

Regular Staff Senate  
Coastal Carolina University  
Tuesday, October 10th, 2023  
Alford Ballroom, Atheneum Hall

MINUTES

**PRESENT:** Jason Aiesi, Billy Beam, Katie Bell, Chris Carter, Kimberly Decker, Vivian Ford, Connie Glidden, Daniel Hucks, Geoffrey Insch, Crissy James, Jacklyn Masiello, Ebony McCray, Hailey Melton, George Pirinski, Kathleen Schipano, Walter Showers, Ann Spot, Jennifer Stewart, Sam Sullivan, Bo Svay, Charlie Wilson, and Judith Zang.

**SUBSTITUTIONS:** Rachael Brown for Sara Bailey, Cali Duncan for Abby Sink, Brianna Glenn for Rachael Baker, Leslie Miechur for Sandy Baldrige-Adrian, Dennis Reid for Geoffrey Insch, Taylor Thompkins for Rhonda Toney, and Nick Walker for Aaron Clune.

**OTHERS PRESENT:** Andrew Dunn, Tom Koczara, Marguerite O'Brien, Travis Overton, and Alan West.

Staff Senate President, Sam Sullivan, called the meeting to order at 9:00 a.m.

### 1. ROLL CALL

Roll call was taken by Staff Senate Secretary, Ebony McCray.

### 2. APPROVAL OF MINUTES

- a. No corrections were made to the Staff Senate minutes from September 12<sup>th</sup>, 2023. The minutes stand approved as distributed.

### 3. SPECIAL ORDER OF THE DAY

None.

### 4. SENATE PRESIDENT'S REPORT

- a. Executive Council Updates were shared:
  - The external consulting group that was tasked to draft the Master Plan will offer listening sessions on November 14<sup>th</sup>, 2023.
  - Emails regarding the 2023 computer refresh program have been sent by ITS. It was recommended that staff members report any currently vacant computer work stations that are due for an update.

- The website redesign is underway.
- b. Recent Topics:
  - It was reported that Public Safety will keep the gate between campus park and the Woods area open for an additional hour after Athletic events.
- c. HREO Updates:
  - HR informed the group of the current status for remote work & flex schedule applications.
  - The newly introduced point system for student assistant pay has been completely implemented. Questions regarding student employment budget cuts were mentioned. CFO Alan West will provide more specific information once the budget plans have been presented to the government in Columbia, SC.

## 5. UNIVERSITY PRESIDENT REMARKS

Chief of Staff, Travis Overton, shared some updates on behalf of President Benson.

- Information about the successful opening of the TEALnation store in Conway was communicated.
- All efforts to welcome the largest Freshman class to campus were acknowledged and are appreciated.
- Positive feedback regarding the 2023 Employee Appreciation was conveyed.
- It was shared that CCU was voted amongst top SC employers by *Forbes*.

## 6. TOPICS OF DISCUSSION

- a. Committee Reports
  - The Communication Committee shared some upcoming projects, including generating a quarterly newsletter, designing a new banner, and adding senators' bios and headshots to the staff senate website.
  - The Membership Committee is currently working on compiling a comprehensive list of senators and their constituents.
  - The Policy and Welfare Committee informed about on-going projects concerning job safety and job descriptions.
  - The Staff Recognition Event Ad Hoc Committee has set May 9<sup>th</sup>, 2024 as the date for Awards.
- b. Open Floor for Discussion  
None.

## 7. UNFINISHED BUSINESS

- a. Questions regarding a COVID-19 booster vaccination on campus were presented. Health Services will be contacted for updates.

- b. Apprehensions concerning an increase of scooters and e-bikes on campus will be addressed in the scheduled full mobility study.

## 9. NEW BUSINESS

### a. Bylaws Review

- It was moved to amend the Bylaws Article I. The affirmative has it and the motion is adopted to amend Article I as stated below:

#### Article I - Name

- The full name of this organization is the Coastal Carolina University Staff Senate, hereinafter referred to as the “Staff Senate.”

- It was moved to amend the Bylaws Article II. The affirmative has it and the motion is adopted to amend Article II as stated below:

#### Article II – Responsibilities and Functions

- Study staff concerns and create a forum for the two-way communication of ideas and concerns, which specifically relate to staff members and the University mission.
  - Engage staff and bring their interests and concerns before the administration providing a voice to individuals who comprise the staff of Coastal Carolina University.
  - Formulate and recommend to the University's Executive Council university-wide policies and procedures related to staff members.
  - Develop a systematic means for communicating to all staff members existing university policies, specific actions, and feedback concerning all matters considered by the Senate.
  - Strengthen the sense of belonging, community, and a positive work environment.
- It was moved to postpone the debate on amending Bylaws Article III – Membership until next Staff Senate meeting.

## 10. ANNOUNCEMENTS/GOOD OF THE ORDER

- a. Marguerite O’Brien provided the senate with an overview of LiveWell offerings to staff members.
- b. Senators were asked to review Bylaws Article.
- c. The next Staff Senate Meeting will be held on November 14<sup>th</sup>, 2023 at 9:00 am in the Alford Ballroom, Atheneum Hall.

## **11. ADJOURNMENT**

There being no further business the meeting adjourned at 10:15 am.

Submitted by Daniela Johnson