How to Register and Pay for a CPA prep course

Please follow the steps below to register and pay for your CPA prep course.

1. Visit https://webadvisor.coastal.edu/ and select “Continuing Ed.” If you have a current Webadvisor account as a CCU active student, alumni, or applicant to a degree program DO NOT log in.

2. Select register and pay for Noncredit classes
3. Search for the course by code “CPA Courses” and click SUBMIT.

4. Select your course and click SUBMIT. Pay close attention to the course names and start dates before you proceed.
5. If you know your CCU 7-digit ID, enter both your 7-digit ID and your last name and press SUBMIT. If you DO NOT know your CCU 7-digit ID number, just click SUBMIT (skip to step 7).

6. If you recognize that the information displayed is from your record at CCU, select the box to certify and then press SUBMIT. DO NOT attempt to make any changes to the data. If you do NOT recognize the information as being from your CCU records, DO NOT CHECK THE BOX and contact the Registrar’s office.
7. (Complete this step only if you do not have or do not know your CCU ID) Complete as much information in the form as possible to help in identifying your record and eliminating duplicate records. When you have completed entering your information, click the box to certify and then click SUBMIT.

8. Once your record has been successfully found or created, you will be prompted to pay for classes. On your first registration, you will see separate lines for the Becker prep materials and the CCU-led instructor class(es) for which you are registering (Once you complete your first class, you can repeat all the previous steps to register for additional CPA prep classes but you will not need to re-purchase the course materials). If you are applying an active CCU student or alumni discount, this should be automatically applied based upon your CCU ID. If you do not see the discount applied to the Total Amount Due you should go back to Step 5 and make sure your CCU ID is found. Select your Payment Type and then click SUBMIT.
9. Confirm your charges before proceeding.

10. Enter your credit card information and proceed through the screens to accept the terms of service and enter in your account information.

After registering and paying for your class you will be contacted by a member of the Accounting department. If you have questions on your registration you can contact the graduate program office at gradbus@coastal.edu.