Android

Gmail Email App
After Multi-Factor Authentication is setup, if the mail app was already setup on the device you will need to update your password for the Gmail app.

Add Office365 email to Android built in Gmail app (will need to be Manual Setup)
1. Open the Gmail app and click on the menu icon in the top left corner.
3. Enter your CCU email address and select Setup Manually.
4. You will now be on the Email setup page. These settings should be filled in for you, but you will need to enter the app password and change the server address.
   Account Info:
   Email: username@coastal.edu
   Password: Enter your App password created during MFA setup. (To create a new app password follow these steps: https://docs.microsoft.com/en-us/azure/active-directory/user-help/multi-factor-authentication-end-user-app-passwords#create-and-delete-app-passwords-from-the-additional-security-verification-page.)
   Client Certificate: None
   Server Settings:
   Domain\username: username@coastal.edu
   Server: change from coastal.edu to outlook.office365.com.
   Port: 443
   Security type: SSL/TLS
   Select Next.
5. Prompt that Gmail needs to access this phone will appear - select Review Permissions.
6. Prompt to activate device administrator – select Activate.
7. Your account is ready to go – select Done.

For additional instructions/screenshots visit: https://support.office.com/en-us/article/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c#ID0EAAADAAA=Gmail_app and choose the option for manual setup.

Update password for Office365 in Gmail Email app
1. Open the Gmail app and click on the menu icon in the top left corner.
2. Select Settings – Server Settings
3. Enter your App password created during MFA setup and Save settings. (To create a new app password follow these steps: https://docs.microsoft.com/en-us/azure/active-directory/user-help/multi-factor-authentication-end-user-app-passwords#create-and-delete-app-passwords-from-the-additional-security-verification-page).