Android

Samsung Email App

After Multi-Factor Authentication is setup, if you already had the mail app setup on your device you will need to update your password for the Samsung Email app.

Add Office365 email to Android built in Samsung Email app – OS version older than 8.0

1. Open the Email app and go to the bottom of the page to select Add Account.
2. Enter your CCU email address and app password that was created during MFA setup. (To create a new app password follow these steps: https://docs.microsoft.com/en-us/azure/active-directory/user-help/multi-factor-authentication-end-user-app-passwords#create-and-delete-app-passwords-from-the-additional-security-verification-page.)
3. Select Manual Setup in the bottom left corner.
4. On the pop-up select Microsoft Exchange ActiveSync.
5. You will be on the Exchange Sever Settings page. These settings should be filled in for you, but you will need to update the Domain/username and change the Exchange server address.
   Email address: username@coastal.edu
   Domain/username: \username@coastal.edu
   Password: App password
   Server Settings:
   Exchange server: change from coastal.edu to outlook.office365.com
   Ensure SSL is checked
   Select Next.
6. Review and adjusted the settings as needed on the manual setup page. When finished select Next.
7. A page for edit names will display. You can modified the display name of the account and the select Done.
8. An email activation screen will appear. Review and select Activate.
9. You will now be able to see your inbox.

For additional instructions/screenshots visit: https://support.office.com/en-us/article/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c#ID0EAAADAAA=Samsung_Email_app and choose the option for manual setup.

Add Office365 email to Android built in Samsung Email app – OS version 8.0 and newer

1. Open the Email app and go to Settings - Add Account.
2. Enter your CCU email address and password. Select Sign in.
3. The app may redirect to provider sign in. If so, enter your login information.
   If you are prompted to select an account type, select Microsoft Exchange ActiveSync.
4. Review email permissions and select Yes to confirm and continue.
5. Complete MFA verification.

For additional instructions/screenshots visit: https://support.office.com/en-us/article/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c#ID0EAAADAAA=Samsung_Email_app.

Update password for Office365 in Samsung Email app

1. Open the Email app and click on the menu icon in the top left corner.
2. Select Settings. Scroll to the bottom of the page and select Exchange Server Settings
3. Enter your App password created during MFA setup if on an OS version older than 8.0. If on OS version 8.0 and newer enter CCU password. Select Save settings. (To create a new app password follow these steps: https://docs.microsoft.com/en-us/azure/active-directory/user-help/multi-factor-authentication-end-user-app-passwords#create-and-delete-app-passwords-from-the-additional-security-verification-page).