

Regular Staff Senate  
Coastal Carolina University  
Tuesday, September 12th, 2023  
Alford Ballroom, Atheneum Hall

MINUTES

**PRESENT:** Jason Aiesi, Sandy Baldrige-Adrian, Katie Bell, Chris Carter, Aaron Clune, Kimberly Decker, Connie Glidden, Geoffrey Insch, Presley Leopard, Jacklyn Masiello, Ebony McCray, Hailey Melton, George Pirinski, Kathleen Schipano, Walter Showers, Abby Sink, Ann Spot, Sam Sullivan, Bo Svay, Charlie Wilson, and Judith Zang.

**SUBSTITUTIONS:** Jody Denny for Crissy James, Molly French for Vivian Ford, Bailey Frye for Daniel Hucks, and Taylor Thompkins for Rhonda Toney.

**OTHERS PRESENT:** Amanda Bailey, Michael Benson, Ron Cassidy, Lori Cox, Andrew Dunn, Yvonne Hernandez-Friedman, Tom Koczara, Travis Overton, and Alan West.

Staff Senate President, Sam Sullivan, called the meeting to order at 9:00 a.m.

### 1. ROLL CALL

Roll call was taken by Staff Senate Secretary, Ebony McCray.

### 2. APPROVAL OF MINUTES

- a. No corrections were made to the Staff Senate minutes from August 8th, 2023. The minutes stand approved as distributed.

### 3. SPECIAL ORDER OF THE DAY

It was announced that Staff Senate meetings will no longer be livestreamed. Video recordings and meeting minutes are available on the website.

### 4. SENATE PRESIDENT'S REPORT

- a. Executive Council Updates were shared:
  - Requests for event support are to be sent to [president@coastal.edu](mailto:president@coastal.edu).
  - The Enrollment and Retention numbers for Fall 2023 were announced. It was shared that total Enrollment is up 3.9% (10,696 students) and the Retention rate is at 75.7%.
  - The new university website is under construction.

b. Recent Topics:

- None

c. HREO Updates:

- Human Resources will send a campus wide email informing about Telecommuting (Remote Work) and Flexible Scheduling options at the end of this week.

## 5. UNIVERSITY PRESIDENT REMARKS

- It was shared that a new Master Degree in STEM Education was approved by the BOT at their September meeting.
- BOT also approved a new building to house the Conway Medical Center College of Health and Human Performance.
- Updates on the new indoor training facility were conveyed.
- The senators were informed that developing the Master Plan revealed the need for more classroom space.

## 6. TOPICS OF DISCUSSION

a. Committee Reports

- The Communication Committee is currently working on updating the Staff Senate website.
- Membership Committee:  
None
- Policy and Welfare Committee:  
None
- The Staff Recognition Event Ad Hoc Committee informed that nomination emails will be sent this week.

b. Open Floor for Discussion

- Concerns regarding Administrative staff handling sensitive documents when hiring student assistants were brought up.
- It was recommended to sign up for CCU alert emergency messages. Campus community is invited to develop individual emergency management plans for their respective areas.
- External dormitory visitor permission was discussed.

## 7. UNFINISHED BUSINESS

None

## **9. NEW BUSINESS**

None

## **10. ANNOUNCEMENTS/GOOD OF THE ORDER**

- a. Ron Cassidy from the Employee Assistance Program (EAP) gave an overview of all services offered.
- b. Homework:  
It was announced that the current Bylaws need to be renewed. Senators were asked to review Articles I-III until next Staff Senate meeting.
- c. Important Upcoming Dates:
  - New Faculty/Staff of Color Reception on September 12<sup>th</sup>
  - Farmers Market on September 13<sup>th</sup>
  - Football game on September 16<sup>th</sup>

## **11. ADJOURNMENT**

The next Staff Senate Meeting will be held on Tuesday, October 10<sup>th</sup>, 2023 at 9:00 am in the Alford Ballroom, Atheneum Hall.

There being no further business the meeting adjourned at 10:00 am.

Submitted by Daniela Johnson