

Staff Senate Meeting Agenda
Tuesday, December 7, 2021
9:00 a.m.
Alford Ballroom

Before starting: Please make sure you speak up if asking a question or come to the mic. Repeat questions before answering.

1. Roll Call
 - a. Welcome new senator: Abby Sink
2. Approval of Minutes
 - a. October 2021
 - b. November 2021
3. Special Order of the Day – Role of Staff Senate
 - a. To study staff concerns and create a forum for the two-way communication of ideas and concerns, which specifically relate to staff members and the University’s mission.
 - b. Main focus will be on:
 - The development of job and supervisory skills, compensation, benefits, and welfare of staff members, not to exclude other areas of concern which are brought to the Staff Senate’s attention
 - Formulating and recommending university-wide policies and procedures related to staff members to the University’s Executive Council
 - Communicating to all staff members existing University policies, specific actions, and feedback concerning all matters considered by the Staff Senate
4. Senate President’s Report – Sandy Baldrige-Adrian
 - a. Executive Council Updates
 - b. Recent Topics
5. University President Remarks – President Michael T. Benson
6. Provost Remarks – Dr. Dan Ennis
7. Chief of Staff Remarks – Travis Overton
8. VP of HREO – Tom Koczara
9. Presentation – Matt Crawford
 - a. Parking Enforcement
10. Topics of Discussion
 - a. Committee Reports
 - Communication Committee
 - Membership Committee
 - Policy & Welfare Committee
 1. Staff Senate Survey Outcomes Report
 - b. Open Floor for Discussion
11. Unfinished Business (Ongoing items carried over from a previous meeting)
 - a. N/A
12. New Business (New items for consideration)
 - a. N/A
13. Announcements / Good of the Order
 - a. Remember to read your emails and share the emails with coworkers that do not check emails regularly – This helps share the correct information and not rumors

- b. 12/9 – Lavender Graduation – Alford Ballroom 2 p.m.
- c. 12/9 – Faculty/Staff Reception – Singleton Ballroom 5:30 p.m.
- d. 12/10 – ECDC Holiday Show – Coastal Theater 3 p.m.
- e. 12/11 – Dawning of the Kente Cloth – Coastal Theater 5 p.m.
- f. 12/11 - 12 – Nutcracker Performance – Wheelwright Auditorium
- g. 12/13-14 – BOT Meetings
- h. 12/14 – International Sash Ceremony – Alford Ballroom 10 a.m.
- i. 12/14 – Commencement – HTC Center – Two Ceremonies 2 p.m. & 6 p.m.
- j. 12/18 – 19 - Nutcracker Performance – Wheelwright Auditorium
- k. 12/20 – [Myrtle Beach Bowl](#)
- l. Men’s & Women’s Basketball has many games throughout the next month
- m. COVID-19 Testing is available daily – LJSU A107 10 a.m. – 4 p.m.
- n. 12/24 – University Holiday
- o. 12/27 – 31 – University Holidays
- p. 1/5-7 – International Orientation
- q. 1/7 – New Student Orientation
- r. Access, Inclusion, and Diversity Council (AIDC) is accepting applications
 - Deadline is January 10, 2022
- s. Next Staff Senate Meeting –
 - January 11, 2021
 - 9 a.m.
 - Alford Ballroom

14. Adjournment

In an effort to streamline Staff Senate meetings, but also continue to collect valuable employee feedback data, the Senate will begin referring Topic Suggestions that relate to specific areas of operation to the appropriate person in those areas.

The Senate will continue to collect these submissions and will review them in total each semester to determine if there are organizational patterns that should be addressed by the Senate as a whole.