

Regular Staff Senate  
Coastal Carolina University  
Tuesday, February 14<sup>th</sup> 2023  
Alford Ballroom, Atheneum Hall

MINUTES

**PRESENT:** Sara Bailey, Rachael Baker, Sandy Baldrige-Adrian, Matthew Barnes, Jean Bennett, Lashia Bowers, Brittany Donatelli-Parks, Vivian Ford, Jackie Fox, Daniel Hucks, Geoffrey Insch, Crissy James, David Klauder, Michelle Lewis, Ebony McCray, Wendy Singleton, Abby Sink, Jennifer Stewart, Samantha Sullivan, Rhonda Toney, Judith Zang, and Sharlene Zwing

**SUBSTITUTIONS:** Tanja Warren for Penny Bell, Sierra Baxter for Kelly Moore

**NOT PRESENT:** Billy Beam, April Betsch, Chris Carter, and Walter Showers

**OTHERS PRESENT:** Michael Benson, Lee Carter, Dan Ennis, Yvonne Hernandez-Friedman, Tom Koczara, Iliana Melendez, Travis Overton, Mariel Smith, and Harry Titus

Staff Senate President Samantha Sullivan called the meeting to order at 9:00 a.m.

**1. ROLL CALL**

Roll call was taken by Staff Senate Secretary Ebony McCray.

**2. APPROVAL OF MINUTES**

- a. Geoffrey Insch moved to approve the Staff Senate minutes from January 10<sup>th</sup> 2023. Jean Bennett seconded and the motion carried.

**3. SPECIAL ORDER OF THE DAY**

None

**4. SENATE PRESIDENT'S REPORT**

- a. Executive Council Updates:
  - o Gabrielle Ryder was announced as the new Student Government Association President and the upcoming Executive Board election was mentioned.
  - o It was suggested to collaborate with the Office of Advancement and Alumni Engagement to assist with donor interaction.
  - o The use of President Benson's general email address was recommended for event, donation, and meeting requests.
  - o Meredith Canady replaced Carlos Johnson in the Office of University Counsel.
  - o The high student freshman retention rate was pointed out.
  - o The search for the Vice President of Diversity, Equity, and Inclusion is underway.
  - o An upcoming search for the Dean of the Conway Medical Center College of Health and Human Performance was announced.
- b. Recent Topics:
  - o None

c. HREO Updates:

- The Senators were reminded that Registration for the Worksite Health Screening is possible via email or directly at Human Resources.
- It was mentioned that 1095-C forms are available on self-service.
- The use of the Employee Performance Management System as a tool to improve staff performance was presented.

**5. UNIVERSITY PRESIDENT REMARKS**

- The upcoming Penny Hall Dedication ceremony on March 27<sup>th</sup> 2023 at 10:00 a.m. was mentioned.
- Positive outcomes from the Higher Education Budget Subcommittee and Senate Finance Budget meetings in Columbia, SC were shared.
- Campus community was reminded to participate in current Climate Survey.
- The successful State Supreme Court proceedings on campus were pointed out.
- Highlights from the 'Behind the Scenes with Taye Diggs' event were shared.
- The attendance of graduation ceremonies was encouraged.

**6. PROVOST REMARKS**

- The positive Fall 2023 enrollment statistics were shared.
- Numerous local and out-of-state recruitment events for High School students were highlighted.
- University and College graduation ceremony procedures were summarized.

**7. TOPICS OF DISCUSSION**

a. Committee Reports

- Communication Committee
  - It was shared that the Staff Senate website is currently under construction.
- Membership Committee
  - The upcoming Staff Senate elections were mentioned.
- Policy and Welfare Committee
  - The results of the Staff Satisfaction Survey are being reviewed and will be presented in April.
- Staff Recognition Ad Hoc Committee
  - It was reported that the Committee is currently looking to fill the vacant Chair and Secretary positions.
- By Laws Ad Hoc Committee
  - None

b. Open Floor for Discussion

- Importance of the Climate Survey was reiterated and participation incentives were mentioned.
- An upcoming survey in March was announced.

**8. UNFINISHED BUSINESS**

None

#### **9. NEW BUSINESS**

- The Vice President for Student Affairs, Yvonne Hernandez-Friedman, introduced some members of the Leadership Team and spoke about the division's mission.

#### **10. ANNOUNCEMENTS**

- The February Board of Trustees meeting takes place in Columbia, SC on February 16<sup>th</sup> 2023.
- Wellness Speaker Series invitations were emailed to the campus community.
- The Jackson Center invited speaker Lindsey Stewart to an event on February 23<sup>rd</sup> 2023.
- African American Museum on Wheels event takes place on February 23<sup>rd</sup> 2023.
- The Gullah Geechee Community Day in Conway, SC is on February 25<sup>th</sup> 2023.
- The next Staff Senate meeting is scheduled for March 14<sup>th</sup> 2023 at 9 a.m.

#### **11. ADJOURNMENT**

There being no further business, Judith Zang moved that the meeting be adjourned. The meeting adjourned at 9:45 a.m.

Submitted by Daniela Johnson