INSTRUCTIONAL DEFINITIONS
Guidance on Locality & Temporality

**ASYNCHRONOUS**
Describes temporality; Asynchronous instruction includes a mix of instructor-imposed deadlines and self-paced work with no expectation of live interaction; Never associated with F2F

**SYNCHRONOUS**
Describes temporality; Independent of locality; Synchronous classes respect the appointed class schedule even if conditions require the suspension of face-to-face instruction

**LOCALITY**
Locality refers to the location of participation; The locality is either “F2F” (in person) or “online” (remote)

**FACE TO FACE (F2F)**
Describes locality; Participation is in person (e.g. in the classroom); Faculty may cohort students to accommodate social distancing

**HYBRID**
Describes locality; Participation requires meeting both F2F and online; 51-99% is online

**REMOTE / ONLINE**
Describes locality; Participation takes place online and is either synchronous or asynchronous.

**STREAMING**
[Live]streaming uses technology to provide an online, real-time transmission of class instruction; Streaming is synchronous

**RECORDING**
Livestreams are not recorded by default; Recording allows the storage and sharing of the recorded activity for asynchronous viewing

**COHORT**
Cohorting divides a class; (e.g. Tues: Cohort A is F2F & Cohort B is online; Thur: vice versa)

**NOTES**
Locality and temporality are not interchangeable terms
Faculty and student locality are independent decisions, but class instruction locality is dependent on faculty locality
Cohorting options are numerous; Cohort sizes are based on (1) student locality, (2) class schedule, and (3) classroom capacity

Source: Coastal Carolina University