

Regular Staff Senate
Coastal Carolina University
Tuesday, December 12th, 2023
Le Force Suite, HTC Center

MINUTES

PRESENT: Jason Aiesi, Rachael Baker, Sandy Baldrige-Adrian, Katie Bell, Rachael Brown, Chris Carter, Aaron Clune, Vivian Ford, Connie Glidden, Daniel Hucks, Crissy James, Jacklyn Masiello, Ebony McCray, Colleen Meitzler, Hailey Melton, George Pirinski, Kathleen Schipano, Walter Showers, Abby Sink, Ann Spot, Jennifer Stewart, Sam Sullivan, Bo Svay, Rhonda Toney, Charlie Wilson, and Judith Zang

OTHERS PRESENT: Travis Overton

Staff Senate President, Sam Sullivan, called the meeting to order at 9:00 a.m.

1. ROLL CALL

Roll call was taken by Staff Senate Secretary, Ebony McCray.

2. APPROVAL OF MINUTES

- a. No corrections were made to the Staff Senate Meeting Minutes from November 14th, 2023. The minutes stand approved as distributed.

3. SPECIAL ORDER OF THE DAY

None

4. SENATE PRESIDENT'S REPORT

- a. Executive Council Updates
 - Senators were informed that the rollout date for the Website Redesign has been postponed.
 - Senators were asked to share details regarding the Student Meal Swipe Catering Pilot Program with their respective areas. Effective January 1st, 2024 meal plan swipes can be accepted as payment for catered student events.
 - An updated distribution system for the Coastal Magazine was shared. All staff will receive an email with access to online access to the publication. Additionally, a hardcopy may be picked up at designated stations.
 - The upcoming BOT meeting will include a review and approval of the Master and the Strategic Plan. If approved, the planned rollout date for both is scheduled for January 4th, 2024.

- b. Recent Topics:
 - The floor issue in the Science II building will be addressed by Dean Leverette and facilities.
 - Inquiries concerning time entry during the recent hurricane, which were directed to HR, remain unanswered.
 - For additional detailed information about flags on campus, please visit us.halfstaff.org or contact CHANT411 by phone.

- c. HREO Updates:
 - Senators were asked to remind their constituents of using their floating holiday by the end of the year as this does not carry over.
 - Questions regarding a modified work schedule best be discussed with the respective supervisor.
 - HR reminded of modified work hours the week of January 2nd 2024.

5. UNIVERSITY PRESIDENT REMARKS

Greetings and expressions of gratitude to all staff were conveyed on behalf of President Benson.

6. TOPICS OF DISCUSSION

- a. Committee Reports
 - The Communications Committee is actively working on staff senate banner, newsletter, and website.
 - The Membership Committee is currently reviewing the membership permission.
 - The Policy & Welfare Committee is actively building relationships with other campus entities.
 - The Staff Recognition Committee announced that the Award nomination link can be found on the website.

- b. Open Floor for Discussion
None

7. UNFINISHED BUSINESS

- a. Bylaw Review, Article III
 - It was moved to amend the Bylaws Article III. The affirmative has it and the motion is adopted to amend Article III as stated below:
Article III – Membership
Section 5. Senate Terms
 - 1. Senators shall serve a thee (3) year term beginning at the August meeting of the Senate.

2. A maximum of two consecutive terms (6 years) may be served. A one (1) year interval is necessary before being eligible to serve again.
3. In the case of vacancy, refer to Article III, Section 7 for further information.
4. The details and timeline of each senate elections shall be contained in a separate document 'Election Procedures', to be reviewed and updated as appropriate by the Membership Committee with final approval by the Executive Committee.

Section 6. Senate Elections

1. The nomination and election cycle shall be held April through May of each year for senate positions whose terms have expired and any vacant senate positions. The Membership Committee will notify those staff members eligible to nominate and vote, call for nominations, vet nominees, prepare ballots, and handle the election.
2. If the number of vacancies is more than the number of nominees in a representational group, those Senators will be appointed by the Executive Committee.
3. Candidates, supervisors of the elected Senators and the Staff Senate at large will be notified of the election outcome by the Membership Committee no later than May 31.

9. NEW BUSINESS

None

10. ANNOUNCEMENTS/GOOD OF THE ORDER

- a. Homework
 - Review Bylaws
Article III Section 7
Article IV
- b. Important Upcoming Dates:
 - BOT Meeting on December 13th – 14th, 2023
 - Third Ombuds candidate interview on December 12th, 2023 at 4:00pm
- c. The next Staff Senate Meeting will take place on January 4th, 2024 in Alford Ballroom.

11. ADJOURNMENT

There being no further business the meeting adjourned at 9:50 am.

Submitted by Daniela Johnson