our council felt there are plenty of good food options, including warm food, it should be noted that numerous updates are in process. There will be a new Chick-fil-A in Cino Grill. Hicks Dining Hall will be renovated in the summer of 2015, and a new food service/catering building is underway that will offer catering as well as 100 seats for dining.

- There was a suggestion stating that faculty members are given the opportunity to complete administrative evaluations. Suggestor is inquiring as to why staff members are not given the same opportunity.

  This suggestion was brought up in an earlier meeting. At that time, Human Resources was looking into the possibility of performing a global survey. D. Booth agreed to contact Human Resources again to see if any progress has been made on this.

Web Page Comments:

- Suggestion: “When the University ‘closes’ early for holidays, it should be made clear to supervisors what the definition of critical/essential staff are. We are never told about these early closings (Easter, thanksgiving, 4th of July, etc). Though my husband in a similar title and overall department is told about early closings and is able to take advantage of the University’s generosity, everyone is instructed specifically to not alert this specific supervisor’s staff. She is under the impression these closures are for
office staff such as secretaries or teachers and is therefore not applicable. It can be demoralizing for staff. Could there be clarification on who is able to take advantage of these occurrences- is it everyone or limited to certain staff titles?

The following response was received from Kim Sherfesee, Director of Human Resources/EEO Officer: “An anonymous post was received regarding essential personnel when the University is closed. The determination of which employees will be required to work when the University closes will depend on several factors, including but not limited to: the employee’s position, the nature and functions of that particular department, specific events/activities scheduled to occur at that time, and/or the necessity of the employee to safeguard the university community and property. Typically, the decision will be made by the supervisor of the department. In the event of hazardous weather or some other emergency situation, the Office of Environmental Health & Safety, the Office of Emergency Management and key administrators may be involved with decision making process for essential personnel.”

- Suggestion: “So often the parking places at the HTC Center are taken up with cones for a meeting in the suite there. There are 27 handicapped spaces that are seldom used that I was wondering if there was a way to use some of those spots for the reserved ones. I understand that during basketball games when there is a large group of people in attendance, the spaces need to be available, but all but 2 or 3 spots are completely empty all day every day. Just an idea. Thank you for listening.”

Phillip Moore, Department of Public Safety, responded that all buildings are designed with the appropriate number of handicap access parks as per state and federal regulations. We are not able to make changes to that.

- Suggestion: “I recommend that spouses of full-time faculty/staff members receive a discounted tuition rate (not just dependent children). Coastal Carolina University should have a vested interest in retaining employees and supporting education, not just of the faculty/staff members themselves. Other local educational institutions provide tuition discounts for all immediate family members.”

S. Williams will discuss with Stacie Bowie, Vice President and Chief Financial Officer, Finance and Administration.

- Suggestion: “The University should look into a better email list method. I know I’m not the only person that is not on the fac/staff email list, so the issue is not isolated- there appears to be more than one in use. I get some, but not all, fac/staff emails. For instance, I never received the email regarding having to take the protection of minors training, the lot near Brittain Hall being gated and at least one of the closure emails during the storm events. I’d rather get those emails than the WIPL emails, which have no relevancy to my job."

J. Gaither recommends that suggestor (and anyone else with this issue) put in an ITS Help Desk ticket so that their particular situation can be looked into.

Additional Discussion items by members:
NONE

Adjournment: The meeting was adjourned at 11:08 am with a motion from J. Hawkins and seconded by C. Madden.

Next Meeting: The next SAC meeting will be held May 6, 2014 in SNGL 112.