



Graduate Faculty Membership Application and Renewal

Please complete and submit this form to the Office of Graduate Studies. Eligibility and selection criteria for the graduate faculty categories are described in Section 6.11 of the Coastal Carolina University Faculty Manual.

Members and Affiliate Members are expected to actively participate in the graduate program and maintain a high level of professional competence in the member's discipline. Active participation may include various combinations, as appropriate, of graduate teaching, graduate research, mentoring of graduate thesis/dissertations students, and service to graduate programs. New applications for Member and Affiliate Member graduate faculty can be submitted at any time. Renewal applications for graduate faculty status, if desired, should be submitted by the faculty member concurrent with scheduled promotion and tenure applications, or after 6 years if no promotion or review is scheduled.

External Graduate Committee Member applications require approval only from the thesis/dissertation committee chair, the graduate program coordinator/director, and the graduate dean. Appointment is for the duration of the student's committee.

Date of Application _____ This is a: New Application Renewal Application

Graduate faculty eligibility is based on: a terminal degree alternative qualifications, per ACAD 118 policy

Graduate Faculty Category: Member Affiliate Member External Graduate Committee Member

For External Graduate Committee Member only: Student name: _____

Committee Chair Signature _____

Name _____ Faculty Rank/Position _____

Email _____ Department/Affiliation _____

Required: Attach a current Curriculum Vitae, documenting your teaching, scholarship, and service record, including clear evidence in support of your past and/or potential future contributions to graduate level teaching and/or scholarship.

Optional: Attach a cover letter highlighting specific accomplishments and planned contributions for consideration.

Signature of Applicant _____ Date _____

Approval Signatures:

Department Chair _____ Date _____

College Graduate Committee* _____ Date _____

Program Dean/University Librarian _____ Date _____

Dean of Graduate and Continuing Studies* _____ Date _____

*Signature not required for External Committee Member applications