

Proposal – Graduate Student Incentive Grant

University Research Council



The CCU University Research Council sponsors the Graduate Student Incentive Grant program to support research, scholarship, and creative activities by CCU graduate students in all disciplines.

Incentive Grants may be used for:

1. Matching funds for graduate student generated grant proposals.
2. Supplies/materials not covered by other funding in support of research/scholarship/creative activities (office/lab computers not supported).
3. Travel incurred for research, scholarship, presentation, exhibition, or performance.

Eligibility:

1. Students must be fully admitted to a graduate degree program at CCU.
2. Must be in good standing (3.0 GPA)
3. Evidence of progress toward the graduate degree
4. Award recipients are eligible to re-apply in subsequent years though preference is generally given to new applicants

Application Instructions:

1. Complete this form and submit it as an email attachment to research@coastal.edu. The subject line of the email should be "GSIG (your last name)." Questions can also be directed to research@coastal.edu.
2. Request a letter of support from your faculty research advisor indicating: (1) approval of your proposed project/activity, (2) importance of grant to your planned project/activity, and (3) an assessment of your ability to carry out the proposed project/activity. Your advisor should email the letter, as an attachment, directly to research@coastal.edu, with the subject line "GSIG letter or support."

Submission Deadline:

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|--------------------|---|
| Fall Submission: | Sep 8 (for projects/events beginning after Oct 1) |
| Spring Submission: | Jan 24 (for projects/events beginning after Feb 15) |

Awards: Max awards are \$1000. Funds are awarded for up to one year.

Responsibilities of recipients:

1. Expenditures must be approved by the student's major professor/advisor and must be submitted through normal departmental procedures.
2. Upon completion of the project, recipients must submit a summary statement to the URC describing (1) how the funds were used, (2) their impact upon academic/career development, and (3) a copy or evidence of any products produced and supported by URC funding that contribute to the disciplinary knowledge base.

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Applicant Name _____ Email _____

Graduate Program _____ Advisor _____

Cumulative Graduate GPA _____ Anticipated Graduation Semester (Month/Year) _____

Project/Activity Title

Project Type: Research/Scholarly Project Presentation Travel

Amount Requested: \$ _____

If IRB or IACUC proposal required, has it been submitted for Approval? Yes No Not Applicable

Project/Activity Summary and Significance: In the space below, briefly summarize your planned project/activity and its significance. Use language and explanations appropriate for posting to the general public.

Who will evaluate the success of the project/activity, and how?

By checking the box below and filling in the date, I affirm that I have read the attached guidelines for the Graduate Student Incentive Grants and meet the criteria. I also understand that if funded, I will submit a summary of the results and how the funds were spent upon completion of the project.

Acknowledged Date _____

Project/Activity Description

Limited to 2 pages. If applying for a research project or scholarly/creative activity, include the following sections: Introduction, Objectives/Hypotheses, Methods, Timeline, and Anticipated Results. References (works cited) can be provided in a separate section and are not part of the 2-page limit. If applying for travel to a conference, performance, or exhibition, include the abstract, evidence of acceptance or application, location and date, anticipated scholarly product and contribution to the knowledge base of the discipline, and anticipated impact upon your academic/career development.

Project/Activity Description (continued)

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Budget

Budget Category	Amount Requested	Amount Required from Other Sources	Total Amount Required (Requested + Other)
Supplies/materials/equipment			
Travel			
Other			
Total:			

Budget Narrative:

Explain all costs above, including cost estimates, quotes, number/type of items, and justification, as appropriate. If the requested activity will not be fully funded by this grant, indicate anticipated total estimated cost and existing or planned additional funding sources. This information is important, as it allows reviewers to assess whether you have the needed resources to carry out your proposal.

Appendix: List of Works Cited (if applicable)

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for a list of works cited.