Staff Senate

November 15, 2022

Meeting Minutes

*Note: The remarks of the senators and others are summarized and not verbatim. The recording of this meeting is available in the Staff Senate Secretary’s office*.

**PRESENT:** Samantha Sullivan; Ebony McCray; Christopher Carter; Sandra Baldridge-Adrian; Brittany Donatelli; Lashia Bowers; Jacqueline Fox; Penny Bell; Abby Sink; Judith Zang; Geoffrey Insch; Lanie Karstrom ; Jennifer Stewart; Matthew Barnes; Michelle M. Lewis; Sara Bailey; Rachael Baker; Vivian E. Ford; Kelly M. Moore; April Betsch; Wendy Singleton; Jean Bennett; Daniel Hucks; Walter Showers;

**SUBSTITUTIONS:** Sierra Baxter for Kelly Moore

**ABSENT:** Sharlene Zwing; David Klauder; Bradley Queen;

**ALSO IN ATTENDANCE:** Rein Mungo; Tom Koczara

**APPROVAL OF MINUTES:**

* Motion to approve the October minutes made by Sandy Baldridge-Adrian and second by Jean Bennett. Motion carried.

**Special Order of the Day:**

* Certificates presented to the previous Staff Senate Executive Committee.

 **SENATE PRESIDENT REMARKS:**

* Recent topic submissions:
	+ Inquiry about the bookstore carrying sizes above a 3xl. The website has more sizes and Hackler carries up to 5xl.
	+ Inquiry about desks stored in the halls of the Coastal Science center.
	+ Inquiry about using professional development to improve salary. Reach out to your supervisor.
	+ Reached out to Public Safety about parking at Hampton Hall.
	+ Contacted Public Safety about speed bumps around the Woods.
	+ Contacted Public Safety about skateboards and scooters on campus.
	+ Inquiry about mandatory Mental Health training. QPR is available but it is not mandatory.
	+ Inquiry about doing a 5-year service recognition. The state only begins recognition at 10 years for FTE. HR is willing to work with Staff Senate if it continues to want to pursue.
	+ Inquiry about individuals seeing their compression study.

**Presentation**

* No presentation

**PRESIDENT AND OTHER ADMINISTRATIVE REPORTS**:

President Benson (Via Travis Overton):

* Many are wearing blue and orange in support of the UVA tragedy.
* Thanks to Sam and the Executive Committee for concept of the compression study town hall.
* Reiterated about Fall Commencement.
* Reminder about the Tree Lighting and University Holiday Reception.

Provost Ennis:

* Registration is wrapping up for Spring 2023.
* President Benson will be giving a presentation at 4pm on Thursday.
* Commencement on a Wednesday this fall. The location is inside the HTC Center.

**TOPICS FOR DISCUSSION:**

*In an effort to streamline Staff Senate meetings, but also continue to collect valuable employee feedback data, the Senate will begin referring Topic Suggestions that relate to specific areas of operation to the appropriate person in those areas. The Senate will continue to collect these submissions and will review them in total each semester to determine if there are organizational patterns that should be addressed by the Senate as a whole.*

**COMMITTEE REPORTS:**

Policy and Welfare Committee

* Met with Tom Koczara on 10/24 to discuss the compression study.
* Thank you to President Benson and Tom Koczara for the Compression Study Town Hall.
* 380 Staff Engagement Surveys returned.
* Meeting with Ann Spot on 11/29 to discuss survey results.

Membership Committee

* Welcome to Billy Beam, representative for Public Safety.
* Working on functional groups.
* Working to create an onboarding process for new senators.
* Working on elections for the upcoming year.

Communication Committee

* Working on Staff Senate website. Met with the University’s content creator.

Staff Recognition Awards Ad Hoc Committee

* Will begin working on the next award recognition soon.
* Will have results from the Staff Engagement Survey about the awards.

**Open Discussion**

* Topics include leave donation and childcare during the University Holiday Reception.

**OLD BUSINESS:**

* None

**NEW BUSINESS:**

* None

**ANNOUNCEMENTS:**

* 11/17 Thanksgiving Feast
* 11/29 Park Lighting
* BOT meeting the 3rd week of December
* 12/8 University Holiday Reception
* 12/14 Commencement
* 1/5 at 10am Spring University Commencement
* 1/11 OK Day
* 4/24 CINO Day
* 4/17 SILA Awards
* 4/22 Out of the Darkness walk
* Next meeting is December 6th at 9am in the Alford Ballroom.

Motion to adjourn by April Betsch and second by Brittany Donatelli-Parks with no objections.