Staff Senate 06/11/19

1. Roll Call
2. Approval of Minutes
3. Special Order of the Day (if any)
4. Senate President’s Report/Remarks
5. University President/Provost Remarks
	1. Question and Answer
6. Presentation - None
7. Topics of Discussion
8. Committee Reports
	1. Student Pay Ad Hoc Committee – Alli Crandell
	2. Take your child to work Committee – (Judy)
	3. Policy and Welfare Committee – John Dooley (Salary Study, Student/Employee policy)
	4. Membership Committee – Meg Hurt
	5. Communication Committee – Judy Johns
9. Staff Senate Affiliations – (SGA, Faculty Senate)
10. Question to the Administration regarding New Zealand shooting, forwarded to Travis Overton
11. Removal of Staff Advisory Suggestion Boxes?

 ***See list below***

1. Unfinished Business (Ongoing items carried over from a previous meeting)
2. New Business (New items for consideration)
3. Announcements / Good of the Order
	1. Fac/Staff Benevolence Fund
	2. Faculty Senate
4. Next Meeting –

July 9, 2019

9am – Alford Ballroom

1. Adjournment

 --- Staff Senate Topic Submission---

 Date: 04-09-2019

Name: anonymous

Category : Facilities

Description : I have experienced outrageous and inconsistent charges as had the previous complainant who requested a "price analysis to see if these are the market rates for this labor." One request was quoted at $250 one day and $450 the next day. It required less than 15 minutes and a drill motor. I feel compelled to do these tasks myself but Risk Management cautions against this.

Prior Action : A general reply to the charges for Facilities services was given during the last Staff Senate meeting. The general reply included calculating staff compensation as a way to calculate charges. No figures were offered.

Suggestion : Is there a standard per hour rate? Could a price list be created for the most commonly requested tasks?

 --- Staff Senate Topic Submission---

 Date: 04-09-2019

Name: anonymous

Category : Facilities

Description : In your next senate meeting, can you bring up the following: can facilities (moving crew and other areas that will effect an event/reservation) use the 25Live system for requesting resources? I am asking this because 25Live should be a one-stop shop with inputting everything you need for an event rather than the current setup. We should not have to go to different systems to request resources within 25Live then go to myschooldude requesting more resources for our event/reservation.

The current setup is the following:

 1. Log into 25Live and request the space

a. Add information into the 25Live with audio and visual equipment and other relative facts

b. Wait for the scheduling office to approve the request

2. Log into myschooldude system

a. Place a work order in for facilities/moving crew to setup tables and chairs in the approved location

 i. Place another work order to have the tables and chairs removed

1. Unless the facilities moving crew use the first work order to pick up the tables and chairs

 ii. If you just need tables for Aramark since you are having food, need to have a work order just for the tables and no chairs

b. Place another work order for custodian work to clean up the event if they have food/need cleaning

c. Place another work order for facilities electricians to come out and get you power for your event

d. Place another work order for facilities to place out trash bins and/or recycling bins for your outdoor event

Within 25Live there are places to add resources and to make sure the appropriate people get notified; the functional admin for 25Live at CCU can set this up so the correct people are notified. They could receive an email. Facilities moving crew used 25Live in the past but heard it was too difficult for them. I believe with proper training as well as 25Live being upgraded to their new server this can become a reality. You can create “starred reports” so all you have to do is log into 25Live, click your star report and download the report.

Again, 25Live should be a one-stop shop for anyone with CCU to input everything they need for their event. I have talked to several people from different departments that are frustrated that they cannot input everything into one spot.

Prior Action : No action

Suggestion : Include all resources for reservations in 25Live.

 --- Staff Senate Topic Submission---

 Date: 05-14-2019

Name: anonymous

Category : Other

Description : We have questions about Dr. Byington's resignation. What prompted his resignation? Is an internal investigation going to happen? Is his sabbatical paid? If so, what research will he be completing? Afterward, what classes will he be teaching? Will his total compensation remain at $407,737? Is this good stewardship of University Funds?

Prior Action : xx

Suggestion : xx

Date: 05-14-2019

Name: Charmaine Tomczyk (charmain)

Category : Other

Description : I respectfully request your consideration of adding a section to future program booklets of our commencement exercises to include candidates for commissions to various US armed forces.

As a military-friendly campus, I believe this has been a long-time oversight at a time when we recognize our students on their achievements.

As the university's "archivist", I can attest to the evolution of the university Commencement Exercises into a beautiful ceremony and a thoughtful program booklet - save this one omission.

I believe only one page or less would accommodate the heading of "Candidates for Commissions" with ranks (eg.,Ensign, Second Lieutenant) of various armed forces (Navy, Army, Air Force, Marine Corps) and a list of the students' names assigned accordingly. Within the ceremony, either an announcement of the section could be made in the podium script - or the students could be announced on stage if time permitted.

I would defer to our Veterans office for advisory details. Thank you for your consideration of this request.

Prior Action : None that I am aware of.

Suggestion : See description above.

 --- Staff Senate Topic Submission---

 Date: 05-29-2019

Name: anonymous

Category : Facilities

Description : I do not understand why the eateries that are open on campus during the summer are not open prior to our start time of 8:00am and why they do not span all lunch hours to at least 2:00pm or after. Very little is available and I feel like it sends a message that our business is not as important as the student business.

Prior Action : when students are on campus the facilities are open early and stay open late, I understand there are very few students here over the summer, but employees are and we frequent - or would like to - the eateries on campus. I wanted to get coffee this morning and Starbucks did not open until 8, and we are all supposed to be at our desks before 8, so I couldn't go. it was very disappointing

Suggestion : open a little earlier, by 7:30, and stay open to at least until 2:00 each day. show some loyalty and compassion for the employees. help us feel like we count; like we are important.

 --- Staff Senate Topic Submission---

 Date: 05-29-2019

Name: anonymous

Category : Parking

Description : I want to lodge a formal complaint about receiving a parking ticket when parked in an unmarked parking spot in front of public safety, and those who park in a mark "reserved" spot at Kingston Hall never receive a ticket. Now, I am aware that those reserved spots are no longer in use, however, this is such a blatant discriminatory act, when I was parked in an unmarked parking space and was ticketed for being expected to know I was not allowed to park there, but those spots clearly marked as reserved are arbitrarily used every day and no one has ever gotten a ticket for parking there. I want to know how you justify letting someone park in a clearly marked reserved parking spot and never giving a ticket, but when parked in a clearly unmarked spot I get one expected to know that I am not "allowed" to park there. I feel I (and everyone ticketed) should be reimbursed for those tickets.

Prior Action : I did submit an appeal, but as expected was only told that I should have read the parking policy. When I then asked if they would have ticketed a parent who would have parked there (without an employee sticker), I received no response to that question. Again, how is this fair and just, when tickets are arbitrarily being given without respect to fairness and consistency?

Suggestion : Reimburse those of us who have been ticketed - and clearly mark spaces which are not available for parking and those that are. It does not take much to put up a sign or paint the spot. At least it would be fair and consistent and those of us who feel we are being singled out may not feel that way anymore. I feel that employees who parked at public safety in unmarked spots were singled out and given tickets, but other without employee stickers were not. How is that fair and consistent?